

Minnesota Courthouse Security Survey



**MINNESOTA
JUDICIAL BRANCH**



1.

The Minnesota Judicial Branch received a grant from the State Justice Institute (SJI) to conduct security assessments of five courthouses in the state, as well as develop a Tool Box for employees that contains “what to do” directions and responses when negative events occur in and around a courthouse. The project is being conducted by the National Center for State Courts. The survey below is designed to elicit responses from employees working in a courthouse to determine the frequency that threats and incidents occur in courthouses and the topic areas needed for training.

Please submit your answers to the survey questions below.

Thank you,

**Chief Justice Lorie S. Gildea
Jeff Shorba, State Court Administrator**

1. What is your position title?

- Judge
- Judicial officer
- Court administrator
- Court administration staff
- Other Judicial Branch staff
- Law enforcement officer
- County attorney staff
- Public defender staff
- Probation staff
- County government staff housed in the courthouse
- Other (please specify)

2. Name of the county in which you primarily work

County Name

Please Select Your Home County

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2.

3. Please rate how important you think it is to prepare and be trained on the following negative events, using the following rating scale.

- 5 = extremely important
- 4 = very important
- 3 = important
- 2 = not very important
- 1 = not important at all

	5	4	3	2	1
Bomb/terror threat	<input type="radio"/>				
Fire	<input type="radio"/>				
Severe weather	<input type="radio"/>				
Medical emergency	<input type="radio"/>				
Mechanical/electrical outage	<input type="radio"/>				
Active shooter	<input type="radio"/>				
Hostage taking	<input type="radio"/>				
Suspicious mail/package	<input type="radio"/>				
Unattended items	<input type="radio"/>				
Anger management/violence	<input type="radio"/>				

4. Please indicate if you have had training regarding any of the following negative events during the past twelve months and also indicate if such training included practice or evacuation drills. *(Please check only two columns per row - one indicating training and one indicating if a drill was included in the training)*

	Have Received Training	Have Not Received Training	Training Included a Drill	Training Did Not Include a Drill
Bomb/terror threat	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fire	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Severe weather	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Medical emergency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mechanical/electrical outage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Active shooter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hostage taking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Suspicious mail/package	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unattended items	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anger management/violence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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3.

5. In what format would you most like to see written instructions on what to do if you experience a negative event? (Select all that apply)

- On your computer
- In a hard copy pamphlet
- In one hard copy laminated sheet
- On multiple laminated cards on a rotary (e.g., Rolodex™) file
- On a website

6. Based on the definition of a "threat" as any inappropriate communication with intent to assault, intimidate or interfere with courthouse operations, have you received one or more threats in the last twelve months?

- Yes
- No

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4.

7. If yes, who gave the threat?

- An employee
- A party to a case
- A family member of a party to a case
- A member of the general public

8. Where did the threat happen?

- In a courtroom
- In an office
- In other areas inside the courthouse
- Outside of the courthouse
- At your home

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5.

9. Based on a definition of an "incident" as any confrontation between two or more people that causes personal injury, property damage, or disrupts courthouse proceedings, have you experienced or been aware of one or more incidents in the last twelve months?

- Yes
- No

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6.

10. If yes, did you report the incident to you supervisor(s)?

- Yes
- No

11. Where did the incident happen?

- In a courtroom
- In an office
- In other areas inside the courthouse
- Outside of the courthouse
- At your home

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7.

12. End Survey