

iCIS Financials - RFR replacement		General Program Status	Green			Target	Estimate	Comment
Stakeholders - Superior Court & Clerk of Court					Budget	\$912,000	\$912,000	This funding divided between Clerk of Court and Superior Court. Superior Court expended \$512,000 of this funding.
Program Manager - Art Sonico					End Date	Dec-06	TBD	New end date will be determined after gap analysis phase completed in July '08
Deliverables	Current Status	% Complete	COT Original Delivery Date	CACC Target Delivery Date	Revised Target Delivery Date	Actual Delivery Date	Comment	
Project Schedule	Green	50%					Project and development schedule will be finalized upon completion of current analysis phase	
Project Budget	Green	100%						
<b>Phase 1 Deliverables</b>								
Setup and Maintain Receivable Type Codes	Green	100%	Apr-05	Apr-05	Mar-05	Mar-05		
Case and Party Setup	Green	100%	Apr-05	Apr-05	Apr-05	Apr-05		
Setup Obligations	Green	100%	Apr-05	Apr-05	Jun-05	Jun-05		
Setup Payees	Green	100%	Apr-05	Apr-05	Jun-05	Jun-05		
Receipt Payments to Debtors	Green	100%	Apr-05	Apr-05	Jun-05	Jun-05		
<b>Phase 2 Deliverables</b>								
Setup Hardware/Software Environments	Green	100%	Oct-05	Oct-05	Jan-05	Jan-05		
Obligation Allocation & Distribution to Payables	Green	100%	Oct-05	Oct-05	Jul-05	Jul-05		
Adjustment to Payable Allocations	Green	100%	Oct-05	Oct-05	Jul-05	Jul-05		
Void & Reissue Payable Disbursements	Green	100%	Apr-06	Apr-06	Jul-05	Jul-05		
<b>Phase 3 Deliverables</b>								
Setup and Maintain JSL Restitution	Green	100%	Oct-05	Oct-05	Oct-06	Oct-06		
JOLTS Data Conversion	Green	100%	Apr-06	Apr-06	Oct-06	Oct-06		
<b>Phase 4 Deliverables</b>								
Project Plan	Green	50%					Final Project plan and schedules will be completed and delivered after GAP analysis phase complete in July 2008	
Switchover of existing JOLTS financials to a Juvenile Financial module in iCIS and the conversion of the JOLTS case management system to a new iCIS module. This will also include an automated Clerk of the Superior Court Juvenile MEEDS application.	Green	100%	Apr-06	Apr-06	Apr-07	Jul-07	The completion of this phase marked the completion of the financial modules for Justice Courts and Juvenile Court. This includes the capability to process financial obligations in iCIS, including restitution. However, the official restitution accounts remain in the Clerk's RFR system for both adult and juvenile cases until they are all migrated to the iCIS financials system together, as detailed below. The remaining and final development will build upon the financial modules already developed for Justice Court and Juvenile Court which will include functionality needed to replace and support Clerks financials for adult and juvenile general jurisdiction.	

<p><b>Implementation of a RFR financials replacement module in iCIS to handle both Adult and Juvenile Probation Accounts application for a .net application</b></p>	Green	25%	Apr-06	Apr-06	TBD	<p>Next major phase that will be completed is to perform final functional analysis of the Clerk's business needs for a replacement financial system. Upon completion of this analysis, accurate milestones can be provided for the remaining phases including data conversion, programming/development, testing, training and final implementation.</p>
<p><b>GAP Analysis</b></p>	Green	100%		Aug-08	May-08	<p>May-08 Refine requirements gap between current financials module in Juvenile iCIS and needs for RFR in Adult Clerk of Court</p>
<p><b>Detail Business Analysis and Detail Requirements</b></p>	Green					<p>Analyze business processes and define business requirements; <u>Baseline Scope, Baseline Cost, and projected project delivery date will be established at the end of this phase</u></p>
<p>Business Process Analysis Narratives</p>	Green	50%		Jun-08	Jul-08	
<p>Baseline Scope Definition</p>	Green			Aug-08	Aug-08	
<p>Process Decomposition</p>	Green			Oct-08	Oct-08	
<p>Business Requirements</p>	Green			Oct-08	Oct-08	
<p>Baseline Cost, Projected Project Delivery Date</p>	Green			Oct-08	Oct-08	
<p><b>Development Schedule</b></p>	Green					
<p><b>System Design</b></p>	Green			TBD	TBD	
<p><b>System Construction</b></p>	Green			TBD	TBD	
<p><b>Database migration/conversion</b></p>	Green			TBD	TBD	
<p><b>Quality Assurance</b></p>	Green			TBD	TBD	
<p><b>Training</b></p>	Green			TBD	TBD	
<p><b>Implementation</b></p>	Green			TBD	TBD	<p>Final Scope and Cost will be presented at the beginning of this phase.</p>
<p><b>Changes</b></p>	Major /Minor					Reason/Impact
<p>Minor changes to percentages and status</p>	Minor					Updated percentages to accurately reflect progress. Changed status from yellow to green as currently progress is as anticipated.
<p>Completed Gap analysis Early</p>	Minor					
<p>Complete re-planning of the rest of the project</p>	Major					Per new PMO Methodology; Impacts: A new phase inserted resulting in a new schedule; More accurate planning and estimating.
<p><b>Issue</b></p>	Owner					Impact/Action
<p>Staffing/Hiring freeze</p>	MC Superior Court					Due to current budget issues, Maricopa County has initiated a hiring freeze. Court Technology Services is being impacted by this freeze. See below for associated risks.
<p><b>Risk</b></p>	Probability					Status/Impact
<p>Budget</p>	30%					Due to current budget issues being experienced across the state, it is possible that staffing levels could be effected. If certain scenarios comes to fruition, this could significantly impact the project schedule.
<p>CTS and Clerk of Court staff availability</p>	10%					The success of the remainder of the project hinges on the successful completion of the business process analysis and requirements phase. This phase will require significant efforts by CTS business analysts and by Clerk of Court subject matter experts to complete the remaining tasks.
<p>Integration</p>	5%					Successful integration to Clerks Cash Receipting application is dependant on completion of rewrite of that application. If that application is not completed on time delays in this project will occur.
<p>Staffing/Hiring freeze</p>	25%					Due to the current hiring freeze in effect, if CTS or Clerk of Court experience turnover in key staff that they are not able to immediately replace, the project schedule could be significantly impacted.
<p><b>Staffing Issue/Position Title</b></p>	# Needed					Impact/Action
<p></p>						
<p></p>						
<p></p>						

Project Status  
Project Name: COSC's Adult Financial System  
Department: Maricopa County Judicial Branch - CTS

Date: July 3<sup>rd</sup>, 2008

### **Status Overview:**

The joint CTS/COSC project team completed 4 of the 8 deliverables for the Business Process Analysis Narratives; all 4 deliverables are on schedule. All 8 deliverables are expected to be completed this month, on schedule.

The Clerk of The Court subject matter experts are consistently attending interview and review meetings, providing necessary information about their business. They are making outstanding efforts to adjust their schedules to the project plan in order to complete scheduled tasks.

Doug McKenzie, our CTS' lead business analyst, has resigned and will be off the project effective August 1, 2008. Diana Lewis has been working with Doug for 4 weeks now and has been Doug's companion in many of the past project interviews and meetings; she will continue Doug's work. CTS believes Doug's absence will pose very minimal impact to the project. Furthermore, CTS will be assigning more resources to this project in mid-July.

### **Project Journal:**

**6/16**

CTS met with the Clerk of the Court subject matter experts to discuss the different components of account creation. The interviews went well and the team is beginning to build good synergy and shared expectations.

**6/19**

The payment processing interview is complete. Diana Lewis joined the CTS interview team. The Clerk of the Court subject matter experts liked Diana and seemed very willing to work with her.

**6/24**

This particular interview brought a new subject matter expert named Harriett Bills who discussed how checks are processed. Consequently, our team is making sure that the right subject matter experts attend their scheduled interview of expertise.

**7/1**

Much of the information covered in the account maintenance interview shed light on prior interviews such as defining specific payments, orders, and allocation processes. Further, positive relationships with our team continue to grow, which is promoting trust and loyalty. As a result, open, direct, and honest communication is occurring.