



Board of Certified Reporters

Arizona State Courts Building
1501 West Washington Street
Phoenix, Arizona 85007-3222

Conference Room 109

Date: November 9, 2010

Time: 1:00 p.m.

Draft Regular Meeting Minutes

MEMBER ATTENDANCE:

Present:

Judge Peter B. Swann

J. Tyrrell Taber

Telephonically Present:

Terri Faust

Patricia Seguin

Patricia Calabro

Cheryl Austin

Absent:

Judge Edward W. Bassett

Allen Sonntag

Kathleen Montalvo

OTHER ATTENDEES

AOC Staff:

Linda Grau

Debbie MacDougall

Alex Navarro

Jennifer Greene

Doris Leonard

Guests:

Doreen Borgmann

Cindy Linebarg

Karen Saari

CALL TO ORDER

Called to Order By: Terri Faust, Vice Chair

Time: 1:06 p.m.

1) INITIAL CERTIFICATION APPLICATIONS

1-A: Review and approval of Regular Minutes for the meeting of September 14, 2010.

Individuals Addressing the Board: Terri Faust

Discussion: No discussion

Motion: Approve regular minutes for the September 14, 2010 meeting.

Motion Proposals: First: Patricia Calabro
Second: Cheryl Austin

Motion Results: Pass: **BCCR-10-94**

1-B: Review and approval of Executive Minutes for the meeting of September 14, 2010.

Individuals Addressing the Board: Terri Faust

Discussion: No discussion

Motion: Approve executive minutes for the September 14, 2010 meeting.

Motion Proposals: First: Judge Peter Swann
Second: Patricia Calabro

Motion Results: Pass: **BCCR-10-95**

1-C: Review and approval of Regular Minutes for the meeting of September 28, 2010

Discussion: No discussion

Motion: First: Judge Peter Swann
Second: Cheryl Austin
Recused: Patricia Calabro (wasn't present at this meeting)
Pass: **BCCR-10-96**

2) PENDING COMPLAINTS

There are presently no complaint matters pending Board review.

3. ADMINISTRATIVE ISSUES

3-A: Update to the Board's proposed amendments to Arizona Code of Judicial Administration § 7-206(J).

Individuals Addressing the Board: Linda Grau

Discussion: Upon review by the Committee on Superior Court, it was unanimously recommended to accept the Board's proposed amendments and the recommendations will now to be sent for final approval to the Arizona Judicial Council (AJC) on December 7, 2010.

Motion: Information Purposes Only

3-B: Review, discussion and possible action regarding the establishment of the 2011 Board meeting schedule as listed below:

January 11
March 8
May 10
July 12
September 13
November 8

Individuals Addressing the Board: Terri Faust

Discussion: No discussion

Motion: Approve the dates as presented for the 2011 Board meeting schedule:
January 11
March 8
May 10
July 12
September 13
November 8

Motion Proposals: First: Judge Peter Swann
Second: Patricia Calabro
Motion Results: Pass: **BCCR-10-97**

4. REVIEW OF INITIAL CERTIFICATION APPLICATIONS

4-A: Review, discussion and possible action regarding applicants for standard certification:

Individuals Addressing the Board: *Alex Navarro*

Discussion: The following applicants have submitted complete applications, demonstrating they meet the minimum eligibility requirements, and no information has been presented during the background investigation contrary to certification being granted. Staff recommends the Board grant certification to court reporters **Karen S. Saari** and **Janice Harrington**.

Motion: Grant certification to Karen S. Saari and Janice Harrington.

Motion Proposals: First: Cheryl Austin
 Second: Judge Peter Swann
 Pass: **BCCR-10-98**

Discussion: The following applicant has submitted a complete application, demonstrating she meets the minimum eligibility requirements, and no information has been presented during the background investigation contrary to certification being granted. Staff recommends the Board grant certification to **Denise R. Style**.

Motion: Grant certification to Denise R. Style.

Motion Proposals: First: Judge Peter Swann
 Second: Patricia Calabro
 Pass: **BCCR-10-99**

Discussion: Staff recommends deferring the matter of certification for **Heather E. Pitvorec** to the next Board meeting pending receipt of additional information.

Motion: Defer certification of Heather E. Pitvorec to the next Board meeting pending receipt of additional information.

Motion Proposals: First: Cheryl Austin
 Second: Judge Peter Swann
 Pass: **BCCR-10-100**

Discussion: **Kimberlye A. Furr** has not responded to telephone calls or emails regarding the need for her to respond to questions submitted to her via email. Staff recommends denying Ms. Furr's application pursuant to ACJA § 7-201(E)(2)(c)(2)(b)(xvi).

Motion: Deny the application for certification for Kimberlye A. Furr.

First: Judge Peter Swann
Second: Cheryl Austin
Pass: **BCCR-10-101**

Discussion: **Kimberly A. Farkas** submitted an application for certification on June 23, 2010. She was informed it had been over a year ago since she took the examination and was told she must take it again. Division records reflect Ms. Farkas has not taken the court reporter written exam which expired June 3, 2009 and has not provided the necessary fingerprint fee. Ms. Farkas has requested to withdraw her application at this time and be allowed to submit a new application and take the examination again in one year.

Motion: Allow Kimberly A. Farkas to withdraw her application and be allowed to resubmit her application and take the exam again in one year with no penalty.

Motion Results: First: Judge Peter Swann
Second: Patricia Calabro
Pass: **BCCR-10-102**

5. RENEWAL LICENSE APPLICATIONS

5-A: Review, discussion and possible action regarding the following pending application for renewal of certification:

Rochelle Dobbins

Individuals Addressing the Board: ***Alex Navarro***

Discussion: Staff recommends granting certification renewal to ***Rochelle Dobbins***.

Motion: Grant renewal certification to Rochelle Dobbins.

Motion Proposals: First: Ty Taber
Second: Cheryl Austin
Motion Results: Pass: **BCCR-10-103**

CALL TO THE PUBLICNo Public Comments

ADJOURNMENT.....Terri Faust, Vice Chair

Motion: Meeting is adjourned

Motion Proposals: First:
Second:

Motion Results: Pass: **BCCR-10-104**

Time: 1:25 p.m.

Initials: del