

BOARD OF CERTIFIED REPORTERS

Meeting Agenda - Tuesday, July 12, 2011

Arizona Supreme Court - 1501 West Washington Street
Phoenix, Arizona 85007 - 1:00 p.m. – 4:00 p.m. – Conference Room 109
General Inquiries Call: (602) 452-3378 (Division Line)
Members of the Public May Attend Meeting in Person

For any item listed on the agenda, the Board may vote to go into Executive Session for advice of counsel and/or to discuss records and information exempt by law or rule from public inspection, pursuant to the Arizona Code of Judicial Administration, Code Section 1-202(C).

CALL TO ORDER *G. Allen Sonntag, Chair*

1) REVIEW AND APPROVAL OF MINUTES *G. Allen Sonntag, Chair*

1-A: Review and approval of Regular Minutes for the meeting of May 10, 2011.

2) PENDING COMPLAINTS.....*Division Staff*

2-A: Review, discussion and possible action regarding non-certificate holder complaint numbers:

NC10-C007 – Esquire Deposition Services, LLC

NC10-C013 – Hutchings Court Reporters, LLC

NC10-C014 – Veritext Corporation

3) ADMINISTRATIVE ISSUES*Division Staff*

There are presently no administrative issues at this time.

4) INITIAL CERTIFICATION AND ELIGIBILITY..... *Division Staff*

4-A: Review, discussion, and possible action regarding pending initial certification applications of the following applicants.

1. Robin G. Bobbie
2. Leslie C. Craith
3. Linda B. Shaw

CALL TO THE PUBLIC G. Allen Sonntag, Chair

ADJOURNMENT G. Allen Sonntag, Chair

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BOARD OF CERTIFIED REPORTERS
Agenda Summary - Tuesday, July 12, 2011

1) REVIEW AND APPROVAL OF MINUTES

1-A: Review and approval of regular minutes for the meeting of May 10, 2011.

Attached for the Board's review are the regular session minutes from the board meeting of May 10, 2011.

BOARD OF CERTIFIED REPORTERS

Arizona State Courts Building
1501 West Washington Street, Phoenix, Arizona 85007
Conference Room 109

May 10, 2011
1:00 p.m. - 4:00 p.m.

Draft Regular Meeting Minutes

MEMBER ATTENDANCE:

Present:

Judge Peter B. Swann
J. Tyrell Taber

Telephonically Present:

G. Allen Sonntag
Patricia Calabro
Cheryl Austin

Absent:

Terry Faust
Judge Edward W. Bassett
Kathleen Montalvo
Terri Faust
Patricia Seguin

OTHER ATTENDEES

AOC Staff:

Linda Grau
Debbie MacDougall
Alex Navarro
Jennifer Greene
Nathan Perry

Guests:

Doreen Borgmann
Laura Ashbrook
Melissa Gonsalves
Julie Ottmar
Tina Vlessie

CALL TO ORDER

Called to Order By:

G. Allen Sonntag, Chair

Time: 1:05 P.M.

1) REVIEW AND APPROVAL OF MINUTES:

1-A: Review and approval of Regular Minutes for the meeting of March 8, 2011

Individual Addressing the Board: G. Allen Sonntag

Discussion: No discussion.

Motion: Board approve minutes for the March 8, 2011 meeting.

Motion Proposals: First J. Tyrrell Taber
Second Patricia Calabro

Motion Results: Pass **BCCR-11-014**

1-B: Review and approval of Executive Minutes for the meeting of March 8, 2011

Individual Addressing the Board: G. Allen Sonntag

Discussion: No discussion.

Motion: Board approve executive minutes for the March 8, 2011 meeting.

Motion Proposals: First Patricia Calabro
Second J. Tyrrell Taber

Motion Results: Pass **BCCR-11-015**

2) PENDING COMPLAINTS:

2-A: Review, discussion and possible action regarding the following non-certificate holder complaints:

Complaint Number NC10-C007 – Esquire Deposition Services, LLC

*Complaint Number NC10-C013 – Hutchings Court Reporters, LLC
Complaint Number NC10-C014 – Veritext Corporation*

Individual Addressing the Board: Linda Grau

Discussion: *Complaint Number NC10-C007 - Esquire Deposition Services, LLC
Complaint Number NC10-C013 – Hutchings Court Reporters, LLC
Complaint Number NC10-C014 – Veritext Corporation*

The Attorney General's office has asked to defer consideration of this matter to the July 12, 2011 meeting, citing additional time is needed to complete research.

Motion: The Board moves to defer the above items to the July 12, 2011 meeting.

Motion Proposals: First Cheryl Austin
Second J. Tyrrell Taber

Motion Results: Pass BCCR-11-016

3) ADMINISTRATIVE ISSUES:

3-A: Update regarding the 2011 Legislative Session

Individuals Addressing the Board: Debbie MacDougall and Linda Grau

Discussion: No updates regarding the 2011 Legislative Session. Nothing to report until the next session begins.

Motion: None

4) INITIAL CERTIFICATION APPLICATIONS:

*4-A: Review, discussion and possible action regarding pending initial certification application of the following applicant:
Leslie C. Craith*

Individuals Addressing the Board: Alex Navarro

Discussion: Staff recommends the Board defer certification concerning Leslie C. Craith until the July 12, 2011 meeting.

Motion: The Board moves to defer the above item until the July 12, 2011 meeting.

Motion Proposals: First J. Tyrell Taber
Second Hon. Peter B. Swann

Motion Results: Pass **BCCR-11-017**

Review, discussion and possible action regarding pending initial certification application of the following applicants:

Deborah L. Wilks and Daeleen R. Melendez

Discussion: Staff recommends the Board accept initial certification for Deborah L. Wilks and Daeleen R. Melendez.

Motion: The Board moves to accept initial certification of Deborah L. Wilks and Daeleen R. Melendez.

Motion Proposals: First J. Tyrell Taber
Second Patricia Calabro

Motion Results: Pass **BCCR-11-018**

5) CERTIFICATION AND ELIGIBILITY

5-A: *Review, discussion and possible action regarding the Voluntary Surrender request received from the following licensed fiduciaries:*

Sandra K. Markham

Individuals Addressing the Board: Alex Navarro

Discussion: It is respectfully recommended that the Board accept this surrender. She is currently in good standing.

Motion: The Board moves to accept the voluntary surrender of Sandra K. Markham.

Motion Proposals: First J. Tyrell Taber

Second Cheryl Austin

Motion Results: Pass **BCCR-11-019**

CALL TO THE PUBLIC

Individuals Addressing the Board: None

ADJOURNMENT

Motion: Adjourn the meeting.

Motion Proposals: First J. Tyrell Taber
Second Hon. Peter B. Swann

Motion Results: Pass **BCCR-11-020**

Time: **1:11 P.M.**

NRP

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2) PENDING COMPLAINTS

2-A: *Review, discussion and possible action regarding non-certificate holder complaint numbers:*

NC10-C007 – Esquire Deposition Services, LLC

NC10-C013 – Hutchings Court Reporters, LLC

NC10-C014 – Veritext Corporation

A report from the Attorney General's Office is anticipated regarding these non-certificate holder complaints and the related subpoenas previously issued by the Board. It is recommended the Board enter Executive Session to receive advice of counsel.

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4) INITIAL CERTIFICATION APPLICATIONS

4-A: *Review, discussion, and possible action regarding pending initial certification applications of the following applicants.*

*The following applicants have submitted complete applications, demonstrating they meet the minimum eligibility requirements, and no information has been presented during the background investigation which is contrary to certification being granted. **It is recommended the Board grant initial certification to the following applicants:***

1. Robin G. Bobbie
2. Leslie C. Craith

*The following applicant remains incomplete pending receipt of additional documentation. It is tentatively recommended the following applicant be deferred to the September 13, 2011 meeting. **In the event the anticipated information is received prior to the July meeting, an alternative recommendation will be presented at the meeting:***

3. Linda B. Shaw