



# Arizona Supreme Court

## Certified Reporter Program

### Reporting Firm Registration

Initial Registration \$100.00

Renewal of Registration \$50.00

*Pursuant to ACJA § 7-206 (N) A reporting firm that employs or contracts with a certified reporter to provide services regulated pursuant to A.R.S. § 32-4001 et. seq. or this section must be registered with the division. The following form must be completed in its entirety, notarized and submitted to the division.*

#### Reporting Firm Information

Full legal name of firm			
Physical address			
City		State	Zip Code
Mailing address (If different from above)			
City		State	Zip Code
Phone Number		Fax Number	Email

#### Contact Individual Information

Full legal name			
Physical address			
City		State	Zip Code
Mailing address (If different from above)			
City		State	Zip Code
Phone Number		Fax Number	Email

Submit the completed registration form, accompanying notarized affirmation and a check or money order for associated fees (\$100.00 for initial registration and \$50.00 for renewal of registration) made payable to the **Arizona Supreme Court** to:

Certified Reporter Program  
Administrative Office of the Courts, Certification and Licensing Division  
1501 West Washington, Suite 104  
Phoenix, AZ 85007

## ***Affirmation of Reporting Firm***

*In signing and submitting this document, this firm agrees to comply with the provisions of ACJA § 7-201 and ACJA § 7-206 as well as any future amendments to either code in the same manner as that required of a certified reporter. In addition, the firm agrees to submit to the jurisdiction of the Arizona Supreme Court to the extent the firm has performed activities regulated by ACJA § 7-206. The firm understands that when contracting with or employing a certified reporter to perform services regulated by ACJA § 7-206 that the firm is responsible to ensure that in performance of those duties the certified reporter and the registered reporting firm adhere to the provisions of ACJA § 7-206 and that failure to comply with the obligations set forth in ACJA § 7-206 may result in having the firm's registration revoked, suspended or disciplined as a certified reporter may be upon finding by the Board of Certified Reporters that the registered reporting firm violated the provisions of ACJA § 7-206.*

\_\_\_\_\_  
Printed name of authorized agent

\_\_\_\_\_  
Signature of authorized agent

\_\_\_\_\_  
Date

### **AFFIDAVIT OF VERIFICATION**

THE STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_

Before me, the undersigned authority, on this day personally appeared \_\_\_\_\_, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he/she executed the same for the purposes expressed, and affirmed that the facts detailed are true.

Given under my hand and seal of office on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary's signature

\_\_\_\_\_  
Notary Public, State of \_\_\_\_\_

\_\_\_\_\_  
Notary's Name Printed

\_\_\_\_\_  
My Commission Expires