

IN THE SUPREME COURT OF THE STATE OF ARIZONA  
ADMINISTRATIVE OFFICE OF THE COURTS

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In the Matter of: )  
 )  
MODIFICATION OF ) Administrative Directive  
CIVIL COVER SHEET FORM ) No. 2009 - 32  
 ) (Amending Administrative  
 ) Directive No. 2009-24)  
 )  
\_\_\_\_\_ )

On December 15, 2008, Administrative Directive No. 2008-05 was issued, directing superior courts to utilize the Civil Cover Sheet, which includes the categories and subcategories for civil cases. Rule 8(h)(1) of the Arizona Rules of Civil Procedure authorizes the Administrative Director of the Administrative Office of the Courts (AOC) to make necessary administrative amendments or corrections to the categories and subcategories associated with the Civil Cover Sheet.

The Civil Cover Sheet was modified by Administrative Directive 2009-24. It has come to the attention of the Administrative Director that the heading of “Unclassified Civil” and some of the subcategories under “Unclassified Civil,” “Contracts,” and “Other Civil” were inadvertently removed and the order was changed when the Civil Cover Sheet was modified to include “Eviction Actions (Special and Forcible Detainers).” Appendix A must be updated to reflect the current case type categories available on the Civil Cover Sheet. Therefore,

IT IS DIRECTED that all courts replace the Civil Cover Sheet with the version shown in Appendix A. The case type categories inadvertently removed from the Civil Cover Sheet have been included and the previous order of the case type categories has been restored.

IT IS FURTHER DIRECTED that, as a cost-saving measure, any court that has purchased printed copies of the previous version of the form may continue to use those forms in an effort to deplete its inventory; however, all courts must implement use of the amended form by July 1, 2010.

Dated this 13th, day of November, 2009.

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David K. Byers  
Administrative Director

**APPENDIX A**

**In the Superior Court of the State of Arizona  
In and For the County of \_\_\_\_\_**

Case Number \_\_\_\_\_

**CIVIL COVER SHEET- NEW FILING ONLY**  
(Please Type or Print)

Plaintiff's Attorney \_\_\_\_\_

Attorney Bar Number \_\_\_\_\_

Plaintiff's Name(s): (List all)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Plaintiff's Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(List additional plaintiffs on page two and/or attach a separate sheet).

Defendant's Name(s): (List All)

\_\_\_\_\_  
\_\_\_\_\_

(List additional defendants on page two and/or attach a separate sheet))

EMERGENCY ORDER SOUGHT:     Temporary Restraining Order     Provisional Remedy     OSC  
 Election Challenge     Employer Sanction     Other \_\_\_\_\_  
(Specify)

RULE 8(i) COMPLEX LITIGATION DOES NOT APPLY. (Mark appropriate box under **Nature of Action**)

RULE 8(i) COMPLEX LITIGATION APPLIES. Rule 8(i) of the Rules of Civil Procedure defines a "Complex Case" as civil actions that require continuous judicial management. A typical case involves a large number of witnesses, a substantial amount of documentary evidence, and a large number of separately represented parties.  
(Mark appropriate box on page two as to complexity, **in addition** to the Nature of Action case category).

**NATURE OF ACTION**

(Place an "X" next to the **one** case category that most accurately describes your primary case.)

**TORT MOTOR VEHICLE:**

- Non-Death/Personal Injury
- Property Damage
- Wrongful Death

**TORT NON-MOTOR VEHICLE:**

- Negligence
- Product Liability – Asbestos
- Product Liability – Tobacco
- Product Liability – Toxic/Other
- Intentional Tort
- Property Damage
- Legal Malpractice
- Malpractice – Other professional
- Premises Liability
- Slander/Libel/Defamation
- Other (Specify) \_\_\_\_\_

**MEDICAL MALPRACTICE:**

- Physician M.D.     Hospital
- Physician D.O     Other

**CONTRACTS:**

- Account (Open or Stated)
- Promissory Note
- Foreclosure
- Buyer-Plaintiff
- Fraud
- Other Contract (i.e. Breach of Contract)
- Excess Proceeds-Sale
- Construction Defects (Residential/Commercial)
  - Six to Nineteen Structures
  - Twenty or More Structures

**OTHER CIVIL CASE TYPES:**

- Eminent Domain/Condemnation

**OTHER CIVIL CASE TYPES : (Continued)**

- Eviction Actions (Forcible and Special Detainers)
- Change of Name
- Transcript of Judgment
- Foreign Judgment
- Quiet Title
- Forfeiture
- Election Challenge
- NCC- Employer Sanction Action (A.R.S. §23-212)
- Injunction against Workplace Harassment
- Injunction against Harassment
- Civil Penalty
- Water Rights(Not General Stream Adjudication)
- Real Property
- Sexually Violent Person (A.R.S. §36-3704)  
(Except Maricopa County)
- Minor Abortion (See Juvenile in Maricopa County)
- Special Action Against Lower Courts  
(See lower court appeal cover sheet in Maricopa)

**UNCLASSIFIED CIVIL:**

- Administrative Review  
(See lower court appeal cover sheet in Maricopa)
- Tax Appeal

(All other tax matters must be filed in the AZ Tax Court)

- Declaratory Judgment
- Habeas Corpus
- Landlord Tenant Dispute- Other
- Restoration of Civil Rights (Federal)
- Clearance of Records (A.R.S. §13-4051)
- Declaration of Factual Innocence (A.R.S. §12-771)
- Declaration of Factual Improper Party Status
- Vulnerable Adult (A.R.S. §46-451)
- Tribal Judgment
- Structured Settlement (A.R.S. §12-2901)
- Attorney Conservatorships (State Bar)
- Unauthorized Practice of Law (State Bar)
- Out-of-State Deposition for Foreign Jurisdiction
- Secure Attendance of Prisoner
- Assurance of Discontinuance
- In-State Deposition for Foreign Jurisdiction
- Eminent Domain– Light Rail Only
- Interpleader– Automobile Only
- Delayed Birth Certificate (A.R.S. §36-333.03)
- Employment Dispute- Discrimination
- Employment Dispute-Other
- Other \_\_\_\_\_

(Specify)

**COMPLEXITY OF THE CASE**

If you marked the box on page one indicating that Complex Litigation applies, place an “X” in the box of no less than one of the following:

- Antitrust/Trade Regulation
- Construction Defect with many parties or structures
- Mass Tort
- Securities Litigation with many parties
- Environmental Toxic Tort with many parties
- Class Action Claims
- Insurance Coverage Claims arising from the above-listed case types
- A Complex Case as defined by Rule 8(i) ARCP

Additional Plaintiff(s)

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Additional Defendant(s)

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