



BOARD OF CERTIFIED REPORTERS

Arizona State Courts Building
1501 West Washington Street, Phoenix, Arizona 85007
Hearing Room 109

February 15, 2013
1:00 P.M.

Approved Regular Meeting Minutes

MEMBER ATTENDANCE:

Present:

Hon. Peter B. Swann

Telephonically Present:

G. Allen Sonntag, Chair

Terri Faust

Hon. Edward W. Bassett

J. Tyrrell Taber

Patricia Seguin

Cheryl Austin

Kathleen Montalvo

Absent:

OTHER ATTENDEES:

AOC Staff:

Mark Wilson

Linda Grau

Anne Hunter

Wendy Reiter

Arnita Oliver

Guests:

1) REVIEW AND APPROVAL OF MINUTES:

1-A: Review and approval of regular minutes for the meeting of December 11, 2012.

Individual Addressing the Board: Allen Sonntag

Discussion: None

Motion: Move to approve the regular session minutes for the meeting of December 11, 2012.

Motion Proposals: First Judge Edward Bassett
Second Tyrrell Taber

Motion Results: Pass

1-B: Review and approval of executive session minutes for the meeting of December 11, 2012.

Individual Addressing the Board: Allen Sonntag

Discussion: None

Motion: Move to approve the executive session minutes for the meeting of December 11, 2012.

Motion Proposals: First Judge Peter Swann
Second Terri Faust

Motion Results: Pass

2) PENDING COMPLAINTS:

2-A: Report regarding the status of pending complaints.

Individual Addressing the Board: Linda Grau

Discussion: As of January 28, 2013, there are a total of nine pending complaints, all involving actively certified reporters. All of the complaints are pending completion of their respective investigations.

3) ADMINISTRATIVE ISSUES:

3-A: *Nomination and election of the 2013 Board of Certified Reporters Vice Chair.*

Individual Addressing the Board: Linda Grau

Discussion: Nominations for the vice chair are Kathy Montalvo and Terri Faust.

Motion: Move to elect Terri Faust as vice chair.

Motion Results: Pass

3-B: *Discussion regarding changing website passwords.*

Individual Addressing the Board: Linda Grau

Discussion: Staff is in the process of changing the secured website's password. An email regarding this matter will be sent.

4) INITIAL CERTIFICATION AND ELIGIBILITY:

4-A: *Review, discussion, and possible action regarding pending initial certification applications for the following applicants:*

- 1. *Marla Arnold***
- 2. *Gail Leonard***

Individual Addressing the Board: Wendy Reiter

Discussion: It is recommended the Board grant initial certification for the following applicant:

- 1. *Marla Arnold***

Motion: Move to accept staff's recommendation.

Motion Proposals: First Tyrrell Taber
Second Kathleen Montalvo

Motion Results: Pass

Discussion: It is recommended the Board grant initial certification for the following applicant:

- 2. *Gail Leonard***

Motion: Move to accept staff's recommendation.

Motion Proposals: First Tyrrell Taber
Second Kathleen Montalvo

Motion Results: Pass

CALL TO THE PUBLIC

Individuals Addressing the Board:

**Marty Herder
John MacDonald**

ADJOURNMENT

Motion: Move to adjourn.

Motion Proposals: First Judge Peter Swann
Second Tyrrell Taber

Motion Results: Pass

Time: 1:24 P.M.

Initials: AO