

SUPREME COURT OF ARIZONA

In the Matter of	)	Arizona Supreme Court
	)	No. R-15-0009
PETITION TO REPEAL THE	)	
RULES OF PROCEDURE IN TRAFFIC	)	
CASES AND BOATING CASES; TO AMEND	)	
THE RULES OF PROCEDURE IN CIVIL	)	
TRAFFIC AND BOATING CASES and	)	<b>FILED 08/27/2015</b>
TO AMEND RULES 1, 2, & 3, RULES	)	
OF CRIMINAL PROCEDURE	)	
	)	
	)	
	)	

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**ORDER**  
**ABROGATING THE ARIZONA RULES OF PROCEDURE IN**  
**TRAFFIC CASES AND BOATING CASES; AMENDING**  
**THE ARIZONA RULES OF PROCEDURE IN CIVIL TRAFFIC AND**  
**CIVIL BOATING CASES; AND AMENDING RULES 1, 2, AND 3**  
**OF THE ARIZONA RULES OF CRIMINAL PROCEDURE**

A petition having been filed proposing to repeal the Arizona Rules of Procedure in Traffic Cases and Boating Cases; to amend the Arizona Rules of Procedure in Civil Traffic and Civil Boating Cases; and to amend Rules 1, 2 and 3 of the Arizona Rules of Criminal Procedure, and comments have been received, upon consideration,

IT IS ORDERED that the Arizona Rules of Procedure in Traffic Cases and Boating Cases are hereby abrogated, effective January 1, 2016.

IT IS FURTHER ORDERED that the Arizona Rules of Procedure in Civil Traffic and Civil Boating Cases be amended in accordance with Attachment 1 to this order, effective January 1, 2016.

IT IS FURTHER ORDERED that Rules 1, 2 and 3 of the Arizona Rules of Criminal Procedure be amended in accordance with Attachment 2 of this order, effective January 1, 2016.

IT IS FURTHER ORDERED that the amendments shown in Attachments 1 and 2 shall apply:

- (1) in all cases filed on or after January 1, 2016; and
- (2) in all other cases pending on January 1, 2016, except to the extent that in the opinion of the court the application of an amended rule in a particular pending action or proceeding would not be feasible or would work an injustice, in which case the former rule applies.

DATED this 27th day of August, 2015.

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SCOTT BALES  
Chief Justice

Arizona Supreme Court R-15-0009  
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TO:  
Hon. Antonio F Riojas Jr  
Tyler K Allen  
Rule 28 Distribution List

## Attachment 1<sup>1</sup>

### Rules of Court Procedure ~~in for~~ Civil Traffic and Civil Boating Violations Cases

#### **Rule 1. Scope of these Rules.** ~~Hearings and Appeals~~

These rules ~~shall~~ apply in all court cases involving the adjudication and appeal of civil traffic, civil boating, and parking and standing violations, except those violations consolidated pursuant to Rule 14 of these rules. ~~Rules 38-45 shall apply only to photo enforcement cases that are commenced pursuant to A.R.S. § 41-1722.~~

#### **Rule 2. Definitions; Computing Time; Attorneys**

(a) “Civil traffic violation” means any violation designated as such under the provisions of A.R.S. § 28-121 or expressly designated as such by a traffic ordinance of a city or town, or by any other statute, charter, ordinance, rule, or regulation relating to the operation or use of a motor vehicle or other motorized or human powered device, or to the operation of any other vehicle, or to the use of streets and highways by pedestrians, which is punishable by a civil sanction. and any boating violation punishable by a civil sanction under Articles 1 through 11 of Chapter 3, Title 5, of the Arizona Revised Statutes, or expressly designated a civil violation by a boating ordinance or a city or town.

(b) “Civil boating violation” means any violation of Articles 1 through 11, Chapter 3, Title 5, Arizona Revised Statutes (entitled “boating and water sports”) or of any other statute, charter, ordinance, rule or regulation in relation to the operation or use of motorized watercraft, motorboats, or sailboards, or by operation of any other watercraft, that is punishable by a civil sanction.

~~(b)~~ (c) “Court” means a justice court or a court established by a city or town. Unless the context otherwise requires, “trial court” also means the justice or municipal court.

~~(c)~~ (e) “Department” means ~~the Arizona Department of Public Safety acting directly or through its duly authorized officers, agents and contractors.~~

(d) “Judge” means a justice of the peace, judge, or magistrate.

(e) “Hearing officer” means a person appointed as such under the provisions of A.R.S. § 28-1553.

~~(f) “Notice of violation” means a document charging a civil traffic offense pursuant to A.R.S. § 41-1722 that is issued to an alleged violator in accordance with these rules and not filed in court.~~

(f) “Parking or standing violation” means any violation of Article 13, Chapter 3, Title 28, Arizona Revised Statutes (entitled “stopping, standing or parking”), or of any other

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<sup>1</sup> Changes or additions in rule text are indicated by underscoring and deletions from text are indicated by ~~strikeouts~~.

statute, ordinance, rule or regulation, arising solely from the parking, stopping, or standing of a vehicle.

~~(g) “Photo enforcement” means enforcement of violations detected by photo enforcement equipment for the purpose of capturing violations within Title 28, Chapter 3, Articles 3 and 6 relating to vehicle traffic and speed, pursuant to A.R.S. § 41-1722.~~

~~(h) In computing time limits, when the last day of any period of time prescribed herein falls on a Saturday, Sunday, or day when the court is closed, the “last day” shall be the next day court is open. The day of the act or event from which the designated time period begins is not to be included. Except as stated by these rules or by order of court in a particular case, filing deadlines are not enlarged when sent by mail.~~

~~(i) (g) “Party” means the state or the defendant. A law enforcement officer, police aide, traffic investigator, or parking enforcement volunteer is not a party.~~

~~(h) The “uniform traffic ticket and complaint” as referenced in Articles 3 and 4, Chapter 5, Title 28, Arizona Revised Statutes, is identified in these rules by the name “Arizona Traffic Ticket and Complaint,” or by the abbreviation, “ATTC.”~~

~~(i) Computing time. In computing time limits, when the last day of any period of time prescribed herein falls on a Saturday, Sunday, or day when the court is closed, the “last day” shall be the next day court is open. The day of the act or event from which the designated time period begins is not to be included. Except as stated by these rules or by order of court in a particular case, filing deadlines are not enlarged when sent by mail.~~

~~(j) Attorneys. Unless the context otherwise requires, the requirements of these rules may be performed by an attorney who has filed a proper notice of appearance.~~

### **Rule 3. Applicability of Rules Commencing a Violation in Court**

**(a) Commencing a civil traffic or civil boating case.** A civil traffic or civil boating case violation shall be is commenced by filing with the court an Arizona Traffic Ticket and Complaint in accordance with Article 4, Chapter 5, Title 28, Arizona Revised Statutes (entitled “Procedures for Civil Traffic Violations”) or by filing a long-form complaint pursuant to Arizona Rules of Criminal Procedure, Rule 2.3.

**(b) Commencing a parking or standing case.** A parking or standing case is commenced by filing with the court an Arizona Traffic Ticket and Complaint, or a notice of violation for a local ordinance, charter, or regulation in accordance with Article 4, Chapter 5, Title 28, Arizona Revised Statutes entitled “procedures for civil traffic violations.” Vehicle parking and standing offenses do not require that the initial notification or a subsequent summons and complaint be personally served. If it becomes necessary to issue a summons and complaint because there is not a satisfactory response to the initial notice of a parking or standing violation, a summons and complaint may be sent by regular mail to the address provided to the Department of Motor Vehicles by the individual made responsible for the alleged violation. Service of a summons and complaint is complete on mailing.

## Rules 4 through 9: No change

### **Rule 10. Entry of Plea; ~~Appearance of Counsel; Hearing in Absentia~~ Failure to Appear**

(a) The defendant may admit responsibility by appearing in person, or by submitting a form or a statement signed by the defendant admitting the allegations of the complaint. The defendant shall, at the same time, tender the civil sanction listed in the court's deposit schedule for the civil traffic violation(s).

(b) The defendant may deny responsibility by appearing in person or by notifying the court in writing. The defendant may, at the same time, tender the civil sanction listed in the court's deposit schedule for civil traffic violations to insure that no driver's license suspension will result from failure to appear. Upon receipt of said notice, the court shall set the matter for hearing and notify the defendant, citing officer, and any counsel of the date, time, and place for the hearing.

~~(c) At the time of denial of responsibility, or such other time as the court determines appropriate in the interest of justice, the defendant may file a written request for a hearing in absentia. The defendant shall show why attending a civil traffic hearing would cause a substantial hardship. A substantial hardship is more than mere inconvenience and must be based on extraordinary circumstances. Along with the request, the defendant may tender the civil sanction listed in the court's deposit schedule for the civil traffic violation(s) at issue in the hearing.~~

(c) A defendant's failure to admit or deny responsibility under Rules 10(a) or 10(b), or to personally appear at the date and time specified in the Arizona Traffic Ticket and Complaint, or at the date and time specified in a summons, or to appear at any subsequently scheduled court proceeding, or a defendant's failure to file a written statement prior to a documentary hearing under Rule 10.2, shall result in a default pursuant to Rules 21 and 22.

~~(d) If the court grants the request for a hearing in absentia, the court shall set the matter for hearing and notify the defendant, the citing officer, and any counsel in the case of the date, time, and place for the hearing.~~

~~(e) Prior to a scheduled hearing in absentia, the defendant shall file a statement or statements made under the penalty of perjury, along with any physical evidence the defendant requests the court to consider. The Court may also allow the State's witness, or witnesses, to testify through written statements or in person on the date, time, and place scheduled for the hearing in absentia. The State shall file any statement or statements, made under penalty of perjury, along with any physical evidence the State requests the court to consider, prior to the hearing.~~

~~(f) Failure to personally appear, or file a statement or statements prior to the hearing in absentia, shall result in default pursuant to Rules 21 and 22.~~

~~(g) If a hearing in absentia is held, the defendant waives the following rights: to personally appear to present evidence; to review evidence before the hearing (Rule 13(b));~~

~~to compel production of any citing officer notes (Rule 13 (c)); to testimony under oath (Rule 16(a)); to cross examine the State's witnesses (Rule 16(c)); to present rebuttal evidence (Rule 19(d)); to present a closing argument (Rule 19(e)); and to immediate delivery of written notice of appeal following judgment and imposition of civil sanction (Rule 25(a)).~~

~~(h) If a hearing in absentia is held, the 14 day period for filing a notice of appeal pursuant to Rule 28 (a) is extended by 7 calendar days. The record of a hearing in absentia for purposes of Rule 29(b)(vii) shall also include the statements, as well as the recording or transcript, if any, of the hearing.~~

## **Rule 10.1. Appearance by Audiovisual and Telephonic Means [No change]**

### **Rule 10.2. Request for a Documentary Hearing**

(a) At the time of denial of responsibility, or such other time as the court determines appropriate in the interest of justice, the defendant may file a written request for a documentary hearing.

(b) For the court to grant a request for a documentary hearing, the defendant must show why personally attending a civil traffic hearing would cause a substantial hardship. A substantial hardship is more than mere inconvenience and must be based on extraordinary circumstances. Along with the request, the defendant may tender the civil sanction listed in the court's deposit schedule for the civil traffic violation(s) at issue in the hearing.

(c) If the court grants the request for a documentary hearing, the court shall set the matter for hearing and notify the defendant, the citing officer, and any counsel in the case of the date, time, and place for the hearing.

(d) Prior to a scheduled documentary hearing, the defendant shall file a statement or statements made under the penalty of perjury, along with any other evidence the defendant requests the court to consider. Other evidence may include such things as diagrams, photographs, or physical evidence. The court may allow the State's witnesses to testify through written statements or in person on the date, time, and place scheduled for the hearing. The State shall file prior to the hearing any statements, made under penalty of perjury, along with any other evidence the State requests the court to consider.

(e) Failure to personally appear, or file a statement or statements prior to the hearing, shall result in default pursuant to Rules 21 and 22.

(f) If a defendant requests a documentary hearing, the defendant waives the following rights: to personally appear to present evidence; to review evidence before the hearing (Rule 13(b)); to compel production of any citing officer notes (Rule 13(c)); to testimony under oath (Rule 16(a)); to cross examine the State's witnesses (Rule 16(c)); to present rebuttal evidence (Rule 19(d)); to present a closing argument (Rule 19(e)); and to immediate delivery of written notice of appeal following judgment and imposition of

civil sanction (Rule 25(a)).

(g) If a documentary hearing is held, the 14-day period for filing a notice of appeal pursuant to Rule 28(a) is extended by 7 calendar days. The record of a documentary hearing for purposes of Rule 29(b)(vii) shall also include the statements and other evidence, as well as the recording or transcript, if any, of the hearing.

**Rule 11 through Rule 21: No change**

**Rule 22. Default by Defendant at Hearing**

(a) Except where Rule 21 is applicable, if the defendant fails to appear as required, the allegations of the complaint shall be deemed admitted, and the court shall enter a judgment for the State, impose a civil sanction, and report such judgment to the Department of Transportation, except that civil boating ~~and photo enforcement~~ violation judgments shall not be reported to the Department of Transportation.

(b) If it appears that the defendant is in active military service, no default judgment may be entered.

**Rule 23 through Rule 32: No change**

**Rule 33: Appellate Memoranda; Dismissal for Non-filing**

**(a) through (c): No change**

(d) Appellate memoranda shall be typed or printed on white, opaque, letter-size paper, double-spaced, and shall not exceed 15 pages, excluding exhibits. The memorandum shall set forth a factual and legal basis for appropriate judicial relief. Memoranda shall include a short statement of the facts with reference to the record, a concise argument setting forth the legal issues presented with citation of authority, and a conclusion stating the precise remedy sought on appeal.

**(e) through (f): No change**

**Rules 34 through 36: No change**

**Rule 37. Forms**

The following forms are approved for use in civil traffic proceedings:

1. Defendant's Notice of Right to Appeal (Civil Traffic)
2. Defendant's Notice of Appeal (Civil Traffic)
3. Motion to Waive or Reduce Bond and Order
4. Notice of Summary Transfer to Superior Court for Trial De Novo
5. Notice to Appellant Re: Payment of Superior Court Appeal Fee
6. Request for Transmittal of Record to Superior Court

7. Defendant's Request for a Documentary Hearing
8. Defendant's Statement for a Documentary Hearing
9. Officer's Statement for a Documentary Hearing
10. Witness's Statement for a Documentary Hearing
11. Arizona Traffic Ticket and Complaint (original, violator, law enforcement, and court copies)

**Rule 38. Photo Enforcement; Notice of Violation**

~~A photo enforcement case may be commenced by a Notice of Violation, which is issued prior to the filing of an Arizona Traffic Ticket and Complaint.~~

**Rule 39. Notice of Violation; Form**

~~(a) The Notice of Violation shall be substantially in a form approved by the Supreme Court as set forth in Appendix B of these rules.~~

~~(b) Any substantial variation from the form of the Notice of Violation must first be approved by the Supreme Court.~~

~~(c) Notice of Violation forms need not be sworn to if they contain a form of certification by the Department in substance as follows "I hereby certify that I have reasonable grounds to believe and do believe that the person named herein committed the civil violation described herein contrary to law."~~

~~(d) The Department shall promptly forward one form copy, and any subsequent changes therein, to the Supreme Court.~~

**Rule 40. Issuance and Delivery of the Notice of Violation**

~~The Department shall properly complete, certify and deliver the Notice of Violation as follows:~~

~~(a) Issuance of the notice of violation. The Notice of Violation may be issued by the Department.~~

~~(b) Delivery of the notice of violation; defendant copy. The Notice of Violation may be delivered by any of the following means:~~

~~(1) Delivering a copy to the person charged with the violation.~~

~~(2) Mailing the Notice of Violation by first class mail to the person charged with the violation at the address provided to the Arizona Department of Transportation. If an address has not been provided to the Department of Transportation, the notice may be sent to any address known to the Department of Transportation, including the address listed on a traffic citation received by the Department of Transportation.~~

~~(3) Service of process authorized by the Rules of Civil Procedure.~~

#### **Rule 41. Sufficiency of the Notice of Violation**

The Notice of Violation is legally sufficient if it contains either a written description or the statutory designation of the alleged violation.

#### **Rule 42. Notice of Violation; Time for Delivery**

A Notice of Violation is void if its delivery is not initiated in accordance with Rule 40 of these rules within ten days of the date of violation.

#### **Rule 43. Response to Notice of Violation**

Upon receipt of a Notice of Violation the alleged violator may submit as directed by the Department a signed statement within 40 days of the date of violation that:

(a) Admits responsibility for the allegations of the Notice of Violation, agrees to tender the full amount of the civil penalty and surcharge as directed on the Notice of Violation, and agrees that this admission is final and may not be withdrawn;

(b) Denies responsibility because the alleged violator was not the driver of the vehicle at the time of the violation; or

(c) Denies responsibility for the allegations of the Notice of Violation.

#### **Rule 44. Procedure if Violator does not Admit Responsibility**

(a) If the Department excludes the alleged violator as the driver, the Department shall notify the alleged violator.

(b) The Department may file a complaint in the court having jurisdiction of the violation within 60 days of the date of the violation and serve upon the defendant an Arizona Traffic Ticket and Complaint as otherwise provided by law, if any of the following occur:

(1) The alleged violator denies responsibility, except if the alleged violator is excluded as the driver of the vehicle.

(2) The alleged violator fails to respond to the Notice of Violation within 40 days of the date of violation.

(3) The alleged violator admits responsibility but fails to tender the full amount of the civil penalty and surcharge as required by Rule 43 of these rules.

#### **Rule 45. Service of Complaint; Hearing Date; Notice; Response to Complaint**

(a) Service of the complaint. Within 10 days after filing the Arizona Traffic Ticket and Complaint, the Department shall mail by first class mail to the defendant a copy of the complaint and provide the defendant the option to respond to the complaint by filing an admission or denial of responsibility with the court.

(b) The scheduled appearance date stated on the complaint shall be calendared for a date that is not less than 30 days after the Department mails the citation to the defendant.

(c) Notice of options to respond. The notice of options to respond shall:

- ~~(1) be in writing and addressed directly to the defendant,~~
- ~~(2) set forth the date on which the complaint and notice of option to respond were mailed,~~
- ~~(3) include a copy of the photograph of the violation,~~
- ~~(4) inform the defendant of the date after which the defendant's failure to either file a written response with the court or appear in court may result in personal service at the defendant's expense, unless good cause for the failure to respond is shown,~~
- ~~(5) inform the defendant that filing an admission or denial of responsibility with the court is an appearance that has the same effect as personal service,~~
- ~~(6) provide a prepaid means of requesting the Department to review the evidence, if the defendant denies responsibility because the defendant was not the driver of the vehicle at the time of the violation, and~~
- ~~(7) provide the defendant with a prepaid means of filing the admission or denial of responsibility with the court.~~

~~(c) Time period. The defendant shall have 30 days after the date the complaint and notice of option to respond was mailed in which to file an admission or denial of responsibility with the court. Filing of an admission or denial of responsibility with the court shall constitute an appearance by which the defendant becomes subject to the personal jurisdiction of the court.~~

~~(d) Failure to respond. If a defendant fails to respond by either filing a written response with the court or appearing in court on the scheduled appearance date, service may be effected in the manner prescribed by Rule 4.1(d), Arizona Rules of Civil Procedure, and the court shall impose the costs subsequently incurred in effecting personal service on the defendant, unless good cause for the failure is shown.~~

**Forms 1 through 6: No change**

Form 7. Defendant's Request for a Civil Traffic Hearing in Absentia Documentary Hearing

{CAPTION}

STATE OF ARIZONA,	)	
Plaintiff,	)	DEFENDANT'S REQUEST FOR
	)	<del>A CIVIL TRAFFIC HEARING</del>
vs.	)	<del>IN ABSENTIA <u>DOCUMENTARY</u></del>
	)	<u>HEARING AND WAIVER</u>
	)	OF RIGHTS
	)	
	)	Case No.
Defendant.	)	
	)	

Defendant's name:

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State in detail why attending a civil traffic hearing would be a substantial hardship. A substantial hardship is more than mere inconvenience. Examples of substantial hardship may include residing a considerable distance from the court or having a medical or physical condition that significantly impairs the ability to participate in a hearing.

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If the Court grants my request and conducts a documentary hearing ~~in~~-absentia, I waive the following rights: to personally appear to present evidence; to review evidence before the hearing (Rule 13(b)); to compel production of any citing officer notes (Rule 13(c)); to testimony under oath (Rule 16(a)); to cross examine the State's witnesses (Rule 16(c)); to present rebuttal evidence Rule 19(d)); to present a closing argument Rule 19(e)); and to immediate delivery of written notice of appeal after the imposition of any civil sanction (Rule 25(a)).

I acknowledge that if the Court does not receive my declaration of the facts by the hearing date, a default judgment may be entered against me, a civil sanction may be imposed, and my driving privileges may be suspended.

Dated:

Defendant's signature

**Form 8. Defendant's Declaration for a ~~Civil Traffic Hearing in Absentia~~  
Documentary Hearing**

{CAPTION}

STATE OF ARIZONA,	)	DEFENDANT'S DECLARATION
Plaintiff,	)	AND WAIVER OF RIGHTS
vs.	)	FOR A <u>DOCUMENTARY</u>
	)	HEARING <del>IN ABSENTIA</del>
	)	
	)	Case No.
	)	
Defendant.	)	

Declarant's name:  
 .

State the facts of the case in your own words. If you have any exhibits, explain their significance in the statement and attach. Please print clearly or attach a written statement.

**Continued on      attached pages.**

By having a documentary hearing ~~in~~-absentia, I waive the following rights: to personally appear to present evidence; to review evidence before the hearing (Rule 13(b)); to compel production of any citing officer notes (Rule 13(c)); to testimony under oath (Rule 16(a)); to cross examine the State's witnesses (Rule 16(c)); to present rebuttal evidence Rule 19(d)); to present a closing argument Rule 19(e)); and to immediate delivery of written notice of appeal after the imposition of any civil sanction (Rule 25(a)). I acknowledge that if the Court does not receive this declaration by the hearing date, a default judgment may be entered against me, a civil sanction may be imposed, and my driving privileges may be suspended.

I declare under penalty of perjury that the foregoing is true and correct.

Dated:

Declarant's signature

**Form 9. Officer's Declaration for a Civil Traffic Hearing in Absentia Documentary Hearing**

{CAPTION}

STATE OF ARIZONA,	)	
Plaintiff,	)	OFFICER'S DECLARATION
	)	FOR A <u>DOCUMENTARY</u>
	)	HEARING IN ABSENTIA
vs.	)	
	)	Case No.
Defendant.	)	
	)	

Declarant's name & ID number:

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State what occurred. Please print clearly or attach a written statement.

**Continued on attached pages.**

I declare under penalty of perjury that the foregoing is true and correct.

Dated:

Declarant's signature

**Form 10. Witness's Declaration for a ~~Civil Traffic Hearing in Absentia~~ Documentary Hearing**

{CAPTION}

STATE OF ARIZONA,	)	
Plaintiff,	)	WITNESS'S DECLARATION
	)	FOR A <u>DOCUMENTARY</u>
	)	HEARING IN ABSENTIA
vs.	)	
	)	Case No.
Defendant.	)	
	)	

Declarant's name:  
 .

State what you saw and heard in your own words. Please print clearly or attach a written statement.

**Continued on attached pages.**

I declare under penalty of perjury that the foregoing is true and correct.

Dated:

Declarant's signature

**~~Form 11: Notice of Violation~~**

**[Delete the current form in its entirety]**

**Form 11: Arizona Traffic Ticket and Complaint (original, violator/defendant, law enforcement, and court report copies) [new – please see the following eight pages]**

(Insert here the name and symbol of the law-enforcement agency, city or town or court under whose authority arrest is made.)

**Arizona Traffic Ticket and Complaint**

Complaint No.		SSN		Military		<input type="checkbox"/> Accident <input type="checkbox"/> Fatality <input type="checkbox"/> Commercial <input type="checkbox"/> Serious Physical Injury <input type="checkbox"/> Haz. Material		Agency Use or Report Number															
Driver's License Number		State		Class		Endorsements						Agency Use											
						M		H		N		P		T		X		D					
<b>DEFENDANT</b>		First		Middle						Last													
Residential / Commercial Address				City				State				ZIP				Telephone							
MAILING ADDRESS		<input type="checkbox"/> SAME AS ABOVE																					
Sex		Height		Weight		Eyes		Hair		Origin		Date of Birth		Restrictions									
<b>VEHICLE</b>		Color		Year		Make		Model		Style		License Plate				State		Expiration					
Registered Owner						Address						Vehicle Identification Number											
<b>The undersigned certifies that:</b>																							
<b>ON</b>		Month		Day		Year		Time		AM PM		<b>SPEED</b>		Approx.		Posted		R&P		Speed Measurement Device		Direction of Travel	
<b>AT</b>		Location												County		State of Arizona		Beat					
<b>The defendant committed the following:</b>																							
<b>A</b>		Section		ARS CC		Violation						Domestic Violence <input type="checkbox"/>		<input type="checkbox"/> Criminal		<input type="checkbox"/> Criminal Traffic							
		Docket Number		Disp. Codes		Date of Disposition		Sanction		<input type="checkbox"/> Municipal Code		<input type="checkbox"/> Civil Traffic		<input type="checkbox"/> Petty Offense									
<b>B</b>		Section		ARS CC		Violation						Domestic Violence <input type="checkbox"/>		<input type="checkbox"/> Criminal		<input type="checkbox"/> Criminal Traffic							
		Docket Number		Disp. Codes		Date of Disposition		Sanction		<input type="checkbox"/> Municipal Code		<input type="checkbox"/> Civil Traffic		<input type="checkbox"/> Petty Offense									
<b>C</b>		Section		ARS CC		Violation						Domestic Violence <input type="checkbox"/>		<input type="checkbox"/> Criminal		<input type="checkbox"/> Criminal Traffic							
		Docket Number		Disp. Codes		Date of Disposition		Sanction		<input type="checkbox"/> Municipal Code		<input type="checkbox"/> Civil Traffic		<input type="checkbox"/> Petty Offense									
<b>D</b>		Section		ARS CC		Violation						Domestic Violence <input type="checkbox"/>		<input type="checkbox"/> Criminal		<input type="checkbox"/> Criminal Traffic							
		Docket Number		Disp. Codes		Date of Disposition		Sanction		<input type="checkbox"/> Municipal Code		<input type="checkbox"/> Civil Traffic		<input type="checkbox"/> Petty Offense									
<b>E</b>		Section		ARS CC		Violation						Domestic Violence <input type="checkbox"/>		<input type="checkbox"/> Criminal		<input type="checkbox"/> Criminal Traffic							
		Docket Number		Disp. Codes		Date of Disposition		Sanction		<input type="checkbox"/> Municipal Code		<input type="checkbox"/> Civil Traffic		<input type="checkbox"/> Petty Offense									
<b>You must appear at</b> ▶		Insert here the place of appearance, title and name of Court, Judge, or Juvenile Referee or officer, street address, city or town, Arizona, and court or room number, if applicable; and time of appearance, hour, day, month, and year.)												Court Number:									
<b>At the date and time indicated</b> ▶		Month				Day				Year				Time		AM PM							
CRIMINAL <input type="checkbox"/> Without admitting guilt, I promise to appear as directed hereon. CIVIL <input type="checkbox"/> Without admitting responsibility, I acknowledge receipt of this complaint										VICTIM? <input type="checkbox"/>		VICTIM NOTIFIED? <input type="checkbox"/>											
<b>X</b> _____										TEN-PRINT FINGERPRINT <input type="checkbox"/> Yes <input type="checkbox"/> No													
										I certify that upon reasonable grounds I believe the defendant committed the above violation (s) and I have served a copy of the complaint upon the defendant.													
Agency Use										Officer		Number											

ARRAIGNMENT							<b>SPECIAL NOTES</b> <input type="checkbox"/> Possible Criminal Rule 11 <input type="checkbox"/> State Seeks Jail <input type="checkbox"/> Interpreter Required <input type="checkbox"/> Spanish <input type="checkbox"/> Other _____ <input type="checkbox"/> Attorney Notice of Appearance _____
Charges	Not Guilty	Not Responsible	No Contest	Guilty	Responsible	Defendant Signature*	
*By my signature, I hereby waive my right to trial, enter a plea of guilty or responsible for the violation and consent to judgment imposing the prescribed fine or civil sanction.							

SETTINGS		
<input type="checkbox"/> Pretrial Set for _____	<input type="checkbox"/> Trial Set for _____ <input type="checkbox"/> Jury <input type="checkbox"/> Bench _____	<input type="checkbox"/> Civil Hearing Set for _____

Date / Judge's Initials \_\_\_\_\_

**JUDGMENTS AND ORDERS OF THE COURT**

A	B	C	D	E
<input type="checkbox"/> COP <input type="checkbox"/> No Contest <input type="checkbox"/> Guilty <input type="checkbox"/> Responsible <input type="checkbox"/> Civil Hearing <input type="checkbox"/> Not Resp <input type="checkbox"/> Responsible	<input type="checkbox"/> COP <input type="checkbox"/> No Contest <input type="checkbox"/> Guilty <input type="checkbox"/> Responsible <input type="checkbox"/> Civil Hearing <input type="checkbox"/> Not Resp <input type="checkbox"/> Responsible	<input type="checkbox"/> COP <input type="checkbox"/> No Contest <input type="checkbox"/> Guilty <input type="checkbox"/> Responsible <input type="checkbox"/> Civil Hearing <input type="checkbox"/> Not Resp <input type="checkbox"/> Responsible	<input type="checkbox"/> COP <input type="checkbox"/> No Contest <input type="checkbox"/> Guilty <input type="checkbox"/> Responsible <input type="checkbox"/> Civil Hearing <input type="checkbox"/> Not Resp <input type="checkbox"/> Responsible	<input type="checkbox"/> COP <input type="checkbox"/> No Contest <input type="checkbox"/> Guilty <input type="checkbox"/> Responsible <input type="checkbox"/> Civil Hearing <input type="checkbox"/> Not Resp <input type="checkbox"/> Responsible
<b>TRIAL</b> <input type="checkbox"/> Not Guilty <input type="checkbox"/> Jury <input type="checkbox"/> Guilty <input type="checkbox"/> Bench <input type="checkbox"/> Grant Rule 20	<b>TRIAL</b> <input type="checkbox"/> Not Guilty <input type="checkbox"/> Jury <input type="checkbox"/> Guilty <input type="checkbox"/> Bench <input type="checkbox"/> Grant Rule 20	<b>TRIAL</b> <input type="checkbox"/> Not Guilty <input type="checkbox"/> Jury <input type="checkbox"/> Guilty <input type="checkbox"/> Bench <input type="checkbox"/> Grant Rule 20	<b>TRIAL</b> <input type="checkbox"/> Not Guilty <input type="checkbox"/> Jury <input type="checkbox"/> Guilty <input type="checkbox"/> Bench <input type="checkbox"/> Grant Rule 20	<b>TRIAL</b> <input type="checkbox"/> Not Guilty <input type="checkbox"/> Jury <input type="checkbox"/> Guilty <input type="checkbox"/> Bench <input type="checkbox"/> Grant Rule 20
<input type="checkbox"/> See Minute Entry for Sentence Details <input type="checkbox"/> Probation _____ Months <input type="checkbox"/> Defendant Ordered Not to Return to: <input type="checkbox"/> Incident Location <input type="checkbox"/> _____ <input type="checkbox"/> Restitution <input type="checkbox"/> Fine / Sanction _____ <input type="checkbox"/> Suspend <input type="checkbox"/> Only if requirements are met <input type="checkbox"/> Pay _____ <input type="checkbox"/> By _____ At rate of _____ Beginning _____ <input type="checkbox"/> Or proof of: <input type="checkbox"/> Community Service Total Hours _____ by _____ <input type="checkbox"/> Insurance by _____ <input type="checkbox"/> Registration by _____ <input type="checkbox"/> _____ by _____ <input type="checkbox"/> With Proof, Reduce Amount to be Paid to: _____	<input type="checkbox"/> See Minute Entry for Sentence Details <input type="checkbox"/> Probation _____ Months <input type="checkbox"/> Defendant Ordered Not to Return to: <input type="checkbox"/> Incident Location <input type="checkbox"/> _____ <input type="checkbox"/> Restitution <input type="checkbox"/> Fine / Sanction _____ <input type="checkbox"/> Suspend <input type="checkbox"/> Only if requirements are met <input type="checkbox"/> Pay _____ <input type="checkbox"/> By _____ At rate of _____ Beginning _____ <input type="checkbox"/> Or proof of: <input type="checkbox"/> Community Service Total Hours _____ by _____ <input type="checkbox"/> Insurance by _____ <input type="checkbox"/> Registration by _____ <input type="checkbox"/> _____ by _____ <input type="checkbox"/> With Proof, Reduce Amount to be Paid to: _____	<input type="checkbox"/> See Minute Entry for Sentence Details <input type="checkbox"/> Probation _____ Months <input type="checkbox"/> Defendant Ordered Not to Return to: <input type="checkbox"/> Incident Location <input type="checkbox"/> _____ <input type="checkbox"/> Restitution <input type="checkbox"/> Fine / Sanction _____ <input type="checkbox"/> Suspend <input type="checkbox"/> Only if requirements are met <input type="checkbox"/> Pay _____ <input type="checkbox"/> By _____ At rate of _____ Beginning _____ <input type="checkbox"/> Or proof of: <input type="checkbox"/> Community Service Total Hours _____ by _____ <input type="checkbox"/> Insurance by _____ <input type="checkbox"/> Registration by _____ <input type="checkbox"/> _____ by _____ <input type="checkbox"/> With Proof, Reduce Amount to be Paid to: _____	<input type="checkbox"/> See Minute Entry for Sentence Details <input type="checkbox"/> Probation _____ Months <input type="checkbox"/> Defendant Ordered Not to Return to: <input type="checkbox"/> Incident Location <input type="checkbox"/> _____ <input type="checkbox"/> Restitution <input type="checkbox"/> Fine / Sanction _____ <input type="checkbox"/> Suspend <input type="checkbox"/> Only if requirements are met <input type="checkbox"/> Pay _____ <input type="checkbox"/> By _____ At rate of _____ Beginning _____ <input type="checkbox"/> Or proof of: <input type="checkbox"/> Community Service Total Hours _____ by _____ <input type="checkbox"/> Insurance by _____ <input type="checkbox"/> Registration by _____ <input type="checkbox"/> _____ by _____ <input type="checkbox"/> With Proof, Reduce Amount to be Paid to: _____	<input type="checkbox"/> See Minute Entry for Sentence Details <input type="checkbox"/> Probation _____ Months <input type="checkbox"/> Defendant Ordered Not to Return to: <input type="checkbox"/> Incident Location <input type="checkbox"/> _____ <input type="checkbox"/> Restitution <input type="checkbox"/> Fine / Sanction _____ <input type="checkbox"/> Suspend <input type="checkbox"/> Only if requirements are met <input type="checkbox"/> Pay _____ <input type="checkbox"/> By _____ At rate of _____ Beginning _____ <input type="checkbox"/> Or proof of: <input type="checkbox"/> Community Service Total Hours _____ by _____ <input type="checkbox"/> Insurance by _____ <input type="checkbox"/> Registration by _____ <input type="checkbox"/> _____ by _____ <input type="checkbox"/> With Proof, Reduce Amount to be Paid to: _____
Date of Disposition:				
Disposition Code:				
Fine:	Fine:	Fine:	Fine:	Fine:
Jail:	Jail:	Jail:	Jail:	Jail:

Date / Judge's Initials \_\_\_\_\_

**AMENDMENT / DISMISSAL**

A	B	C	D	E
<b>On motion of:</b> <input type="checkbox"/> State <input type="checkbox"/> Defendant <input type="checkbox"/> Court <input type="checkbox"/> Amend _____  <input type="checkbox"/> Dismiss <input type="checkbox"/> With Prejudice <input type="checkbox"/> Without Prejudice	<b>On motion of:</b> <input type="checkbox"/> State <input type="checkbox"/> Defendant <input type="checkbox"/> Court <input type="checkbox"/> Amend _____  <input type="checkbox"/> Dismiss <input type="checkbox"/> With Prejudice <input type="checkbox"/> Without Prejudice	<b>On motion of:</b> <input type="checkbox"/> State <input type="checkbox"/> Defendant <input type="checkbox"/> Court <input type="checkbox"/> Amend _____  <input type="checkbox"/> Dismiss <input type="checkbox"/> With Prejudice <input type="checkbox"/> Without Prejudice	<b>On motion of:</b> <input type="checkbox"/> State <input type="checkbox"/> Defendant <input type="checkbox"/> Court <input type="checkbox"/> Amend _____  <input type="checkbox"/> Dismiss <input type="checkbox"/> With Prejudice <input type="checkbox"/> Without Prejudice	<b>On motion of:</b> <input type="checkbox"/> State <input type="checkbox"/> Defendant <input type="checkbox"/> Court <input type="checkbox"/> Amend _____  <input type="checkbox"/> Dismiss <input type="checkbox"/> With Prejudice <input type="checkbox"/> Without Prejudice

Date / Judge's Initials \_\_\_\_\_

(Insert here the name and symbol of the law-enforcement agency, city or town or court under whose authority arrest is made.)

**Arizona Traffic Ticket and Complaint**

Complaint No.		Military	<input type="checkbox"/> Accident	<input type="checkbox"/> Fatality	<input type="checkbox"/> Commercial	Agency Use or Report Number				
Driver's License Number	State	Class	<input type="checkbox"/> Serious Physical Injury			<input type="checkbox"/> Haz. Material				
			Endorsements							
			M	H	N	P	T	X	D	Agency Use

**DEFENDANT** First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Residential / Commercial Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ Telephone \_\_\_\_\_

MAILING ADDRESS  SAME AS ABOVE

Sex	Height	Weight	Eyes	Hair	Origin	Date of Birth	Restrictions
-----	--------	--------	------	------	--------	---------------	--------------

**VEHICLE** Color \_\_\_\_\_ Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ Style \_\_\_\_\_ License Plate \_\_\_\_\_ State \_\_\_\_\_ Expiration \_\_\_\_\_

Registered Owner \_\_\_\_\_ Address \_\_\_\_\_ Vehicle Identification Number \_\_\_\_\_

**The undersigned certifies that:**

<b>ON</b>	Month	Day	Year	Time	AM PM	<b>SPEED</b>	Approx.	Posted	R&P	Speed Measurement Device	Direction of Travel
-----------	-------	-----	------	------	----------	--------------	---------	--------	-----	--------------------------	---------------------

**AT** Location \_\_\_\_\_ County \_\_\_\_\_ State of Arizona \_\_\_\_\_ Beat \_\_\_\_\_

**The defendant committed the following:**

<b>A</b>	Section	ARS CC	Violation	Domestic Violence <input type="checkbox"/>	<input type="checkbox"/> Criminal <input type="checkbox"/> Criminal Traffic <input type="checkbox"/> Municipal Code <input type="checkbox"/> Civil Traffic <input type="checkbox"/> Petty Offense
	<b>VIOLATION 1</b>				
<b>B</b>	Section	ARS CC	Violation	Domestic Violence <input type="checkbox"/>	<input type="checkbox"/> Criminal <input type="checkbox"/> Criminal Traffic <input type="checkbox"/> Municipal Code <input type="checkbox"/> Civil Traffic <input type="checkbox"/> Petty Offense
	<b>VIOLATION 2</b>				
<b>C</b>	Section	ARS CC	Violation	Domestic Violence <input type="checkbox"/>	<input type="checkbox"/> Criminal <input type="checkbox"/> Criminal Traffic <input type="checkbox"/> Municipal Code <input type="checkbox"/> Civil Traffic <input type="checkbox"/> Petty Offense
	<b>VIOLATION 3</b>				
<b>D</b>	Section	ARS CC	Violation	Domestic Violence <input type="checkbox"/>	<input type="checkbox"/> Criminal <input type="checkbox"/> Criminal Traffic <input type="checkbox"/> Municipal Code <input type="checkbox"/> Civil Traffic <input type="checkbox"/> Petty Offense
	<b>VIOLATION 4</b>				
<b>E</b>	Section	ARS CC	Violation	Domestic Violence <input type="checkbox"/>	<input type="checkbox"/> Criminal <input type="checkbox"/> Criminal Traffic <input type="checkbox"/> Municipal Code <input type="checkbox"/> Civil Traffic <input type="checkbox"/> Petty Offense
	<b>VIOLATION 5</b>				

<b>You must appear at</b> ▶	Insert here the place of appearance, title and name of Court, Judge, or Juvenile Referee or officer, street address, city or town, Arizona, and court or room number, if applicable; and time of appearance, hour, day, month, and year.)	Court Number:
-----------------------------	---	---------------

**At the date and time indicated** ▶ Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_ Time \_\_\_\_\_ AM  
PM

CRIMINAL <input type="checkbox"/> Without admitting guilt, I promise to appear as directed hereon. CIVIL <input type="checkbox"/> Without admitting responsibility, I acknowledge receipt of this complaint	VICTIM? <input type="checkbox"/> VICTIM NOTIFIED? <input type="checkbox"/>  TEN-PRINT FINGERPRINT <input type="checkbox"/> Yes <input type="checkbox"/> No
I certify that upon reasonable grounds I believe the defendant committed the above violation (s) and I have served a copy of the complaint upon the defendant.  _____ Officer _____ Number _____	

Agency Use

**NOTICE TO DEFENDANT:  
THIS IS A TRUE COPY OF THE COMPLAINT WHICH WILL BE FILED IN COURT.  
YOU ARE ADVISED TO READ THE INSTRUCTIONS ON THE REVERSE.  
IF YOU APPEAR IN COURT, PLEASE BRING THIS COPY WITH YOU.**

## **IMPORTANT NOTICE TO DEFENDANT**

The other side of this page is a true copy of the offense described in the complaint that will be filed in the designated court or hearing office.

The offense for which you have been cited is an Administrative Violation, a Civil Traffic Violation, a Criminal Offense, a Criminal Traffic Offense, or a Petty Offense. To determine which notice(s) applies to you, look at the box(es) checked under “the defendant committed the following” on the reverse side of this notice.

### **CIVIL TRAFFIC**

If the Civil Traffic box is checked, notice is hereby given that if you fail to appear as directed in this complaint, a default judgment will be entered against you, a civil sanction will be imposed, and your license will be suspended. Your driver’s license or nonresident operating privilege will remain suspended until the civil sanction is paid and you satisfy Motor Vehicle Department requirements (A.R.S. 28-1557[B][2]).

### **CRIMINAL OR PETTY OFFENSE**

If the Criminal or Petty Offense box is checked, notice is hereby given that if you fail to appear in court as directed in this complaint, a warrant will be issued for your arrest (A.R.S. 13-3903[E]).

### **CRIMINAL TRAFFIC**

If the Criminal Traffic box is checked, notice is hereby given that if you fail to appear as directed in this complaint on a criminal charge, a warrant could be issued for your arrest and your license will be suspended (A.R.S. 28-1557[B][1]).

(The court, law enforcement agency or public body responsible for issuing the Arizona Traffic Ticket and Complaint may include any additional information considered necessary to the defendant regarding appearances, pleas, and payment of fines or civil sanctions.)

(Insert here the name and symbol of the law-enforcement agency, city or town or court under whose authority arrest is made.)

**Arizona Traffic Ticket and Complaint**

Complaint No.		SSN		Military		<input type="checkbox"/> Accident <input type="checkbox"/> Fatality		<input type="checkbox"/> Commercial		Agency Use or Report Number	
Driver's License Number		State		Class		Endorsements				Agency Use	
						M		H		N	
						P		T		X	
						D					
<b>DEFENDANT</b>		First		Middle				Last			
Residential / Commercial Address		City				State		ZIP		Telephone	
MAILING ADDRESS		<input type="checkbox"/> SAME AS ABOVE									
Sex	Height	Weight	Eyes	Hair	Origin	Date of Birth		Restrictions			
<b>VEHICLE</b>		Color	Year	Make		Model	Style	License Plate		State	Expiration
Registered Owner		Address					Vehicle Identification Number				
<b>The undersigned certifies that:</b>											
ON	Month	Day	Year	Time	AM PM	SPEED	Approx.	Posted	R&P	Speed Measurement Device	
AT	Location							County		State of Arizona	Beat
<b>The defendant committed the following:</b>											
A	Section	ARS CC	Violation				Domestic Violence <input type="checkbox"/>		<input type="checkbox"/> Criminal	<input type="checkbox"/> Criminal Traffic	<input type="checkbox"/> Municipal Code
	Docket Number	Disp. Codes	Date of Disposition	Sanction	<input type="checkbox"/> Civil Traffic	<input type="checkbox"/> Petty Offense					
B	Section	ARS CC	Violation				Domestic Violence <input type="checkbox"/>		<input type="checkbox"/> Criminal	<input type="checkbox"/> Criminal Traffic	<input type="checkbox"/> Municipal Code
	Docket Number	Disp. Codes	Date of Disposition	Sanction	<input type="checkbox"/> Civil Traffic	<input type="checkbox"/> Petty Offense					
C	Section	ARS CC	Violation				Domestic Violence <input type="checkbox"/>		<input type="checkbox"/> Criminal	<input type="checkbox"/> Criminal Traffic	<input type="checkbox"/> Municipal Code
	Docket Number	Disp. Codes	Date of Disposition	Sanction	<input type="checkbox"/> Civil Traffic	<input type="checkbox"/> Petty Offense					
D	Section	ARS CC	Violation				Domestic Violence <input type="checkbox"/>		<input type="checkbox"/> Criminal	<input type="checkbox"/> Criminal Traffic	<input type="checkbox"/> Municipal Code
	Docket Number	Disp. Codes	Date of Disposition	Sanction	<input type="checkbox"/> Civil Traffic	<input type="checkbox"/> Petty Offense					
E	Section	ARS CC	Violation				Domestic Violence <input type="checkbox"/>		<input type="checkbox"/> Criminal	<input type="checkbox"/> Criminal Traffic	<input type="checkbox"/> Municipal Code
	Docket Number	Disp. Codes	Date of Disposition	Sanction	<input type="checkbox"/> Civil Traffic	<input type="checkbox"/> Petty Offense					
<b>You must appear at</b>		Insert here the place of appearance, title and name of Court, Judge, or Juvenile Referee or officer, street address, city or town, Arizona, and court or room number, if applicable; and time of appearance, hour, day, month, and year.)								Court Number:	
<b>At the date and time indicated</b>		Month		Day		Year		Time		AM PM	
CRIMINAL <input type="checkbox"/> Without admitting guilt, I promise to appear as directed hereon.						VICTIM? <input type="checkbox"/> VICTIM NOTIFIED? <input type="checkbox"/>					
CIVIL <input type="checkbox"/> Without admitting responsibility, I acknowledge receipt of this complaint						TEN-PRINT FINGERPRINT <input type="checkbox"/> Yes <input type="checkbox"/> No					
<b>X</b> _____						I certify that upon reasonable grounds I believe the defendant committed the above violation (s) and I have served a copy of the complaint upon the defendant.					
						Officer			Number		
Agency Use											

The reverse side of the Law Enforcement Copy may contain such information considered necessary by the court, law enforcement agency or public body responsible for issuing the Arizona Traffic Ticket and Complaint.

(Insert here the name and symbol of the law-enforcement agency, city or town or court under whose authority arrest is made.)

### Arizona Traffic Ticket and Complaint

Complaint No.	SSN	Military	<input type="checkbox"/> Accident	<input type="checkbox"/> Fatality	<input type="checkbox"/> Commercial	Agency Use or Report Number					
Driver's License Number	State	Class	Endorsements			Agency Use					
			<input type="checkbox"/> Serious Physical Injury	<input type="checkbox"/> Haz. Material							
			M	H	N	P	T	X	D		
<b>DEFENDANT</b>	First	Middle	Last								
Residential / Commercial Address		City	State	ZIP	Telephone						
MAILING ADDRESS		<input type="checkbox"/> SAME AS ABOVE									
Sex	Height	Weight	Eyes	Hair	Origin	Date of Birth	Restrictions				
<b>VEHICLE</b>	Color	Year	Make	Model	Style	License Plate	State	Expiration			
Registered Owner		Address				Vehicle Identification Number					
<b>The undersigned certifies that:</b>											
<b>ON</b>	Month	Day	Year	Time	AM PM	<b>SPEED</b>	Approx.	Posted	R&P	Speed Measurement Device	Direction of Travel
<b>AT</b>	Location							County	State of Arizona	Beat	
<b>The defendant committed the following:</b>											
A	Section	ARS CC	Violation	Domestic Violence <input type="checkbox"/>			<input type="checkbox"/> Criminal <input type="checkbox"/> Criminal Traffic				
	Docket Number		Disp. Codes	Date of Disposition	Sanction	<input type="checkbox"/> Municipal Code <input type="checkbox"/> Civil Traffic <input type="checkbox"/> Petty Offense					
B	Section	ARS CC	Violation	Domestic Violence <input type="checkbox"/>			<input type="checkbox"/> Criminal <input type="checkbox"/> Criminal Traffic				
	Docket Number		Disp. Codes	Date of Disposition	Sanction	<input type="checkbox"/> Municipal Code <input type="checkbox"/> Civil Traffic <input type="checkbox"/> Petty Offense					
C	Section	ARS CC	Violation	Domestic Violence <input type="checkbox"/>			<input type="checkbox"/> Criminal <input type="checkbox"/> Criminal Traffic				
	Docket Number		Disp. Codes	Date of Disposition	Sanction	<input type="checkbox"/> Municipal Code <input type="checkbox"/> Civil Traffic <input type="checkbox"/> Petty Offense					
D	Section	ARS CC	Violation	Domestic Violence <input type="checkbox"/>			<input type="checkbox"/> Criminal <input type="checkbox"/> Criminal Traffic				
	Docket Number		Disp. Codes	Date of Disposition	Sanction	<input type="checkbox"/> Municipal Code <input type="checkbox"/> Civil Traffic <input type="checkbox"/> Petty Offense					
E	Section	ARS CC	Violation	Domestic Violence <input type="checkbox"/>			<input type="checkbox"/> Criminal <input type="checkbox"/> Criminal Traffic				
	Docket Number		Disp. Codes	Date of Disposition	Sanction	<input type="checkbox"/> Municipal Code <input type="checkbox"/> Civil Traffic <input type="checkbox"/> Petty Offense					
<b>You must appear at</b> ▶	Insert here the place of appearance, title and name of Court, Judge, or Juvenile Referee or officer, street address, city or town, Arizona, and court or room number, if applicable; and time of appearance, hour, day, month, and year.)							Court Number:			
<b>At the date and time indicated</b> ▶	Month	Day	Year	Time	AM PM						
CRIMINAL <input type="checkbox"/> Without admitting guilt, I promise to appear as directed hereon. CIVIL <input type="checkbox"/> Without admitting responsibility, I acknowledge receipt of this complaint						VICTIM? <input type="checkbox"/> VICTIM NOTIFIED? <input type="checkbox"/>					
<b>X</b> _____						TEN-PRINT FINGERPRINT <input type="checkbox"/> Yes <input type="checkbox"/> No					
						I hereby certify that the information contained herein is a true and correct abstract of the record in this case.					
						_____ Judge/Clerk					
						_____ Date					
Agency Use											

The reverse side of the Court Report Copy may contain the Disposition Code instructions for completing and forwarding the Court Report and such other information considered necessary by the court, law enforcement agency or public body responsible for issuing the Arizona Traffic Ticket and Complaint.

# Attachment 2

## Attachment 2<sup>2</sup>

### Arizona Rules of Criminal Procedure

#### **RULE 1. SCOPE, PURPOSE AND CONSTRUCTION, COMPUTATION OF TIME, DEFINITIONS, SIZE OF PAPER, AND OTHER GENERAL PROVISIONS**

##### **Rule 1.1. Scope**

These rules shall govern the procedure in all criminal proceedings in all courts within the State of Arizona ~~except that the Rules of Procedure in Traffic Cases shall continue to apply.~~

\* \* \*

#### **RULE 2. COMMENCEMENT OF CRIMINAL PROCEEDINGS**

##### **Rule 2.1. Misdemeanors**

###### **(a) No change**

**(b) Courts of Limited Jurisdiction.** Misdemeanor and petty offense actions triable in limited jurisdiction courts shall be commenced by utilizing the ~~Uniform~~ Arizona Traffic Ticket and Complaint (“ATTC”) or other short form complaint approved by the Arizona Supreme Court, or by a long form complaint pursuant to Rule 2.3 of these rules. An ATTC form is included in the appendix to the Rules of Court Procedure for Civil Traffic and Civil Boating Violations.

\* \* \*

#### **RULE 3. ARREST WARRANT OR SUMMONS UPON COMMENCEMENT OF CRIMINAL PROCEEDINGS**

##### **Rule 3.1. Issuance of warrant or summons.**

###### **a. through d. No change**

**e. Warrants in ATTC Cases.** If a person served with an Arizona Traffic Ticket and Complaint provides a written promise to appear in court at a designated time and date, and thereafter fails to appear, personally or by counsel, on or before that date, the court shall issue a warrant of arrest. In addition, if a separate proceeding has been commenced by a complaint for failure to appear pursuant to A.R.S. § 13-3903 (F), the court shall issue a warrant for arrest thereon.

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<sup>2</sup> Changes or additions in rule text are indicated by underscoring and deletions from text are indicated by ~~strikeouts~~.