Print Form

ACJA § 1-401: MINIMUM ACCOUNTING STANDARDS

EXCEPTION REQUEST / APPROVAL FORM

Pursuant to Arizona Code of Judicial Administration § 1-401: Minimum Accounting Standard (MAS) (E)(1)(c)., courts shall submit all MAS exception requests on a yearly basis to the presiding judge of the superior court of the county, the chief judge of the court of appeals or the chief justice of the supreme court, as appropriate, on the form approved by the Administrative Office of the Courts for review. The presiding judge of the superior court of the county, the chief judge of the court of appeals or the chief justice of the supreme court, as appropriate, shall forward the signed MAS exception request to the supreme court's administrative director for approval. Please complete the exception request form completely and ensure all required signatures are obtained. If additional space is needed, please attach an additional sheet(s) as an addendum to this form and submit to:

Supreme Court of Arizona
Attn: Court Services Division
1501 W. Washington, Suite 410
Phoenix, Arizona 85007-3231

I. REQUESTOR

Name of Requesting Party: _____ Contact #:_____

Court / Department / Agency: _____ Court ID _____

County: _____

Calendar Year Request For: | | | | |

Minimum Accounting Standard(s) Exception Requested: _____

_____

Reason for the Request: (include current situation or condition and relevant background information and statistics)

_____ Date: _____

Signature of Requestor

II. APPROVAL FROM THE PRESIDING JUDGE OF THE SUPERIOR COURT OF THE COUNTY, CHIEF JUDGE OF THE COURT OF APPLEAS, OR THE CHIEF JUSTICE OF THE SUPREME COURT

I hereby, ☐ Approve the MAS exception request. ☐ Approve with Modifications.
☐ Deny the MAS exception request.

Comments / Modifications:

_____ Date: _____

Signature

_____

Printed Name and Title

III. RESPONSE FROM THE ADMINISTRATIVE DIRECTOR OF THE SUPREME COURT

Your request for an exception to MAS Standard(s) _____for calendar year: ☐☐☐☐
has been:

☐ **Granted.** ☐ **Granted with Conditions.** ☐ **Denied.**

Comments / Conditions:

_____ Date:_____

David K. Byers, Administrative Director

Arizona Supreme Court, Administrative Office of the Courts

Date Received:_____ CSD Staff:_____ Contact#_____