

IN THE SUPREME COURT OF THE STATE OF ARIZONA

In the Matter of:)
)
ESTABLISHMENT OF THE STEERING) Administrative Order
COMMITTEE ON DATA-BASED) No. 2020 - 53
COURT PERFORMANCE AND)
DATA STANDARDS)
_____)

Accurate court case data is essential to achieving timely case resolution, efficient and effective allocation of judicial resources, and supporting policy decisions. Further, court digital data is now exchanged with a myriad of other government agencies impacting driving, criminal, and voting records, and can impact the issuance and quashing of warrants, credit reporting, prison terms length, gun ownership, employment, officer safety, military service, and other significant activities. Data standards are also integral to an objective measurement and analysis of case processing times achieved in Arizona courts. Standards for what data is collected, and who collects it, are integral to being able to train staff and monitor completeness.

Therefore, pursuant to Article VI, Section 3, of the Arizona Constitution,

IT IS ORDERED that the Steering Committee on Data-Based Court Performance and Data Standards is established as follows:

1. **Purpose.** The Committee shall identify court data that is needed to make data-based decisions related to case processing, court policy and management decisions, allocation of court resources, and data exchanges with other government entities. The Committee shall make recommendations regarding what data elements need to be collected in each case type, data governance, and other steps needed to improving data quality. The Committee also shall annually review Arizona case management data to assess conformance with the Supreme Court of Arizona’s time standards and, as desirable, recommend adjustments to existing time standards.
2. **Membership.** The individuals listed in Appendix A are appointed as members of the Committee effective immediately and ending December 31, 2021. The Chief Justice may appoint additional members as may be necessary.
3. **Meetings.** All meetings shall comply with the public meeting policy of the Arizona Judicial Branch, Arizona Code of Judicial Administration § 1-202. Committee meetings shall be scheduled at the discretion of the Committee Chair.

4. **Reports.** The Committee shall submit a report of its findings and recommendations to the Arizona Judicial Council no later than December 31, 2020.
5. **Staff.** Under the general direction of the Administrative Director, the Administrative Office of the Courts shall provide staff to assist the Committee and, as feasible, to conduct or coordinate research and consult with external experts as requested by the Committee.

Dated this 25th day of March, 2020.

ROBERT BRUTINEL
Chief Justice

APPENDIX A

**MEMBERSHIP LIST
STEERING COMMITTEE ON DATA QUALITY AND STANDARDS**

Chair

Hon. James Beene, Justice
Arizona Supreme Court

Members

Shelly Bacon
Deputy Court Administrator
Superior Court in Coconino County

Donna McQuality
Clerk of Court
Superior Court in Yavapai County

Hon. Thomas L. Chotena
Presiding Magistrate
Flagstaff Municipal Court

Rich McHattie
Chief Technology and Innovation Officer
Clerk of Superior Court's Office
Superior Court in Maricopa County

Jennifer Curtiss
Court Administrator
Carefree/Cave Creek Consolidated Court

Hon. Michael Peterson
Presiding Judge
Superior Court in Graham County

Danny Davis
Court Administrator
Municipal Court in Chandler

Marcus W. Reinkensmeyer
Director, Court Services Division
AOC, Arizona Supreme Court

Hon. Jill Davis
Justice of the Peace
Lake Havasu Justice Court

Hon. Keith Russell
Presiding Justice of the Peace
Maricopa County Justice Courts

Hon. Pamela Frasher-Gates
Civil Presiding Judge
Superior Court in Maricopa County

Richard Woods
Deputy Court Administrator
Superior Court in Maricopa County

Hon. Ken Lee
Presiding Judge, Probate bench
Superior Court in Pima County

Staff

Marretta Mathes
Court Project Specialist
Administrative Office of the Courts