

**INSTRUCTIONS
FORM 6
GARNISHMENT JUDGMENT
(NON-EARNINGS)**

WARNING!

ALL PARTIES TO A GARNISHMENT ARE STRONGLY URGED TO OBTAIN LEGAL ADVICE FROM AN ATTORNEY. Garnishment procedures are governed by Arizona law and are extremely complicated. All parties involved must follow these laws and procedures correctly. The Court may issue an order for monetary penalties against any party who does not proceed properly, including the judgment creditor.

USE FORM 6 IF:

- You are the judgment creditor, or you represent the judgment creditor
- You have prepared an Application for Garnishment Judgment (Form 5) to accompany this form.

TO COMPLETE FORM 6 YOU WILL NEED:

- Information from the Writ of Garnishment and Summons.
- Information from the Garnishee's Answer.

HOW TO COMPLETE FORM 6:

TYPE OR PRINT NEATLY USING **BLACK INK**. Match each numbered item in the instructions with the same numbered item on the Garnishment Judgment (Non-Earnings).

*Lines 1 through 7 are known as the **caption**. You must complete this portion if not already filled in.*

(1), (2) or (3) Check the appropriate box that identifies the Court in which you are filing this Garnishment Judgment.

- (1) If you checked this box, type or print the name of the Justice Court precinct in which you are filing the Garnishment Judgment and the name of the county in which the Court is located.
- (2) If you checked this box, type or print the name of the city or town in which you are filing the Garnishment Judgment and the name of the county in which the Court is located.
- (3) If you checked this box, type or print the name of the county in which the Court is located.
- (4) Type or print the name, mailing address and, if known the phone number(s) of the petitioner/plaintiff on the judgment or order you are seeking to collect. Check the box to indicate whether this party is the judgment creditor or judgment debtor in this garnishment action.
- (5) Type or print the name, mailing address and, if known, phone number(s) of the respondent/defendant on the judgment or order you are seeking to collect. Check the box to indicate whether this party is the judgment debtor or judgment creditor in this garnishment action.
- (6) Type or print the name, mailing address and, if known, phone number(s) of the person or company (garnishee) that is holding personal property or money other than wages belonging to the judgment debtor that you are seeking to collect in this lawsuit. Include the name of the person's attorney, if known.
- (7) Type or print the case number assigned by the Court to this garnishment action.

- (8) Type or print the amount of money appearing on the Writ of Garnishment as the amount owed to you by the judgment debtor.
- (9) Check all boxes that apply to your situation and fill in the blanks for each box you have checked.
- (10) If you checked this box, type or print the dollar amount of the money owed by the garnishee to the judgment debtor. This amount should be stated in Garnishee's Answer.
- (11), (12) & (13) If you checked this box, leave these items blank, the Court will complete them as appropriate.
- (14) If you checked this box, provide a description of the personal property items or groups of items as they appear in the Garnishee's Answer. Attach a separate list if necessary.
- (15) If you checked this box, provide a description of the corporate interest or shares as they appear on the Garnishee's Answer.
- (16) through (22) If you checked this box, leave these lines blank, the Court will complete them as appropriate.
- (23) Type or print the date the Writ of Garnishment was signed by the judicial officer or clerk.

WHEN YOU HAVE COMPLETED THIS GARNISHMENT JUDGMENT:

- ✓ File this form with the Clerk's filing counter along with your Application for Garnishment Judgment (FORM 5) and deliver a copy to the garnishee and judgment debtor.
- ✓ Follow the steps on the Process Checklist.

WARNING

If the garnishee does not receive a signed copy of the Garnishment Judgment within 90 days of filing the Garnishee's Answer, you cannot get your money or property without filing a new Application for Writ of Garnishment and Summons. If you do not receive the signed Garnishment Judgment from the Court within 10 days of filing, contact the Court.