

iCIS Financials - RFR replacement					Target	Estimate	Comment
Stakeholders - Superior Court & Clerk of Court	General Program Status	Green		Budget	\$912,000	\$912,000	This funding divided between Clerk of Court and Superior Court. Superior Court expended \$512,000 of this funding.
Program Manager - Art Sonico				End Date	Dec-06	Sep-10	New end date will be determined after gap analysis phase completed in July '08
Deliverables	Current Status	% Complete	COT Original Delivery Date	CACC Target Delivery Date	[May-09] Revised Delivery Date	Actual Delivery Date	Comment
Project Schedule	Green	100%					Completed 10/30/2008
Project Budget	Green	100%					
Phase 1 Deliverables							
Setup and Maintain Receivable Type Codes	Green	100%	Apr-05	Apr-05	Mar-05	Mar-05	
Case and Party Setup	Green	100%	Apr-05	Apr-05	Apr-05	Apr-05	
Setup Obligations	Green	100%	Apr-05	Apr-05	Jun-05	Jun-05	
Setup Payees	Green	100%	Apr-05	Apr-05	Jun-05	Jun-05	
Receipt Payments to Debtors	Green	100%	Apr-05	Apr-05	Jun-05	Jun-05	
Phase 2 Deliverables							
Setup Hardware/Software Environments	Green	100%	Oct-05	Oct-05	Jan-05	Jan-05	
Obligation Allocation & Distribution to Payables	Green	100%	Oct-05	Oct-05	Jul-05	Jul-05	
Adjustment to Payable Allocations	Green	100%	Oct-05	Oct-05	Jul-05	Jul-05	
Void & Reissue Payable Disbursements	Green	100%	Apr-06	Apr-06	Jul-05	Jul-05	
Phase 3 Deliverables							
Setup and Maintain JSL Restitution	Green	100%	Oct-05	Oct-05	Oct-06	Oct-06	
JOLTS Data Conversion	Green	100%	Apr-06	Apr-06	Oct-06	Oct-06	
Phase 4 Deliverables							
Project Plan	Green	100%					Completed 10/30/2008
Switchover of existing JOLTS financials to a Juvenile Financial module in iCIS and the conversion of the JOLTS case management system to a new iCIS module. This will also include an automated Clerk of the Superior Court Juvenile MEEDS application.	Green	100%	Apr-06	Apr-06	Apr-07	Jul-07	The completion of this phase marked the completion of the financial modules for Justice Courts and Juvenile Court. This includes the capability to process financial obligations in iCIS, including restitution. However, the official restitution accounts remain in the Clerk's RFR system for both adult and juvenile cases until they are all migrated to the iCIS financials system together, as detailed below. The remaining and final development will build upon the financial modules already developed for Justice Court and Juvenile Court which will include functionality needed to replace and support Clerks financials for adult and juvenile general jurisdiction.
Implementation of a RFR financials replacement module in iCIS to handle both Adult and Juvenile Probation Accounts application for a .net application	Green	30%	Apr-06	Apr-06			With the completion of the Business Analysis and Requirements phase, the project completion date was determined to be the end of September 2010. The new date was approved by COT on 11/7/2008.
GAP Analysis	Green	100%		Aug-08		May-08	Refine requirements gap between current financials module in Juvenile iCIS and needs for RFR in Adult Clerk of Court

Detail Business Analysis and Detail Requirements	Green					Analyze business processes and define business requirements; <u>Baseline Scope, Baseline Cost, and projected project delivery date will be established at the end of this phase</u>	
Business Process Analysis Narratives	Green	100%		Jun-08	Jul-08	Jul-08	Completed and reviewed by Clerk of the Court
Baseline Scope (List of Processes to Decompose)	Green	100%		Aug-08	Aug-08	Aug-08	
Process Decomposition Flowcharts	Green	100%		Oct-08	Oct-08	Oct-08	
Business Requirements	Green	100%		Oct-08	Oct-08	Oct-08	
Formal Business Process and Requirements (BPR) Doc.	Green	100%		Oct-08	Oct-08	Oct-08	Complete and reviewed/approved by the Clerk of the Court
Baseline Cost, Projected Project Delivery Date	Green	100%		Oct-08	Oct-08	Oct-08	
Development Schedule	Green						See Detailed Project Plan
.Net Development framework	Green			Apr-09	Apr-09	Apr-09	
Setup development environment	Green	100%		Jan-09	Jan-09	Jan-09	Final environment will be adjusted as we progress through the technical design
Establish development standards	Green	100%		Feb-09	Feb-09	Feb-09	
Design and Develop the Database foundation	Green	100%		Feb-09	Feb-09	Feb-09	
Design and Develop a generic Data Access layer	Green	100%		Feb-09	Feb-09	Feb-09	
Designing and developing a business object	Green	100%		Apr-09	Apr-09	Apr-09	
Design and develop the UI that will contain the future iCIS applications	Green	100%		Apr-09	Apr-09	Apr-09	
Design and develop Developer utilities	Green	100%		Apr-09	Apr-09	Apr-09	
Detailed System Design, Specifications	Green						Estimated 7 month duration, based on 3 dedicated technical resources
Conceptual Design	Yellow	65%		May-09	Sep-09		CTS and COSC SME staff have determined further discover time is needed - 3 month push that cascades through this phase.
Database Design	Yellow	65%		May-09	Sep-09		
Develop System design/programming Specifications	Yellow	20%		Jul-09	Nov-09		This is somewhat happening alongside CD.
Propose Business Process Modification	Yellow			Aug-09	Nov-09		Finalize new business procedure documentation.
Review/revise system design/Programming Specifications	Yellow			Oct-09	Dec-09		Customer approval to move to construction phase.
Refined Project Plan	Yellow	50%		May-09	Dec-09		This needs to be pushed out due to the schedule change.
Design Complete	Yellow			Oct-09	Dec-09		Milestone task
Construction	Green						Estimated 7 month duration based on 6 dedicated technical resources
1.0 Account Creation	Green			Dec-09	Dec-09		
2.0 Account Maintenance	Green			Dec-09	Dec-09		
3.0 Payment Processing and Allocation	Green			Jan-10	Jan-10		
4.0 Check Processing	Green			Jan-10	Jan-10		
5.0 Reports	Green			Mar-10	Mar-10		
6.0 Interfaces	Green			Jan-10	Jan-10		
Juvenile Financials Migration	Green			Apr-10	Apr-10		Adjustments and process re-engineering needed to consolidate all Juvenile financials with Adult financials
Code Complete	Green			Apr-10	Apr-10		
System Integration	Green			May-10	May-10		
QA Testing	Green						See detailed project plan
Prepare Scripts	Green			Nov-09	Nov-09		
Conduct Testing (Iterative)	Green			Aug-10	Aug-10		
Execute each test script	Green			Aug-10	Aug-10		
Prepare defects report	Green			Aug-10	Aug-10		
Resolve defects	Green			Aug-10	Aug-10		
Data Conversion	Green						See detailed project plan
Provide Data Extract Requirements to COC	Green			Jun-09	Jun-09		
Extract Data	Green			Oct-09	Oct-09		Clerk of the Court's Responsibility with assistance from CTS

Status Overview:

- Conceptual design work is proceeding. In the conceptual design sessions we are going beyond simple conceptual design and beginning the work of the technical design. As such some progress is noted on the technical design phase.
- The project is experiencing resource constraints by both CTS and COSC. As a result we are extending the Conceptual Design completion date to Sep-09 (3 month push); we will refine the project schedule at completion of this phase. Work is underway to further decompose tasks in current conceptual design phase into even more granular tasks allowing for further paralleling of tasks where possible.
- The net effect is a 3 month push on subsequent tasks in this phase, not construction – it is still planned to start as scheduled. The “refine project plan” task will ultimately guide next and future phase efforts.
- Currently we have 15 out of 26 features completed in the conceptual design phase.
- We are still reporting Green for the overall project. Once we complete this phase, we will evaluate the impact if any on the end delivery date of Sep 2010.

Project Journal (reverse chronological sequence):

5/13

- Wireframe meeting held on several misc reports

5/12

- Wireframe session held on Payment History and Suspense item reports

5/10

- Spent most of the day catching up on backlogged RFR tasks from being out on vacation days.

5/6

- Wireframe meeting held on Bank reconciliation process

5/6

- Met internally to continue wire frames needed for Check Processing, as there were too many to complete during the meeting.

5/5

- Met internally to continue wire frames needed for Check Processing, as there were too many to complete during the meeting.

5/5

- Wireframe meeting held on the check processing process

5/2 - 5/4

- Steve worked on getting stuff prepared for Craig Brooks and Roline Luo to continue with documentation and Mocks ups
- 4/29**
 - Held wireframe meeting to discuss GL interface
- 4/28**
 - Held a wireframe session on the Pending Items process.
- 4/24**
 - Meeting with the COC RFR SME's at their office to watch a demo of JSL entry.
- 4/22**
 - Held a wireframe session on the back end suspense process.
- 4/21**
 - Held wireframe session to go over the scheduled processes that currently run at night.
- 4/20**
 - Met with COC financial SME's to go over proposed design for JSL. The requested additional meetings at their location to demo the process in the current application.
- 4/17**
 - Reviewed the Case Processing Conceptual Document and submitted final changes to Chris Stimon.
- 4/14**
 - Held wireframe session for the Batch Payment Processing, Voiding Payments, and Front end expense processes.
- 4/13**
 - Held a second wireframe session to finish internal discussions for the JSL Process
- 4/8**
 - Held wireframe session for the JSL Process
- 4/7**
 - Held wireframe session on the interface between over the counter Payment Processing Process in the Clerks Cash Receipting System (CRS) and new financials application.
- 4/6**
 - CTS met with COSC to review Order Maintenance conceptual design document.
- 4/2**
 - Finished Order Maintenance conceptual design document with new Party Linking controls.
- 4/1**
 - Internal CTS meeting to complete the order maintenance conceptual design document.
 - Meeting with CTS applications and PMO team to develop/refine the work breakdown structure (WBS) for the conceptual design phase of the project.
- 3/30**
 - Meeting to present conceptual design document was cancelled due to multiple staff illness.
- 3/27**

- Developed revisions to the Order Maintenance conceptual design. Revisions handed off to CTS team for documentation.

3/25

- Developed revisions to the Order Maintenance conceptual design. More changes to the conceptual design to be documented.

3/23

- Meeting held with Chris Stimson and other key subject matter experts from COSC adult and juvenile for CTS to demonstrate and explain what has been conceptualized so far. Good response from group.

3/20

- Rough draft of Order Maintenance conceptual design document completed.

3/18

- Lead development team began wire frame process for conceptual design of Order Maintenance.

3/16

- CTS presented the conceptual design for Key word, Tickler, Notes, and Audit Detail functionality to COSC.

3/12

- CTS documented the Key Word, Tickler, Notes, and Audit functionality conceptual design.

3/11

- CTS met internally to create a conceptual for the Key Word, Tickler, Notes, and Audit Detail functionality needs.

3/9

- CTS presented Party Maintenance design to COSC, including addresses, contact information, and related cases.

3/7

- CTS finished initial documentation of Party Maintenance conceptual design.

2/24

- CTS continued working on documentation of Party Maintenance conceptual design.

IFIS (RFR)

- **Objective:**
 - Develop a Court Financial Obligations application to replace the current RFR and iCIS Juvenile financials systems that will integrate with the Clerk of Court Cash Receipting, General Ledger, Accounts Payable, and Collections modules.
 - Provide accurate and timely tracking and distribution of money to victims and other payees
 - Provide accurate application, reporting and processing of monies to financial obligations
 - Integrate with Superior and Juvenile Court's case management system (iCIS).

IFIS (RFR)

- Start date: August 2007
- Project Phases:
 - Business Process and requirements – delivered October 2008
 - Conceptual Design, Technical specification and proposed business process – Due October 2009 (pushed to December 2009)
 - System construction – Due May 2010
 - Data conversion – Due July 2010
 - Quality assurance and testing – Due August 2010
 - Implementation – Due September 2010

IFIS (RFR)

- State JCEF Budget: \$256K
- Local Budget: \$256K
- Current phase is conceptual/technical design:
 - 15 out of 26 feature points are through conceptual design
- **Key things for COT to understand:**
 - The project is large and complex
 - The current budget and resource limitations continue to pose risk of delivery timeliness
 - This continues to be a priority in our work effort
 - We intend to complete this project and provide a product that serves the Clerk of the Court and the Court well