

STANDARDIZATION EFFORT IN ARIZONA COURTS

THE EFFORT TO STANDARDIZE COURT PROCESSES AND
TERMINOLOGY TO ACCOMMODATE AUTOMATION

Presented by:

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CODE STANDARDIZATION

- **Objective:** The mission of Code Standardization within the Arizona courts is to develop and implement standardized codes and business processes so as to help ensure swift and fair access to the justice system
- **Project Phases:** 1) General Jurisdiction Courts 2) Limited Jurisdiction Courts
- **Start date:** 2004
- **Current Status:** Currently implementing GJ Courts and developing code sets for LJ Courts
- Code Standardization is an ongoing process that will always be evolving.

Discussion Topics

- What are Codes?
- History of Standardization in the Courts
 - How Code Standardization Began
 - What Came Out of it
- Process of Implementation – GJ Courts
 - New Code Requests
 - New Legislation
 - Standard Business Practices
- Standardization of LJ Courts
- Future Considerations



What are Codes?

- ⦿ Codes within the courts are user selectable descriptions which allow for recordation of all court processes.
- ⦿ Some examples of Codes:
 - Event/Document Codes – Motions, Orders, Petitions...
 - Case Types – Contract, Felony, Misdemeanor...
 - Party Roles – Plaintiff, Defendant, Petitioner...



History of Standardization

- ◎ Kickoff in 2004
- ◎ Deliverables
 - Standard Code Sets defined for use in new Case Management Systems
 - Established Data Standards Committee to administer and maintain integrity of code sets
 - AOC Data Standards Lead approved
- ◎ Code Sets delivered, approved, adopted
- ◎ Data Standards Committee established
- ◎ AOC Data Standards Lead position filled

Process of Implementation – GJ Courts

- ⦿ Design Requirements of AJACS
 - Modification of Standardized Codes
 - Standard Business Practices

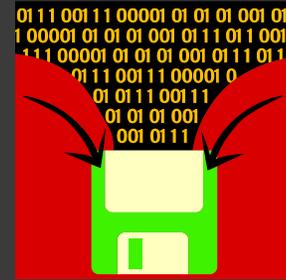


- ⦿ Addition of New Codes
 - Code Mapping – AZTEC Codes to Code Standards
 - New Codes to Accommodate Requirements of AJACS and other Case Management Systems
 - New Legislation
 - Requests from the Courts

Process of Implementation – GJ Courts (CONTINUED)

◎ Process for Adding New Codes

- Requests for New Codes
- Addition on Provisional Basis
- GJ Code Standardization Committee



◎ Implementation

- GJ Code Standardization Report Updated
- Codes added to AJACS by the GJ CMS Team
- GJ Code Standardization Website
 - <http://supreme.state.az.us/cs/gjcs>

How We Are Getting it Done!



⦿ Commitment from Courts

- Standardization Committee
- Clerks of the Superior Courts & Court Staff
- Clerk of Superior Court Users' Group
- AmCad Work Group
- Ad Hoc Sessions w/ AmCad and statewide staff
- Court Staff

⦿ Commitment from AOC Teams

- GJ CMS Project Team (ITD and CSD)
- Data Standards Lead (CSD)

Standardization of LJ Courts

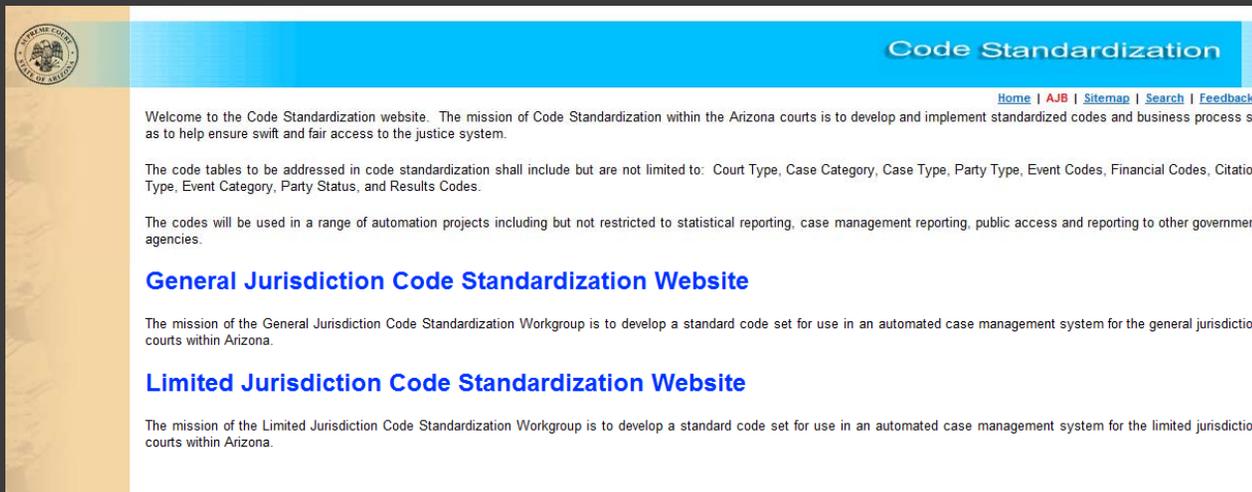
- ◎ LJ Code Standardization is Moving Forward
 - Resumed Monthly Meetings 1/08
 - Meet as Necessary
- ◎ Determine Code Requirements for New LJ CMS
 - Review Greacen Report
 - Determine Additional Codes Required
- ◎ Coming Soon...
 - Generate LJ Code Standardization Report
 - Create & Update LJ Code Standardization Website
 - <http://supreme.state.az.us/cs/ljcs>



Code Standardization Materials

Code Standardization Websites

- <http://supreme.state.az.us/cs>
- Follow Links to GJ & LJ Code Standardization Websites



The screenshot shows the homepage of the Code Standardization website. It features a blue header with the title "Code Standardization" and a navigation menu with links for "Home", "AJB", "Sitemap", "Search", and "Feedback". The main content area is white with a yellow sidebar on the left. The text on the page includes a welcome message, a mission statement, a list of code tables to be addressed, and two sections for "General Jurisdiction Code Standardization Website" and "Limited Jurisdiction Code Standardization Website", each with a mission statement.

 **Code Standardization**

[Home](#) | [AJB](#) | [Sitemap](#) | [Search](#) | [Feedback](#)

Welcome to the Code Standardization website. The mission of Code Standardization within the Arizona courts is to develop and implement standardized codes and business process so as to help ensure swift and fair access to the justice system.

The code tables to be addressed in code standardization shall include but are not limited to: Court Type, Case Category, Case Type, Party Type, Event Codes, Financial Codes, Citation Type, Event Category, Party Status, and Results Codes.

The codes will be used in a range of automation projects including but not restricted to statistical reporting, case management reporting, public access and reporting to other government agencies.

General Jurisdiction Code Standardization Website

The mission of the General Jurisdiction Code Standardization Workgroup is to develop a standard code set for use in an automated case management system for the general jurisdiction courts within Arizona.

Limited Jurisdiction Code Standardization Website

The mission of the Limited Jurisdiction Code Standardization Workgroup is to develop a standard code set for use in an automated case management system for the limited jurisdiction courts within Arizona.

What Does the Future Hold?

- Additions and Modifications to GJ Code Standards
- Determine Requirements for New Codes for LJ CMS
- THANK YOU

