

iCIS Financials - RFR replacement		General Program Status	Green			Target	Estimate	Comment
Stakeholders - Superior Court & Clerk of Court					Budget	\$912,000	\$912,000	This funding divided between Clerk of Court and Superior Court. Superior Court expended \$512,000 of this funding.
Program Manager - Art Sonico					End Date	Dec-06	TBD	New end date will be determined after gap analysis phase completed in July '08
Deliverables	Current Status	% Complete	COT Original Delivery Date	CACC Target Delivery Date	Revised Target Delivery Date	Actual Delivery Date	Comment	
Project Schedule	Green	50%					Project and development schedule will be finalized upon completion of current analysis phase	
Project Budget	Green	100%						
Phase 1 Deliverables								
Setup and Maintain Receivable Type Codes	Green	100%	Apr-05	Apr-05	Mar-05	Mar-05		
Case and Party Setup	Green	100%	Apr-05	Apr-05	Apr-05	Apr-05		
Setup Obligations	Green	100%	Apr-05	Apr-05	Jun-05	Jun-05		
Setup Payees	Green	100%	Apr-05	Apr-05	Jun-05	Jun-05		
Receipt Payments to Debtors	Green	100%	Apr-05	Apr-05	Jun-05	Jun-05		
Phase 2 Deliverables								
Setup Hardware/Software Environments	Green	100%	Oct-05	Oct-05	Jan-05	Jan-05		
Obligation Allocation & Distribution to Payables	Green	100%	Oct-05	Oct-05	Jul-05	Jul-05		
Adjustment to Payable Allocations	Green	100%	Oct-05	Oct-05	Jul-05	Jul-05		
Void & Reissue Payable Disbursements	Green	100%	Apr-06	Apr-06	Jul-05	Jul-05		
Phase 3 Deliverables								
Setup and Maintain JSL Restitution	Green	100%	Oct-05	Oct-05	Oct-06	Oct-06		
JOLTS Data Conversion	Green	100%	Apr-06	Apr-06	Oct-06	Oct-06		
Phase 4 Deliverables								
Project Plan	Green	50%					Final Project plan and schedules will be completed and delivered after GAP analysis phase complete in July 2008	
Switchover of existing JOLTS financials to a Juvenile Financial module in iCIS and the conversion of the JOLTS case management system to a new iCIS module. This will also include an automated Clerk of the Superior Court Juvenile MEEDS application.	Green	100%	Apr-06	Apr-06	Apr-07	Jul-07	The completion of this phase marked the completion of the financial modules for Justice Courts and Juvenile Court. This includes the capability to process financial obligations in iCIS, including restitution. However, the official restitution accounts remain in the Clerk's RFR system for both adult and juvenile cases until they are all migrated to the iCIS financials system together, as detailed below. The remaining and final development will build upon the financial modules already developed for Justice Court and Juvenile Court which will include functionality needed to replace and support Clerks financials for adult and juvenile general jurisdiction.	

<p>Implementation of a RFR financials replacement module in iCIS to handle both Adult and Juvenile Probation Accounts application for a .net application</p>	<p>Green</p>	<p>25%</p>	<p>Apr-06</p>	<p>Apr-06</p>	<p>TBD</p>	<p>Next major phase that will be completed is to perform final functional analysis of the Clerk's business needs for a replacement financial system. Upon completion of this analysis, accurate milestones can be provided for the remaining phases including data conversion, programming/development, testing, training and final implementation.</p>
<p>GAP Analysis</p>	<p>Green</p>	<p>100%</p>		<p>Aug-08</p>	<p>May-08</p>	<p>May-08 Refine requirements gap between current financials module in Juvenile iCIS and needs for RFR in Adult Clerk of Court</p>
<p>Detail Business Analysis and Detail Requirements</p>	<p>Green</p>					<p>Analyze business processes and define business requirements; <u>Baseline Scope, Baseline Cost, and projected project delivery date will be established at the end of this phase</u></p>
<p>Business Process Analysis Narratives</p>	<p>Green</p>	<p>100%</p>		<p>Jun-08</p>	<p>Jul-08</p>	<p>Completed and reviewed by Clerk of the Court</p>
<p>Baseline Scope (List of Processes to Decompose)</p>	<p>Green</p>	<p>100%</p>		<p>Aug-08</p>	<p>Aug-08</p>	<p>Aug-08</p>
<p>Process Decomposition Flowcharts</p>	<p>Green</p>	<p>35%</p>		<p>Oct-08</p>	<p>Oct-08</p>	<p>90% to be completed this month</p>
<p>Business Requirements</p>	<p>Green</p>	<p>30%</p>		<p>Oct-08</p>	<p>Oct-08</p>	<p>Due to be completed 10/14/08</p>
<p>Formal Business Process and Requirements (BPR)</p>	<p>Green</p>	<p>0%</p>		<p>Oct-08</p>	<p>Oct-08</p>	<p>Due for review/approval 10/22/08</p>
<p>Baseline Cost, Projected Project Delivery Date</p>	<p>Green</p>	<p>15%</p>		<p>Oct-08</p>	<p>Oct-08</p>	<p>Milestone, Oct. 31, 2008</p>
<p>Development Schedule</p>	<p>Green</p>					
<p>System Design</p>	<p>Green</p>			<p>TBD</p>	<p>TBD</p>	
<p>System Construction</p>	<p>Green</p>			<p>TBD</p>	<p>TBD</p>	
<p>Database migration/conversion</p>	<p>Green</p>			<p>TBD</p>	<p>TBD</p>	
<p>Quality Assurance</p>	<p>Green</p>			<p>TBD</p>	<p>TBD</p>	
<p>Training</p>	<p>Green</p>			<p>TBD</p>	<p>TBD</p>	
<p>Implementation</p>	<p>Green</p>			<p>TBD</p>	<p>TBD</p>	<p>Final Scope and Cost will be presented at the beginning of this phase.</p>
<p>Changes</p>	<p>Major /Minor</p>					<p>Reason/Impact</p>
<p>Minor changes to percentages and status Completed Gap analysis Early</p>	<p>Minor</p>					<p>Updated percentages to accurately reflect progress. Changed status from yellow to green as currently progress is as anticipated.</p>
<p>Complete re-planning of the rest of the project</p>	<p>Major</p>					<p>Per new PMO Methodology; Impacts: A new phase inserted resulting in a new schedule; More accurate planning and estimating.</p>
<p>Issue</p>	<p>Owner</p>					<p>Impact/Action</p>
<p>Staffing/Hiring freeze</p>	<p>MC Superior Court</p>					<p>Due to current budget issues, Maricopa County has initiated a hiring freeze. Court Technology Services is being impacted by this freeze. See below for associated risks.</p>
<p>Risk</p>	<p>Probability</p>					<p>Status/Impact</p>
<p>Budget</p>	<p>30%</p>					<p>Due to current budget issues being experienced across the state, it is possible that staffing levels could be effected. If certain scenarios comes to fruition, this could significantly impact the project schedule.</p>
<p>CTS and Clerk of Court staff availability</p>	<p>10%</p>					<p>The success of the remainder of the project hinges on the successful completion of the business process analysis and requirements phase. This phase will require significant efforts by CTS business analysts and by Clerk of Court subject matter experts to complete the remaining tasks.</p>
<p>Integration</p>	<p>5%</p>					<p>Successful integration to Clerks Cash Receipting application is dependant on completion of rewrite of that application. If that application is not completed on time delays in this project will occur.</p>
<p>Staffing/Hiring freeze</p>	<p>25%</p>					<p>Due to the current hiring freeze in effect, if CTS or Clerk of Court experience turnover in key staff that they are not able to immediately replace, the project schedule could be significantly impacted.</p>
<p>Staffing Issue/Position Title</p>	<p># Needed</p>					<p>Impact/Action</p>

Project Status
Project Name: COSC's Adult Financial System
Department: Maricopa County Judicial Branch - CTS

Date: September 17, 2008

Status Overview:

Last month, CTS delivered the list of processes to be decomposed and reviewed it during one of our bi-weekly project status meetings. This month, the joint CTS/COSC project team will complete 90% of the business process decomposition flowcharts (as planned).

The remaining task is to develop the list of business and technical requirements – this, along with a completed and approved Business Process and Requirements (BPR) document, will be delivered on or before October 31, 2008. Also in October, CTS will develop and deliver the baseline project completion date estimate.

Project Journal:

8/19

Art, Diana, and Chris Stimson met for the RFR Project status meeting. We discussed the new project plan and how it will be executed. CTS presented the first draft of the list of processes that we will spend time decomposing.

8/21

Art, Diana, Chris, Jane, Angie, GeorgeAnn, and Dave met for the RFR Project Scope evaluation (list of processes to decompose). Upcoming CTS observation schedules were prepared.

8/28

Diana and Craig met with Angela Smith to observe how the Workflow (OnBase) application is utilized to distribute work to CFO Reps, Specialists and Sr. Specialists. Minute Entries and Orders are assigned to Workflow Folders Q1, Q2, and Q3 automatically. Then, Senior Specialists evenly distribute work to CFO user folders from Q1. Specialists and Sr. Specialists work from Q2. Reps process new Orders from Q3.

8/29

Diana and Craig observed the Account Creation process with Buddy Rios, CFO Specialist. Buddy uses the Workflow application to process orders. During the observation, we found CFO unit staff keeps a log of how long it takes them to complete

each document listed in the Workflow daily. At the end of the day the information is entered into another Access application for statistical reporting.

9/2

Diana and Craig observed RFR Account Maintenance with Kandi Peck, CFO Specialist, for modifications, reinstatements, discharges, revocations, restoration of civil rights, and CFO responses.

9/3

Art, Diana, Chris, and Gordon met for the RFR Project status meeting in the morning.

Diana and Craig observed the RFR Account Maintenance processes with Courtney Cain, CFO Sr. Specialist, for Front End and Back End Suspense and Pending items as well as request for misapplied payments and hand receivables. Address changes, returned checks, ledgers, warrants, and deportations processing were also observed with Mickey Rios in the afternoon.

9/4

Diana, Craig, Art, and Karen observed JSL Account processes. Jeannette Farrison from COSC provided a demo of JSL processes in RFR. This demonstration included JSL case initiation, payee ID, tying JSL payees, JSL Tiers, and JSL payment allocation for restitution. This was an observation only, and did not include under the hood processes and calculations.

In the afternoon, Craig and Diana met again with Courtney Cain to finish observations for RFR Account Maintenance processes.

9/5

CTS received from COSC the Business Narratives document with COSC's corrections. The revised document will be integrated into the Business Process and Requirements (BPR) document, which is the formal deliverable for the project phase.

9/8

Diana, Ken, Charlie, and Karen met with Ron, Rich, Chris and Jeannette on under-the-hood Payment Processing. Discussion focused on input, processing and output.

9/9

Diana, Craig, and Karen observed Payment Processing with Mickey Rios, CFO Court Operations Rep. The observation included RD1, RD2, and RD3 payment processing,

creating batches, processing payments, voiding payments, auditing payments, closing batches, and preparing the bank deposit.

9/10

Diana, Ken and Karen met with Chris, Jeanette and Ron on under the hood overnight scheduled processes, payment allocations, and General Ledger activity.

9/11

Diana and Karen met with Chris, Jeanette and Ron for further discussion on overnight scheduled processes and Payment Allocation (disbursements).

9/17

Art, Diana, Chris, Gordon, and Jane met for the RFR Project status meeting in the morning. Project is 1 week behind but CTS staff will work overtime to bring project back on schedule by 9/22/08.

Gordon mentioned the new proposed legislation that requires Restitution Orders to accrue interest from the date they're ordered by the courts. The new legislation, if approved, may take effect as soon as May 2009. Gordon will email proposed legislation information to CTS.