

COURTS IN APACHE COUNTY INFORMATION TECHNOLOGY STRATEGIC PLAN 2017-2019



LOCAL INITIATIVES, DRIVERS, AND PRESSURES

- Facilitate timely and efficient case processing and management through improving technology to meet growing demands in spite of both diminishing staffing and funding.
- Strive for a paperless office; increase availability of electronic court records through electronic filing and e-distribution.
- Evaluate use of social media and consumer tech products to better reach court users.
- Obtain necessary local reports to support caseload processing standards.
- Improve case file management, address document storage needs, increase remote appearances; and prepare for CMS replacement in limited jurisdiction courts.
- Implement e-payment options and expand participation in FARE and TIP.
- Improve court security, contingency planning, and emergency operations.

CY 2014/15 COURT ACCOMPLISHMENTS

- Rebuilt Clerk of Court website and refreshed all content.
- Enhanced Probation Department access to needed case information in AJACS.
- Increased number of scanners and expanded storage to hold more images, including exhibits.
- Provided public Wi-Fi in all limited jurisdiction courthouses.
- Replaced PCs/laptops (ACAP), outdated recording equipment, various outdated servers, and out-of-support software items.

Statewide Projects: Impacts and Participation Plans

LJ CMS	Concerns for data conversion and strain on local resources for CMS; will be mid-cycle adopters.
JOLTSaz	Data integration extremely important due to staffing reductions; granted increased AJACS access for probation staff; will be a late adopter.
LJ EDMS	Very high importance due to cost savings and paper storage issues; some courts already participating, rest are anxious to join.
e-Filing/Std Forms	Desire tools for unrepresented litigants and anticipate reduced workload on clerks due to automation; will be early to mid-cycle adopter.
Bench Automation	Concern for level of buy-in needed from the bench; will be early adopter.
LJ Case Worksheet	Concern for level of buy-in needed from the bench; matches AJACS timeframe.

Risks and Concerns (Security and Architecture)

- Local development greatly curtailed but dependence remains on certain MS-Access programs.
- Plan to convert local Access programs to SQL by end of FY19 but few resources to dedicate.

- Probation planning new MS-Access database
- EA projects continue slowly reducing number of retirement and containment category items.

TECHNOLOGY PROJECTS					
Project	Year/ Status	Project Detail Provided			Comments
		Full¹	Skeletal²	Mention³	
NPRS/Accurint	FY17		X		LJ Courts
Virtual Server	FY19		X		LJ Courts; recordings
Enhance Camera System for Audio	FY19		X		Superior Court; security enhancement
Centralized Documents	FY17		X		LJ Courts
Therapeutic Court Database	FY17		X		Superior Court
Grand Jury Caseflow	FY17			X	Superior Court; Clerk of Court
LJ ADRS	FY18		X		LJ Courts
Law Library Resource Improvement	FY17		X		Superior Court
VPN Access	FY18		X		Superior Court
Remote Interpreter Services	FY17		X		All Courts
Court User Satisfaction Survey	FY17		X		All Courts
Implement WebWatcher Software	FY17		X		Probation
IT Support for Law Education	FY18		X		Superior Court
Business Contingency Plan Rewrite	FY18		X		Superior Court; Clerk of Court

TECHNOLOGY PROJECTS

Project	Year/ Status	Project Detail Provided			Comments
		Full ¹	Skeletal ²	Mention ³	
Judge/Bench Automation	FY17		X		All Courts
LJ Court Security	FY17		X		All LJ Courts
Monitor Replacement	FY17		X		Clerk of Court (county owned)
Social Network	FY17		X		Superior Court
Electronic Filing	FY17		X		Clerk of Court
Round Valley Satellite Offices	FY17		X		Superior Court; Clerk of Court
AJACS Communications	FY19		X		Superior Court; Clerk of Court
Video Arraignments	FY17		X		All Courts
Workflow & Distribution	FY19		X		Clerk of Court
LJ CMS	FY18		X		All LJ Courts
EDMS Back Scanning	FY19		X		Clerk of Court
Digitize Personnel Records	FY19		X		Clerk of Court
Electronic Records Purge	FY19		X		Clerk of Court
Replace Outdated Equipment	FY19		X		Clerk of Court
Digitize Exhibits for Appeals	FY19		X		Clerk of Court

TECHNOLOGY PROJECTS					
Project	Year/ Status	Project Detail Provided			Comments
		Full¹	Skeletal²	Mention³	
Data Clean-up	FY19		X		Clerk of Court
Improve Statistical Reporting	FY19		X		Superior Court; Clerk of Court
Increase Collections	FY19		X		Clerk of Court
Address Ageing Components	FY19		X		Probation staff

Note 1:

An “X” in “Full” indicates that the court has provided full detailed information about the project according to the general parameters outlined in the Commission on Technology’s Project Management Methodology. Also, risk analysis, impact, project costs and funding information has been provided.

Note 2:

An “X” in “Skeletal” indicates that the court provided detail about the local project in the master projects listing spreadsheet. Complete information, usually risks, impact analysis, project costs and funding, was not provided.

Note 3:

An “X” in “Mention” indicates that the court mentioned this project in a summary or listed it in an initiative. It may have been a phrase or a full paragraph of description, but did not contain detailed project-oriented information. If these projects are related to pursuing standards or directions already adopted (e.g., OnBase EDMS implementation, Jury+ upgrade, digital audio in the courtroom), then any mention which includes appropriate funding information is sufficient.