

COURT AUTOMATION COORDINATING COMMITTEE MEETING MINUTES

December 21, 2006
10:00 a.m. – 3:00 p.m.

Arizona Supreme Court

Conference Room 230
Administrative Office of the Courts
1501 W. Washington
Phoenix, AZ 85007

MEMBERS PRESENT

Kip Anderson
Ron Beguin (*Tim Lawler, proxy*)
Cathy Clarich-Nemecek
Margaret Guidero
Karl Heckart
Patrick McGrath
Gordon Mulleneaux
Patricia Noland
Gregg Obuch
Michael Pollard, *Co-Chair*
Rick Rager
(From ASU Law School?)
Dave Stevens

GUESTS

Phillip Ellis, *Pima County Superior Court*
Joan Harphant, *City of Tucson Municipal Court*
Becky Williams, *City of Tucson Municipal Court*

MEMBERS ABSENT

Donald Jacobson
C. Steven McMurry
Marcus Reinkensmeyer

AOC STAFF

Renny Rapier, *ITD*
Stewart Bruner, *ITD*
John Overholtz, *CSD*
Carla Tack, *CSD*

WELCOME AND INTRODUCTIONS

Judge Michael Pollard, Co-Chair, called the Court Automation Coordinating Committee (CACC) meeting to order at 10:00 a.m. He welcomed members and the public present then asked members to introduce themselves and share the constituency they represent. A recent addition to the Committee, Pat McGrath of the AOC Court Services Division, was given an opportunity to introduce himself. Renny Rapier was introduced as the staff support to CACC.

GENERAL JURISDICTION COURTS CMS UPDATE

Phillip Ellis, Project Manager for the AGAVE CMS, provided an update for the project utilizing the status template information. Phillip re-emphasized the projected time lines credible with the rules engine being completed by years end, the financial system or release 1.5 by June of 2007, and delivery of the CMS in its entirety, replacing the CACTIS system, by January of 2008. Patti Noland, Pima County Clerk of the Court, provided supportive statements for AGAVE and re-stated her commitment to completion of the project regardless of the outcome of current motions before the COT. Patti further emphasized her belief that the CMS as developed and subsequently delivered to production in the Pima County Superior Court will be worthy of deployment to all superior courts in the state (excepting Maricopa).

Co-Chairman, Judge Pollard, requested a demonstration of the system as developed thus far as soon as possible. Gregg Obuch indicated the next such opportunity would be at the February 6, 2007 AGAVE review committee meeting. Gregg has since confirmed the meeting for that day, at Pima County Superior Court, Room 945 at 10:00 a.m.

Discussion was initiated about beginning review of the scope of deployment for the CMS once it was delivered to the AOC. Estimates of the time and cost for the deployment have been prepared and will be presented to the January COT. The assessment of the AGAVE CMS would begin well before the actual completion of the project although, due to uncertainty in the time lines for completion, the beginning dates for those assessments is not yet firm.

A motion was made for the AGAVE Project to be given a vote of confidence in preparation for COT's consideration. It was further requested that the vote of confidence include support of the funding request that is before the COT. After some discussion, members determined to table the motion in support of AGAVE being used for statewide deployment until after the January COT as well as waiting until additional information can be provided at the next CACC meeting. However, a motion to support AGAVE as the Pima-specific CMS solution and provide funding was unanimously approved.

Motion: Approve the AGAVE CMS Project, giving it a vote of confidence as the future CMS of the Pima County Superior Court and recommending the funding as is currently requested of the Commission on Technology. The motion passed unanimously. CACC 07-01

Note: AGAVE Status dashboard was provided prior to the CACC.

LIMITED JURISDICTION COURTS CMS UPDATE

Rick Rager, Tempe Limited Jurisdiction CMS Development Project Leader, provided the status update for the Limited Jurisdiction Courts CMS. Rick focused on Tempe's event driven processing based on work at Phoenix Municipal Court and its similarities to the rules engine AGAVE includes. He stated that both systems are driving toward the same goal: precluding the user from needing to know codes and tables, etc., rather than the relevant event. Rick discussed the challenge of patching this approach into the code that already exists. Tempe is sharing detailed information with John Overholtz from the data standardization committee. Work is still underway on the functional decomposition with a goal of having it as complete as possible by summer.

Rick warned that delays in development of a "drop in" module at AOC will jeopardize his timeline. "Obligation and time payment compliance plan" portions of the project are yellow and Rick described why and what actions are being taken to get them both to "Green" status.

He also reported that an upgrade to the Visible Developer tool caused code to "break" as it was not backward compatible. This issue caused a two to three week delay. This is why the complaint entry model is at only 95%.

Discussion focused on the status represented in the dashboard with the project manager committing to having a completed report ready prior to the January CACC meeting.

Note: Status report was provided prior to the CACC although not complete.

MARICOPA CLERK'S FINANCIAL SYSTEM

Gordon Mulleneaux provided the status update for the iCIS financial project. Work is proceeding on schedule for replacing the Jolts or Juvenile Financials and then incorporating such into the iCIS case management system. All dates noted on the status dashboard are considered attainable and there is no projected delay at this time. A \$70K payment will be requested from COT continue Clerk's resources on the project.

Note: Status report was provided prior to the CACC.

AZTEC PROJECTS

Passport/DV or Protective Order Module project is currently in unit test by the ACAP staff. Synergistic to the testing, the staff is resolving some programming issues exposed by the Court Services Division (CSD). The module should be ready for CSD by January

16, 2007 for system wide testing and user testing and for piloting by Tucson City Court by end of February. .

It was noted that AZTEC version 1.4 will also contain two “bug” fixes as requested by CSD.

E-Citation related projects are currently completed to some level in Avondale, Prescott Valley, and Oro Valley. Prescott Valley implemented the process on their own and now require significant assistance from CSD to recover the backlog of citation entries into AZTEC. Oro Valley is also in a model where manual data entry is required, but the AOC is developing an interface to assist with the data uploading. AOC ITD is in the process of developing the new XML for the interface requirements of e-Citation projects. There are other municipalities / courts moving forward with similar projects and those include Apache Junction / Superior, Glendale, Avondale (upgrade from their red light program), and Surprise.

The e-Citation requirements and other upgrades have resulted in the following AZTEC versions:

- AZTEC version 1.31 is utilized by Avondale and Coconino County and is in deployment as AZTEC version 1.31, patch 01.
- AZTEC version 1.32 Oro Valley specific.
- AZTEC version 1.4 will be for the P.O Model.
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- AZTEC version 1.5(?) will likely be assigned to the Coconino Model e-Citation which incorporates the new XML and staging tables.

E-Filing Upgrade for AZTEC was discussed briefly but because the members did not believe there was sufficient information to properly discuss and provide resolutions, the subject was moved to the next meeting. Before that time, AOC staff will accumulate data for the committee to consider. The information will focus on an agreeable definition of e-Filing; the scope of what is require enhancing AZTEC to be compatible with the defined e-Filing; and estimated time and cost criteria.

STANDARDIZATION PROJECT

Stewart Bruner discussed the recent establishment of the data standardization committee using funding that was approved previously by COT. Pat McGrath and John Overholtz updated members on the role of the committee to support standardization of codes and the fact that it is now in place and functioning, with John designated as the responsible staff assigned.

OLD BUSINESS

There was no old business presented.

NEW BUSINESS

There was no new business presented.

CALL TO THE PUBLIC

Judge Michael Pollard made a call to the public. Hearing no items from the public, members took to opportunity to make a couple of final comments:

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The next CACC meeting is scheduled for January 25, 2007, in Conference Room 230 of the Arizona State Courts Building.

The meeting adjourned at 12:30 p.m.