

CONFIDENTIAL INTERMEDIARY BOARD

Meeting Agenda – Thursday, February 16, 2012
Arizona Supreme Court -1501 West Washington Street
Phoenix, Arizona 85007 - 10:00 a.m. in Conference Room 109
General Inquiries Call: 602-452-3378 (Certification and Licensing Division Line)
Members of the Public May Attend Meeting in Person

For any item listed on the agenda, the Board may vote to go into Executive Session for advice of counsel and/or to discuss records and information exempt by law or rule from public inspection, pursuant to the Arizona Code of Judicial Administration, Section § 1-202(C).

CALL TO ORDER*Teri Thomson-Taylor, Chair*

INTRODUCTION OF NEW BOARD MEMBERS.....*Teri Thomson-Taylor, Chair*

1) REVIEW AND APPROVAL OF MINUTES.....*Division Staff*

1-A: *Review and approval of regular minutes for the meeting of September 15, 2011.*

2) ADMINISTRATIVE ISSUES.....*Division Staff*

2-A: *Discussion and possible action regarding possible future proposals to amend Arizona Code of Judicial Administration § 7-201(E) and (G) involving the certification and renewal processes.*

2-B: *Report regarding the archiving and accessibility of Confidential Intermediary Finalization Reports and an update regarding the October 18, 2011 Stakeholders meeting.*

2-C: *Election of Vice Chair pursuant to Arizona Code of Judicial Administration § 7-201(I)(3)(b).*

2-D: *Update regarding the 2012 Legislative Session.*

CALL TO THE PUBLIC*Teri Thomson-Taylor, Chair*

ADJOURN*Teri Thomson-Taylor, Chair*

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INTRODUCTION OF NEW BOARD MEMBERS

The Board welcomes the following new board members:

Gail M. Atchison
Public Member

Raymond T. Baxter
Certified Confidential Intermediary Member

Laurie J. Laughlin
Chief Justice Designee Member

Dana Young
Certified Confidential Intermediary Member

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1) REVIEW AND APPROVAL OF MINUTES

1-A: Review, discussion, and approval of regular session minutes for the meeting of September 15, 2011.

Attached for the Board's review and approval are the draft regular session minutes for the meeting of September 15, 2011.



CONFIDENTIAL INTERMEDIARY BOARD

Arizona State Courts Building
1501 West Washington
Phoenix, Arizona 85007
Hearing Room 109
10:00 A.M.
September 15, 2011

Draft Regular Meeting Minutes

MEMBER ATTENDANCE:

Present:

Victoria I. Mikoch

Telephonically Present:

Alice Ernst
Dr. James W. Foltz
Toni Hellon
Stephen Kopp
Edward J. Ryan

Absent:

Teri Thomson-Taylor
Karen Daly
Judith Schubert
Sheila M. Tickle

OTHER ATTENDEES:

AOC Staff:

Linda Grau
Debbie MacDougall
Nathan Perry
Nina Preston

Guests:

Diane Stubbs

CALL TO ORDER

Called to Order By:

Victoria I. Mikoch

Time:

10:01 A.M.

1) REVIEW AND APPROVAL OF MINUTES

I-A: Review and approval of Regular Minutes for the meeting of July 28, 2011.

Individuals Addressing the Board: Victoria I. Mikoch

Discussion: No discussion.

Motion: Move to approve Regular Session Minutes for the meeting of July 28, 2011.

Motion Proposals: First Stephen Kopp
Second Edward J. Ryan

Motion Results: Pass

2) ADMINISTRATIVE ISSUES

2-A: *Review, discussion, and possible action regarding the establishment of the 2012 Board meeting schedule.*

Individuals Addressing the Board: Debbie MacDougall

Discussion: Staff recommends the Board continue to meet on the third Thursday of the applicable month at 10:00 A.M. as follows:

February 16, 2012
May 17, 2012
September 20, 2012
October 18, 2012

Motion: Move to approve the 2012 Board meeting schedule as recommended by staff.

Motion Proposals: First Dr. James W. Foltz
Second Alice Ernst

CALL TO THE PUBLIC

Individuals Addressing the Board: Diane Stubbs addressed her concerns regarding approving the application of the certificate holders.

Debbie MacDougall addressed the Board and stated certification renewal begins September 15, 2012. The Board will address renewal during the September 20, 2012 and the October 18, 2012 Board meetings.

Motion Proposals: First Dr. James W. Foltz
Second Toni Hellon
Pass

2-B: Update regarding the Confidential Intermediary Program budget.

Individuals Addressing the Board: Linda Grau

Discussion: Linda Grau addressed the Board in regards to the FY2012 Confidential Intermediary Program Budget.

CALL TO THE PUBLIC

Individuals Addressing the Board: Diane Stubbs requested information in regards to the status of the Confidential Intermediary database and what type of statistics that can be gathered from the database.

ADJOURNMENT

Motion: Move to adjourn.

Motion Proposals: First Toni Hellon
Second Dr. James W. Foltz

Motion Results: Pass

Time: 10:21 A.M.

Initials: NP

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2) ADMINISTRATIVE ISSUES

2-A: *Discussion and possible action regarding possible future proposals to amend Arizona Code of Judicial Administration § 7-201(E) and (G) involving the certification and renewal processes.*

Staff will address the Board regarding possible future proposals to amend the ACJA § 7-201 provision pertaining to initial certification and renewal.

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2) ADMINISTRATIVE ISSUES

2-B: *Report regarding the archiving and accessibility of Confidential Intermediary Finalization Reports and an update regarding the October 18, 2011 Stakeholders meeting.*

Division staff will provide an update regarding the progress of the Finalization Report archiving and offer follow-up information pertaining to the October 18, 2011 Stakeholders meeting.

CONFIDENTIAL INTERMEDIARY BOARD

Agenda Summary – Tuesday, February 16, 2012

2) ADMINISTRATIVE ISSUES

- 2-C: *Review, discussion and possible action regarding nominating and electing the 2012 Confidential Intermediary Board's Vice Chair pursuant to ACJA § 7-201(I)(3)(b).*

ACJA § 7-201(I)(3)(b): Vice Chair. The board shall elect a vice chair from among the appointed members of the board. The vice chair shall serve in the capacity as vice chair for a specified term. If the vice chair resigns or ceases to be a member of the board, the board shall vote to elect a new vice chair from among the existing members. The vice chair shall act as chair in the absence of the chair.

It is recommended the Board nominate and appoint a vice chair for the 2012 calendar year so that other board members have the opportunity to serve in that capacity.

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2) ADMINISTRATIVE ISSUES

2-D: Update regarding the 2012 Legislative Session.

Staff will provide a verbal update at the meeting.