

NEW LIMITED JURISDICTION PART-TIME/ON-CALL JUDGES PRO TEM AFFIDAVIT OF COMPLIANCE

Name: _____ Court: _____

Address: _____ City: _____ Zip: _____

Phone: _____ Email: _____

Date of Appointment: _____ Total COJET Hours: _____

In accordance with Administrative Code [\(ACJA\) §1-302, section 1.6.b.](#), all new Limited Jurisdiction part-time and on-call pro tem judges shall complete the following COJET approved new judge orientation computer-based trainings (CBTs) before assuming duties. Please forward the completed form and all certificates of completion to your **local or county training coordinator**. **Retain a copy** for this form and completion certificates for your records.

Computer-Based Training (CBTs)	COJET Hours Completed	Date Completed	Certificate of Completion Received		
Legal Terminology	1	_____	Yes	_____	No
Legal Research	1	_____	Yes	_____	No
Initial Appearances, Arraignments, Guilty Pleas	2	_____	Yes	_____	No
Restitution	1	_____	Yes	_____	No
Arizona Court System	1	_____	Yes	_____	No
Arizona Evidence	1	_____	Yes	_____	No
Victim Rights	1	_____	Yes	_____	No
Domestic Violence 101 for Judges	1	_____	Yes	_____	No

CERTIFICATION OF COMPLETION (Answer One)

I, _____ am a new pro tem and certify I have completed the required COJET approved CBTs, in accordance with ACJA §1-302, before assuming duties. I have completed a total of _____ COJET hours.

I, _____ have previously served as a pro tem at _____ Court and have already completed the required COJET approved training in accordance with ACJA §1-302.

I have not completed the COJET approved computer-based training programs in accordance with ACJA §1-302 due to the following reason(s):

Judge Pro tem Signature

Date

County Coordinator (CC) Signature:	Date Received by CC:	Date forwarded to County Presiding Judge: