LJ CMS

Assessment Status Update

LJ CMS Assessment Activities

- May, 2007
  - LJ Requirements Matrix User Validation #1
    - Conducted by GJ CMS Team
    - Approximately 15 attendees from various LJ state-wide courts
    - High level review and validation of Requirements Matrix drafted for GJ Gap Analysis
    - ½ day process
  - Tempe CMS Self Assessment

LJ CMS Assessment Activities

- August, 2007
  - LJ Requirements Matrix User Validation #2
    - Conducted by LJ CMS Team
    - Approximately 10 attendees from various LJ courts
    - In-depth review and validation of Requirements Matrix
    - Two day process

LJ CMS Assessment Activities

- October, 2007
  - LJ CMS Team participation in the month long AmCad Gap Analysis process
- November-December, 2007
  - LJ CMS Team performed initial Gap Analysis of Tempe CMS and AmCad applications against revised Requirements Matrix

LJ CMS Assessment Activities

- January - April, 2008
  - Continued LJ CMS candidate application development
- May, 2008
  - Began discussions with Nashville on their AmCad LJ project
    - Anticipated that we could utilize system design and analysis already prepared by Nashville, if possible

LJ CMS Assessment Activities

- June - July, 2008
  - Began LJ CMS User Hands-On Assessment Planning and Preparation
    - Numerous documents and publications prepared
      - Invitations
      - Agenda Overviews
      - Goals and Objectives
      - LJ Case Scenarios
      - Feedback forms
      - Etc.

LJ CMS Assessment Activities

- August, 2008
  - Conducted 2 One Week LJ CMS User Hands-On Assessment Sessions
  - Each session accommodated approximately 30 participants
  - Total of 60 participants from LJ Courts in the following counties attended:

• Cochise	• Coconino
• Gila	• Maricopa
• Mohave	• Navajo
• Pima	• Pinal
• Yavapai	• Yuma

User Hands-On Assessment

- Assessment Agenda Overview:
  - Days 1 & 2:
    - Overview of AmCad Application
    - Q & A; User Hands-On
  - Days 3 & 4:
    - Overview of Tempe CMS Application
    - Q & A; User Hands On
  - Day 5
    - User Hands On

User Hands-On Assessment

- Three documents prepared for participant feedback, application assessment comments and scoring of both LJ CMS candidate applications
  - User Scorecards
  - Participant Feedback by Functional Group
    - Functional Groups follow those identified in Requirements Matrix
  - LJ CMS Product Comparison Survey

User Hands-On Assessment

- Sample positive comments from feedback documents include:

Functional Group	AmCad Application	Tempe CMS Application
Adjudication	Dispo codes easy to find and apply - Screen flows are automatic	Auto assessments, charge shown as ROA event
Calendar/Scheduling	Similar to Microsoft Outlook - Easy to use	Screen flows easily to docketing and calendaring
Case Events/Alerts	Selection of event codes is easy	Lots of automatic processes to reduce workload
Case Financials	Adding fines such as time payments fee is efficient	Easy to assess fines and fees
Docketing	Automatic docketing of many events	Motions and Appeals screens are great

User Hands-On Assessment

- Sample negative comments from feedback documents include:

Functional Group	AmCad Application	Tempe CMS Application
Adjudication	Too many steps to complete the process	No bond amount information before adjudication
Calendar/Scheduling	No tickler scheduling for civil cases	No batch scheduling
Case Events/Alerts	Assigned judge should default in civil case	No alert on case with warrant
Case Financials	Looks like you can refund a bond to anyone	Unable to see balance amount on a case
Docketing	Too many screen/selections to enter data	No mass docketing

LJ CMS Next Steps

- Prepare a comprehensive Product Comparison Report for distribution to COT
  - Assessment input received to-date does not indicate a clear LJ CMS choice by all participants
  - Goal is to complete this report within the next 30 days for submission to the COT for an LJ CMS decision

LJ CMS Next Steps

- Comparison report will include – for each candidate application:
  - Comprehensive Gap Analysis
    - Known Gaps include:
      - Civil Case Processing in Tempe CMS
      - Comprehensive Citations Entry Functionality in AmCad
      - Identification of Standard Forms and Reports
  - Cost of Bridging the Gap

LJ CMS Next Steps

- Comparison report will include – for each candidate application:
  - User Hands-On Assessment Results
  - Initial Development Plan
    - Estimated Programming Efforts
    - Estimated Programming Costs
    - Infrastructure Needs
      - i.e. Network Bandwidth
    - Testing Plans
    - Database Administration and Conversion

LJ CMS Next Steps

- Comparison report will include – for each candidate application:
  - Initial Implementation Plan
    - Deployment Timelines
    - Deployment Models
    - Costs for:
      - Travel
      - Training
      - Conversion
      - User documentation

LJ CMS Next Steps

- Comparison report will include – for each candidate application:
  - Cost and Plan for Ongoing Maintenance, Enhancement and Support
    - Staffing Plans

      and/or
    - Contract Support

LJ CMS Assessment

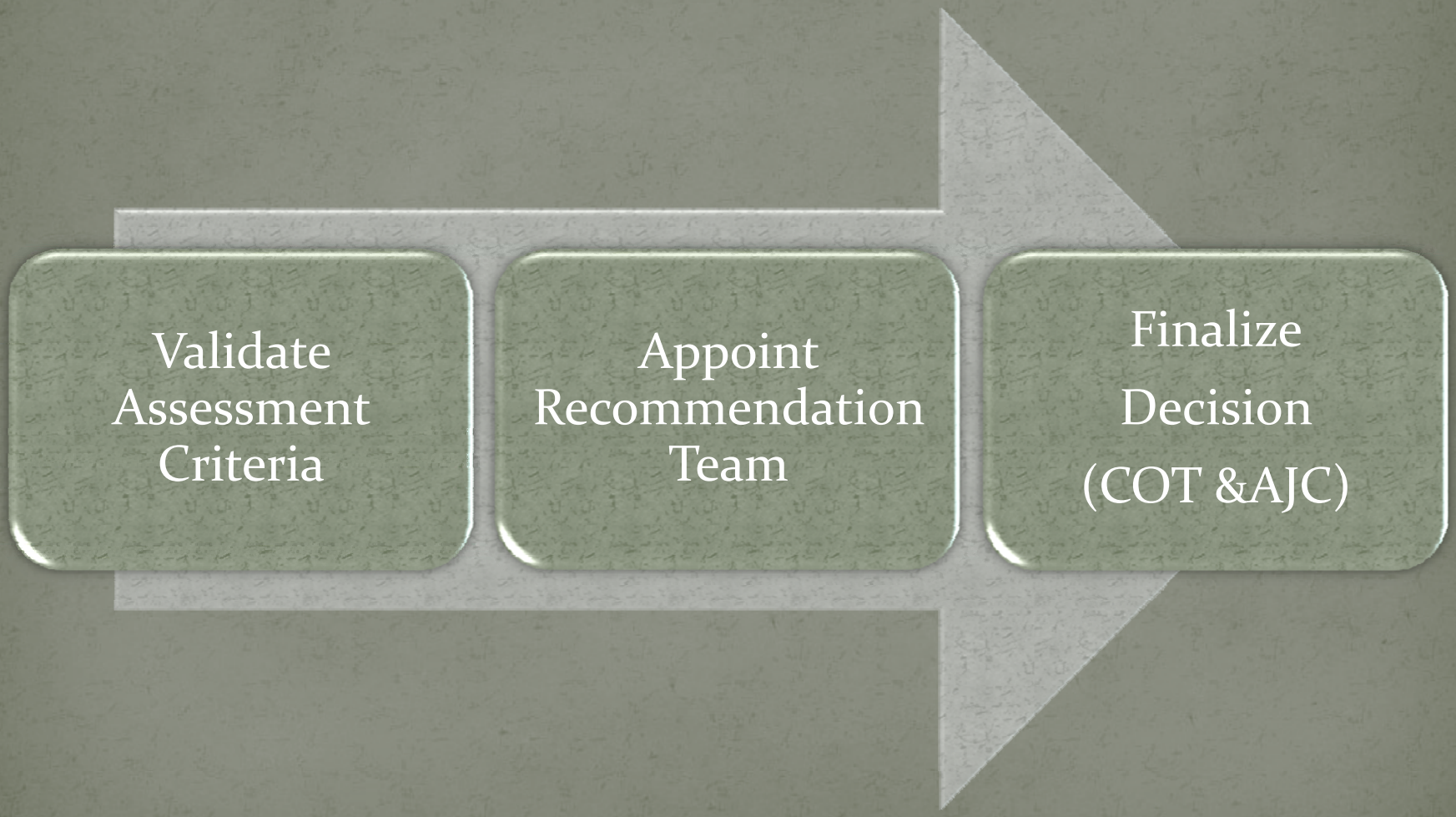
- Final Comments
  - Much has been accomplished on the LJ CMS Assessment project to-date
    - Involvement in this process by LJ court participants has been phenomenal and we would not be where were are if not for them!
  - But there is still much more left to do . . .
- Questions?

Decision Point

Opportunity

- Dramatically Reduce the number of systems supporting Court Automation
  - Ten Systems in LJ Courts today
- Simplify Integration of Information Systems
- Leverage the Innovation investment of the courts
- Reduce Cost of Change & Operation

Process


Validate Assessment Criteria
Appoint Recommendation Team
Finalize Decision (COT &AJC)

Criteria

Functionality

- Court Prepared Matrix

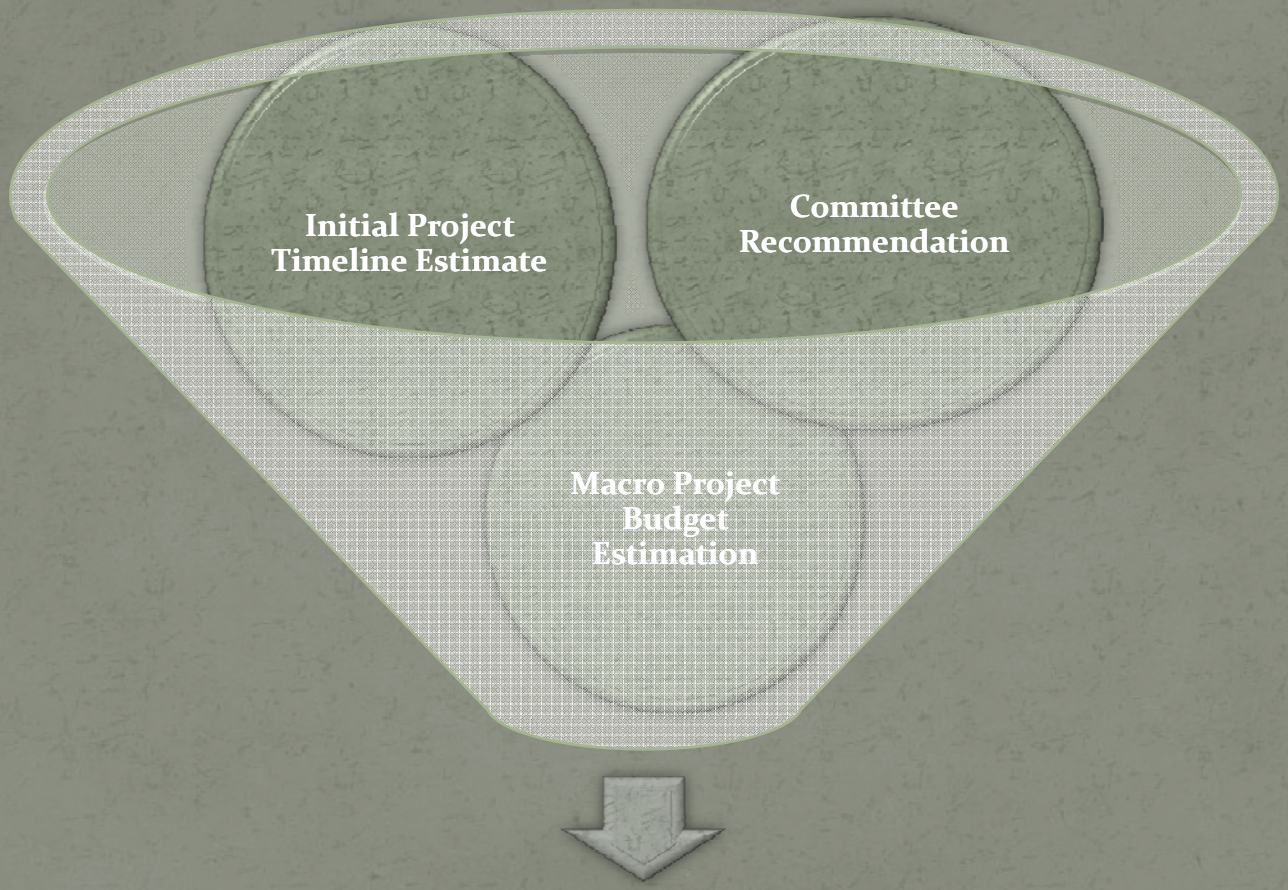
Usability

- User Assessment input
- Developer Clarifications

Supportability

- Enhancements – time & cost
- Flexibility to change & court variances
- Support Options – staffing, contracting…….
  - Ongoing Enhancements, Maintenance
  - Training, User Support, etc.

Decision Meeting



Decision