



BOARD OF CERTIFIED REPORTERS

Arizona State Courts Building
1501 West Washington Street, Phoenix, Arizona 85007
Hearing Room 109

December 11, 2012
1:00 P.M.

Approved Regular Meeting Minutes

MEMBER ATTENDANCE:

Present:

Patricia Calabro
Hon. Peter B. Swann
J. Tyrrell Taber

Telephonically Present:

Terri Faust
Patricia Seguin
Cheryl Austin
Kathleen R. Montalvo

Absent:

G. Allen Sonntag, Chair
Hon. Edward W. Bassett

OTHER ATTENDEES:

AOC Staff:

Mark Wilson
Linda Grau
Kimberly Siddall
Debbie MacDougall
Anne Hunter
Jennifer Greene
Wendy Reiter
Pasquale Fontana
Arnita Mitchell

Guests:

Marty Herder
John MacDonald
Pam Griffin
Kelly Olhausen
Laura Ashbrook
Dan Maynard
Jim Smith
Melissa Gonsalves
Julie Ottmar

CALL TO ORDER

Called to Order By: Patricia Calabro

Time: 1:06 P.M.

1) REVIEW AND APPROVAL OF MINUTES:

1-A: Review and approval of regular minutes for the meeting of October 9, 2012.

Individual Addressing the Board: Patricia Calabro

Discussion: None

Motion: Move to approve the regular session minutes for the meeting of October 9, 2012.

Motion Proposals: First Tyrrell Taber
Second Hon. Peter B. Swann

Motion Results: Pass

2) PENDING COMPLAINTS:

2-A: Report regarding the status of pending complaints.

Individual Addressing the Board: Linda Grau

Discussion: There are a total of four pending complaints as of November 26, 2012 that are less than four months old.

2-B: Discussion regarding Administrative Order No. 2012-83

Individual Addressing the Board: Mark Wilson

Discussion: Discussion is held with respect to Administrative Order No. 2012-83.

3) ADMINISTRATIVE ISSUES:

3-A: Review, discussion and possible action regarding the establishment of the 2013 Board meeting schedule.

Individual Addressing the Board: Debbie MacDougall

Discussion: The Board of Certified Reporters is asked to consider and approve a 2013 meeting calendar. It is recommended the Board meet on the second Monday of the applicable month at 1:00 P.M. as follows:

- February 11, 2013
- April 8, 2013
- June 10, 2013
- August 12, 2013
- October 7, 2013
- December 9, 2013

Motion: Move to accept staff's recommendation for the 2013 Board meeting schedule as follows:

- February 11, 2013
- April 8, 2013
- June 10, 2013
- August 12, 2013
- October 7, 2013
- December 9, 2013

Motion Proposals: First Patricia Calabro
Second Tyrrell Taber

Motion Results: Pass

3-B: Discussion regarding the Board's request for appointment of an Arizona Code of Judicial Administration § 7-201(D)(2)(b)(1) ethics advisory committee.

Individual Addressing the Board: Mark Wilson

Discussion: The AOC is not prepared to appoint an ethics advisory committee at this time.

3-C: Discussion regarding the Board's request for a legal opinion regarding Arizona Code of Judicial Administration § 7-206(J)(1)(g).

Individual Addressing the Board: Jennifer Greene

Discussion: Brief discussion regarding the Arizona Code of Judicial Administration § 7-206(J)(1)(g).

Motion: Move to enter into executive session to receive the advice of counsel and to discuss confidential information.

Motion Proposals: First Tyrrell Taber
Second Hon. Peter B. Swann

Motion Results: Pass

Board Entered Executive Session:

1:24 P. M.

Return to Regular Session:

1:35 P. M.

4) INITIAL CERTIFICATION AND ELIGIBILITY

4-A: Review, discussion, and possible action regarding pending initial certification applications for the following applicants:

1. *Kelly Olhausen*
2. *Marla Arnold*
3. *Ruth Shoaff*

Individual Addressing the Board: Wendy Reiter

Discussion: It is recommended the Board grant standard certification and have staff include language regarding non-disclosure on future applications may result in denial of renewal or disciplinary action to the following applicant:

1. *Kelly Olhausen*

Motion: Move to accept staff's recommendation to grant standard certification to *Kelly Olhausen*.

Motion Proposals: First Tyrrell Taber
Second Hon. Peter B. Swann

Motion Results: Pass

Discussion: It is recommended to defer the following applicant to the next meeting:

2. *Marla Arnold*

Motion: Move to accept staff's recommendation to defer *Marla Arnold* to the next meeting.

Motion Proposals: First Tyrrell Taber
Second Hon. Peter B. Swann

Motion Results: Pass

Discussion: It is recommended to grant initial standard certification to the following applicant:

3. *Ruth Shoaff*

Motion: Move to accept staff's recommendation to grant initial standard certification to *Ruth Shoaff*.

Motion Proposals: First Tyrrell Taber
Second Hon. Peter B. Swann

Motion Results: Pass

5) CERTIFICATION AND ELIGIBILITY

5-A: Interview with and possible action regarding applicant Wendy Weiss.

Individuals Addressing the Board: Wendy Reiter

Discussion: It is recommended the Board accept the applicant's request to withdraw her application.

Motion: Move to accept staff's recommendation to accept Wendy Weiss's request to withdraw her application.

Motion Proposals: First Tyrrell Taber
Second Terri Faust

Motion Results: Pass

CALL TO THE PUBLIC

Patricia Calabro

Individuals Addressing the Board:

Brief comments by:

John MacDonald
Dan Maynard
Melissa Gonsalves
Pam Griffin

ADJOURNMENT

Patricia Calabro

Motion: Move to adjourn.

Motion Proposals: First Patricia Calabro
Second Hon. Peter B. Swann

Motion Results: Pass

Time: 2:07 P.M.

AO