

**INSTRUCTIONS  
FORM 10  
SECOND NOTICE TO JUDGMENT DEBTOR OF GARNISHMENT  
(EARNINGS)**

**WARNING!**

*ALL PARTIES TO A GARNISHMENT ARE STRONGLY URGED TO OBTAIN LEGAL ADVICE FROM AN ATTORNEY. Garnishment procedures are governed by Arizona law and are extremely complicated. All parties involved must follow these laws and procedures correctly. The Court may issue an order for monetary penalties against any party who does not proceed properly, including the garnishee.*

**USE FORM 10 IF:**

- You are the garnishee or you represent the garnishee.

**TO COMPLETE FORM 10 YOU WILL NEED:**

- Information from the Writ of Garnishment and Summons (Earnings).

**HOW TO COMPLETE FORM 10:**

TYPE OR PRINT NEATLY USING **BLACK INK**. Match each numbered item in the instructions with the same numbered item on the Second Notice to Judgment Debtor of Garnishment (Earnings).

*Lines 1 through 7 are known as the **caption**. You must complete this portion if not already filled in.*

(1), (2) or (3) Check the appropriate box that identifies the Court in which you filed the Garnishee's Answer.

- (1) If you checked this box, type or print the name of the Justice Court precinct in which you filed the Garnishee's Answer and the name of the county in which the Court is located.
- (2) If you checked this box, type or print the name of the city or town in which you filed the Garnishee's Answer and the name of the county in which the Court is located.
- (3) If you checked this box, type or print the name of the county in which the Court is located.
- (4) Type or print the name, mailing address and, if known, phone number(s) of the petitioner/plaintiff as it appears on the Writ of Garnishment and Summons. Check the box to indicate whether this party is the judgment creditor or judgment debtor in this garnishment action.
- (5) Type or print the name, mailing address and, if known, phone number(s) of the respondent/defendant as it appears on the Writ of Garnishment and Summons. Check the box to indicate whether this party is the judgment debtor or judgment creditor in this garnishment action.
- (6) Type or print the name, mailing address, phone number and attorney of the garnishee as it appears on the Writ of Garnishment and Summons.

(7) Type or print the case number appearing on the Writ of Garnishment and Summons.

**WHEN YOU HAVE COMPLETED THIS SECOND NOTICE TO JUDGMENT DEBTOR OF GARNISHMENT:**

✓ Follow the steps in the Instructions to Garnishee.