

# COURT AUTOMATION COORDINATING COMMITTEE MEETING MINUTES

August 23, 2007  
11:00 a.m. – 1:30 p.m.

## Arizona Supreme Court

Conference Room 230  
Arizona Supreme Court  
1501 W. Washington  
Phoenix, AZ 85007

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### MEMBERS PRESENT

Kip Anderson  
Cathy Clarich  
Karl Heckart  
Donald Jacobson  
Phillip Knox  
Patrick McGrath  
Gordon Mulleneaux  
Patricia Noland  
Gregg Obuch  
Michael Pollard, *Chair*  
Rick Rager  
James Scorza (*T. Lawler, proxy*)  
Dave Stevens  
Paul Thomas

### GUESTS

Jessica Cortes, *Flagstaff Municipal Court*  
Phillip Ellis, *Pima Superior Court*  
Chris Hale, *City of Tucson Municipal Court*  
Becky Williams, *City of Tucson Municipal Court*

### MEMBERS ABSENT

Margaret Guidero  
Joan Harphant  
C. Steven McMurry

### AOC STAFF

Stewart Bruner, *ITD*  
Ridge Franks, *ITD*  
Jennifer Gilbertson, *ITD*  
Adele May, *ITD*  
Stephanie Nolan, *ITD*  
Renny Rapier, *ITD*  
Carrie Stoneburner, *CSD*

## **WELCOME AND INTRODUCTORY REMARKS**

Judge Michael Pollard, Chair, called the Court Automation Coordinating Committee (CACC) meeting to order promptly at 11:00 a.m., welcoming members and guests. He then introduced Jessica Cortez, the new deputy court administrator from Flagstaff Municipal Court.

## **GENERAL JURISDICTION COURTS CMS UPDATE -- AMCAD**

Renny Rapiet, AOC's General Jurisdiction Case Management System Project Manager, brought members up to date with the efforts on the AMCAD CMS. The contract was signed August 8, personnel are moving into the former FARE garden, and the detailed project plan is being crafted with the vendor. The due date for the plan is August 30. Renny promised that the detailed plan would be read into the dashboard format for the next CACC meeting. A question was asked about whether AOC is considering use of the AMCAD system for the limited jurisdiction courts. Karl Heckart answered that the decision-making process used with the general jurisdiction system is being replicated on the limited jurisdiction side and will likely culminate at COT in the spring ("so hang onto your hats").

## **LIMITED JURISDICTION COURTS CMS UPDATE**

Rick Rager, Tempe CMS Project Manger, mentioned some recent upgrades in the Tempe environment over the past few weeks. The Technical Advisory Council approved the requested modification to the Enterprise Architecture to place Microsoft SQL Reporting Services in the mainstream category. Rick reported a successful test of a Crystal report conversion into MSSRS has been done. Rick continues to solidify his CMS implementation date in Tempe and promised a totally updated detailed project plan at the next CACC meeting in support of a date that absolutely will not change.

## **MARICOPA CLERK'S FINANCIAL SYSTEM UPDATE**

Gordon Mulleneaux, Maricopa Clerk's Office iFIS Project Manager, reported on the launch of the JOLTS financial module within iCIS on July 30, 2007. The clerk will request local JCEF to help fund the replacement of the cash receipting system that's included in the iFIS project, in the July/August 2008 timeframe. The implementation of an RFR replacement financials module in iCIS that handles both the Adult and Juvenile Probation accounts is projected for the fourth quarter of 2008. This system is currently being developed as a .net application by Court Technology Services.

## **GENERAL JURISDICTION COURTS CMS UPDATE -- AGAVE**

Phillip Ellis, AGAVE Project Manager, reported that he expects to be able to "bench" a case using the CACTIS replacement system in November. Users will then start acceptance testing of the code. Implementation is still scheduled to begin by the end of January 2008. The length of the implementation timeline has not yet been estimated – Phillip is still weighing the pros and cons of various approaches.

## **PCCJC TECHNOLOGY STABILIZATION UPDATE**

Pima Consolidated Justice Courts IT Manager Jason Epel was not available to update members on the status of the PCCJC Stabilization Project. Judge Pollard expressed concern that COT instructed CACC to monitor the project, but not enough project information exists to do that. He

requested a concrete project plan for the next meeting. Stewart Bruner, substituting for staff member Renny Rapier, promised to deliver the message from the chair to PCCJC.

### **STANDARDIZATION PROJECT UPDATE**

Carrie Stoneburner, who replaced John Overholtz as AOC's Data Standards Lead, update CACC members about the recent increase in frequency of meetings and new procedures for requesting new codes for both GJ and LJ groups. A question was asked regarding impact of codes on new CMSs. Carrie stated that codes adopted by COT last March are in AZTEC today and apply to all CMSs in the state, not just the AMCAD system, since they are vital for generating accurate statistics.

### **PROBATION AUTOMATION PROJECT UPDATES**

Jennifer Gilbertson, project manager for both the APETS and JOLTSaz efforts, responded to a request from the July CACC meeting to provide members with an update about the direction and timelines for probation-related automation projects. She recapped the completion of the APETS statewide rollout in December 2006, the summer build just completed, and the projected date for a winter build. She shared that legacy JOLTS has been placed in a code freeze. JOLTSaz is being developed using agile techniques that break the effort into manageable chunks, called TRACs – timely recorded action components. AOC is focusing on delinquency and Pima is focusing on dependency functions. She projected development to end in December 2008, beginning testing, with a pilot in March of 2009. Project details are being kept up to date at Supreme22/jolts. Patti Noland stated that technical issues prevent the Pima Clerk's office from being able to intranet pages on AJIN. Gregg Obuch promised to look into the situation on the Tucson end. Discussion focused on priority of payments and person-centric versus case-centric tracking. Gordon Mulleneaux shared that upcoming definitions of priorities of payments may cause grief to the automated systems that track case financials, since automation is historically case based and the changes require a more person-based approach.

### **AZTEC PROJECT UPDATES**

Judge Pollard updated members on the outcome of the non-AZTEC courts' Passport meeting that immediately preceded CAAC. Technical representatives of the courts will meet with Maricopa September 7 to determine the viability of porting the system for their use in meeting the January 1 deadline. He asked that a progress check be added to the October CACC agenda.

Ridge Franks provided members with an update on two current AZTEC-related projects.

- **Passport/DV or Protective Order Module** – The module within AZTEC is currently in unit testing and headed for user acceptance testing within a few days.
- **E-Citation** – Oro Valley handhelds are now officially in production. Effort is shifting to Apache Junction next, the initial court to use ACJIS to transport citations, precluding the officer from docking the device at or manually conveying electronic citations on a storage device to the local court. An IGA with DPS is in process to enable use of their secure network. Ridge also mentioned that AOC now owns the Smart Print program to reproduce citations on 8-1/2 by 11 paper locally. He also updated members on progress with vendor feeds from photo vans, which are going very smoothly using dedicated lines. Members wondered whether justice courts were aware of the photo citation process

details now that DPS will be able to do photo enforcement on state highways. Stewart asked for clarification about retrofitting early adopters of handhelds now that the process, transport method, and code are getting standardized.

**OLD BUSINESS**

There was no old business presented.

**NEW BUSINESS**

There was no new business presented.

With no other items on the agenda for review, the meeting adjourned at 12:25 p.m.