iCIS Financials Project

iCIS Financials - RFR replacement					Target	Estimate	Comment
Stakeholders - Superior Court & Clerk of Court	General Program Status	Green		Budget	$912,000	$912,000	This funding divided between Clerk of Court and Superior Court. Superior Court expended $512,000 of this funding.
Program Manager - Art Sonico				End Date	Dec-06	Sep-10	New end date will be determined after gap analysis phase completed in July '08

Deliverables	Current Status	% Complete	COT Original Delivery Date	CACC Target Delivery Date	[May-09] Revised Delivery Date	Actual Delivery Date	Comment
Project Schedule	Green	100%					Completed 10/30/2008
Project Budget	Green	100%					
Phase 1 Deliverables							
Setup and Maintain Receivable Type Codes	Green	100%	Apr-05	Apr-05	Mar-05	Mar-05	
Case and Party Setup	Green	100%	Apr-05	Apr-05	Apr-05	Apr-05	
Setup Obligations	Green	100%	Apr-05	Apr-05	Jun-05	Jun-05	
Setup Payees	Green	100%	Apr-05	Apr-05	Jun-05	Jun-05	
Receipt Payments to Debtors	Green	100%	Apr-05	Apr-05	Jun-05	Jun-05	
Phase 2 Deliverables							
Setup Hardware/Software Environments	Green	100%	Oct-05	Oct-05	Jan-05	Jan-05	
Obligation Allocation & Distribution to Payables	Green	100%	Oct-05	Oct-05	Jul-05	Jul-05	
Adjustment to Payable Allocations	Green	100%	Oct-05	Oct-05	Jul-05	Jul-05	
Void & Reissue Payable Disbursements	Green	100%	Apr-06	Apr-06	Jul-05	Jul-05	
Phase 3 Deliverables							
Setup and Maintain JSL Restitution	Green	100%	Oct-05	Oct-05	Oct-06	Oct-06	
JOLTS Data Conversion	Green	100%	Apr-06	Apr-06	Oct-06	Oct-06	
Phase 4 Deliverables							
Project Plan	Green	100%					Completed 10/30/2008
Switchover of existing JOLTS financials to a Juvenile Financial module in iCIS and the conversion of the JOLTS case management system to a new iCIS module. This will also include an automated Clerk of the Superior Court Juvenile MEEDS application.	Green	100%	Apr-06	Apr-06	Apr-07	Jul-07	The completion of this phase marked the completion of the financial modules for Justice Courts and Juvenile Court. This includes the capability to process financial obligations in iCIS, including restitution. However, the official restitution accounts remain in the Clerk's RFR system for both adult and juvenile cases until they are all migrated to the iCIS financials system together, as detailed below. The remaining and final development will build upon the financial modules already developed for Justice Court and Juvenile Court which will include functionality needed to replace and support Clerks financials for adult and juvenile general jurisdiction.
Implementation of a RFR financials replacement module in iCIS to handle both Adult and Juvenile Probation Accounts application for a .net application	Green	30%	Apr-06	Apr-06			With the completion of the Business Analysis and Requirements phase, the project completion date was determined to be the end of September 2010. **The new date was approved by COT on 11/7/2008.**
GAP Analysis	Green	100%		Aug-08		May-08	Refine requirements gap between current financials module in Juvenile iCIS and needs for RFR in Adult Clerk of Court

Detail Business Analysis and Detail Requirements							Analyze business processes and define business requirements; Baseline Scope, Baseline Cost, and projected project delivery date will be established at the end of this phase
Business Process Analysis Narratives	Green	100%		Jun-08	Jul-08	Jul-08	Completed and reviewed by Clerk of the Court
Baseline Scope (List of Processes to Decompose)	Green	100%		Aug-08	Aug-08	Aug-08	
Process Decomposition Flowcharts	Green	100%		Oct-08	Oct-08	Oct-08	
Business Requirements	Green	100%		Oct-08	Oct-08	Oct-08	
Formal Business Process and Requirements (BPR) Doc.	Green	100%		Oct-08	Oct-08	Oct-08	Complete and reviewed/approved by the Clerk of the Court
Baseline Cost, Projected Project Delivery Date	Green	100%		Oct-08	Oct-08	Oct-08	
Development Schedule	Green						See Detailed Project Plan
.Net Development framework	Green			Apr-09	Apr-09	Apr-09	
Setup development environment	Green	100%		Jan-09	Jan-09	Jan-09	Final environment will be adjusted as we progress through the technical design
Establish development standards	Green	100%		Feb-09	Feb-09	Feb-09	
Design and Develop the Database foundation	Green	100%		Feb-09	Feb-09	Feb-09	
Design and Develop a generic Data Access layer	Green	100%		Feb-09	Feb-09	Feb-09	
Designing and developing a business object	Green	100%		Apr-09	Apr-09	Apr-09	
Design and develop the UI that will contain the future iCIS applications	Green	100%		Apr-09	Apr-09	Apr-09	
Design and develop Developer utilities	Green	100%		Apr-09	Apr-09	Apr-09	
Detailed System Design, Specifications	Green						Estimated 7 month duration, based on 3 dedicated technical resources
Conceptual Design	Yellow	90%		May-09	Sep-09		The JV Financial feature was originally planned as a separate work package in the project plan construction phase; With the 3 month push of the design phase it is now integrated throughout the entire development cycle and included in the design phase.
Database Design	Yellow	90%		May-09	Sep-09		This is happening alongside CD also.
Develop System design/programming Specifications	Yellow	20%		Jul-09	Nov-09		We are paralleling aspects of the technical design.
Propose Business Process Modification	Green			Aug-09	Nov-09		Finalize new business procedure documentation.
Review/revise system design/Programming Specifications	Green			Oct-09	Dec-09		Customer approval to move to the end of the technical design phase.
Refined Project Plan	Green	50%		May-09	Dec-09		This was pushed out due to the schedule change of the design phase.
Design Complete	Green			Oct-09	Dec-09		**Milestone task**
Construction	Green						Estimated 7 month duration based on 6 dedicated technical resources
1.0 Account Creation	Green			Dec-09	Dec-09		
2.0 Account Maintenance	Green			Dec-09	Dec-09		
3.0 Payment Processing and Allocation	Green			Jan-10	Jan-10		
4.0 Check Processing	Green			Jan-10	Jan-10		
5.0 Reports	Green			Mar-10	Mar-10		
6.0 Interfaces	Green			Jan-10	Jan-10		
Juvenile Financials Migration	Green			Apr-10	Apr-10		Adjustments and process re-engineering needed to consolidate all Juvenile financials with Adult financials
Code Complete	Green			Apr-10	Apr-10		
System Integration	Green			May-10	May-10		
QA Testing	Green						See detailed project plan
Prepare Scripts	Green			Nov-09	Nov-09		
Conduct Testing (Iterative)	Green			Aug-10	Aug-10		
Execute each test script	Green			Aug-10	Aug-10		
Prepare defects report	Green			Aug-10	Aug-10		
Resolve defects	Green			Aug-10	Aug-10		

Data Conversion	Green						See detailed project plan
Provide Data Extract Requirements to COC	Green			Jun-09	Jun-09		
Extract Data	Green			Oct-09	Oct-09		Clerk of the Court's Responsibility with assistance from CTS
Translate/Cleanse data	Green			Mar-10	Mar-10		Clerk of the Court's Responsibility with assistance from CTS
Load	Green			Jul-10	Jul-10		CTS' Responsibility
Repetitive QA/Load cycle	Green			Jul-10	Jul-10		CTS and COSC joint effort
Training	Green						
Prepare training materials	Green			Nov-09	Nov-09		
Conduct Training	Green			Sep-10	Sep-10		
Train COSC staff	Green			Sep-10	Sep-10		
Train Juvenile Finance staff	Green			Sep-10	Sep-10		
User Acceptance - Requires COSC signature	Green			Sep-10	Sep-10		
Implementation	Green			Sep-10	Sep-10		

Changes	Major /Minor	Reason/Impact
Minor changes to percentages and status	Minor	Updated percentages to accurately reflect progress. Changed status from yellow to green as currently progress is as anticipated.
COT Approved new delivery date on 11/7/08	Major	Set to deliver on 9/2010
8-10-09: Status Changes to the conceptual design and database design tasks.	Minor	Updated percentages complete to reflect progress made in the last month.
9-10-09: Status Changes to the conceptual design and database design tasks.	Minor	Updated percentages complete to reflect progress made in the last month.

Issue	Owner	Impact/Action
Staffing/Hiring freeze	MC Superior Court	Due to current budget issues, Maricopa County has initiated a hiring freeze. Court Technology Services is being impacted by this freeze. See below for associated risks.
Installation and configuration of hardware/software is behind schedule. As a result the .net framework development has been delayed. Anticipate bringing this back into schedule be applying additional resources.	MC Superior Court	Minor delay in schedule that should be able to be overcome in later phases.

Risk	Probability	Status/Impact
Budget	80%	Due to current budget issues being experienced across the state the possibility of a RIF or other reduction scenarios could effect project resources.
CTS and Clerk of Court staff availability	100%	The success of the project relies and counts on continued availability of CTS analysts and designers and also on Clerk of Court subject matter experts and other leaders to participate significantly in the project. During Conceptual Design phase, staffing shortage and competing/mandated projects limited our ability to complete the phase on time.
Integration	5%	Successful integration to Clerks Cash Receipting application is dependant on completion of the rewrite of that application. If that application is not completed on time delays in this project will occur. It also requires our two agencies to exchange technical details.
Staffing/Hiring freeze	90%	Due to the current hiring freeze in effect, if CTS or the Clerk of Court experience turnover in key staff, which are not able to be immediately replaced, the project schedule could be significantly impacted. This has happened in CTS and anymore key staff that cannot be replaced could effect the delivery.
.NET Technology	60%	The project plan provides for a solution developed in current .net technologies consistent with the state wide architectural standards, with the desire to move to VSTS 2010 when released. With any new release issues can arise, but we hope to have a 'most' current software platform at release.
Competing Projects and Priorities	25%	As we move into a tighter budget time and work with limited resources, it will be important communicate on potential distractions that can impact delivery and resource usage.

Staffing Issue/Position Title	# Needed	Impact/Action

Project Status Date: Sept 10, 2009
Project Name: COSC's Adult Financial System
Department: Maricopa County Judicial Branch - CTS

Status Overview:

- During the month of August the source code for the conceptual design mock ups has been being developed with in the TFS infrastructure.
- The status of the conceptual design phase increased from 67% to 90% since the last report and the database design went from 80% to 90%.
- The month of September will be mainly focused on polishing documentation and packaging conceptual design documents for delivery.
- Customer is still reviewing designs and providing initial feedback.
- Business process modification documenting has begun.

Project Journal (reverse chronological sequence):

9/9

- Met internally to finish designs JSL entry screens and discussed the TASC and JV SAF needs

9/8

- Met internally to flush out designs for APD screens.

9/4

- Met internally to go over and understand the user acceptance tracking spread sheet Chris Stimson provided.

9/2

- Met internally to flush out designs for a preference screen.

9/1

- Met internally to flush out designs for Front End Suspense Screen.

8/28

- Met internally to flush out designs for User activity screens.

8/26

- Discussed with Chris Stimson over the phone some issues with differences between JV and Adult court needs.

8/24

- Met internally with various developers to get feed back changes completed

8/21

- Met with Adult Probation staff to go over their needs within the RFR application.

8/20

- Met with Chris Stimson to discuss feed back changes to the Back End Suspense Screen.

8/17

- Met internally with Charles Vinton and Brian Mahler to go over needed report documentation for the RFR project.

8/14

- Met internally with various developers to get feed back changes completed

8/11

- Met internally with various developers to get feed back changes completed

8/10

- Met with Chris Stimson to go over and explain the mockup designs for User Maintenance, Code Maintenance and Security Maintenance.

8/5

- Walkthrough meeting held with JV Financial staff to go over the various mockups that have been created up until now.
- Overtime put in to catch up on some outstanding wire framing and documentation

8/4

- Wireframe discussion Tax Intercept for JV
- Overtime put in to catch up on some outstanding wire framing and documentation

7/29

- Wireframe discussion on Collection and Billing for Juvenile
- Overtime put in to catch up on some outstanding wire framing and documentation

7/28

- Wireframe discussion on Juvenile Reports above and beyond what is already in RFR
- Overtime put in to catch up on some outstanding wire framing and documentation

7/22

- Wireframe discussion on JV Task and Service Authorization needs.
- Overtime put in to catch up on some outstanding wire framing and documentation

7/21

- Wireframe discussion on JV Payment intake.
- Overtime put in to catch up on some outstanding wire framing and documentation

7/15

- Wireframe discussion JV Civil Judgements.
- Overtime put in to catch up on some outstanding wire framing and documentation

7/14

- Wireframe discussion JV Financial Statuses.
- Overtime put in to catch up on some outstanding wire framing and documentation

7/9

- Walkthrough meeting held with COSC staff to go over the various mockups that have been created up until now.
- Overtime put in to catch up on some outstanding wire framing and documentation

7/8

- Wireframe meeting held for Code / Order type maintenance. This includes the administration setup for Set Asides and Fill-The-Gap features

7/7

- Wireframe meeting held for IVR / Web Access feature.
- Overtime put in to catch up on some outstanding wire framing and documentation

7/6

- Updated Status reports for Business Group and CACC meeting.

7/1

- Wireframe meeting held on the topic of security.
- Overtime put in to design and mock up the user screens.

6/30

- Attended TFS workshops in regards to managing source code within it and integrating with testing within it.

6/23

- Internal meeting held on the topic of users and security.
- Attended TFS workshops in regards to managing source code within it.

6/17

- Internal meeting held on the topic of adjustments. Overtime put in to mock up these screens for SME review.

6/16

- Wireframe meeting held on the topic of the data conversion.

6/10

- Wireframe meeting held for the County Collections section of the application.

6/9

- Wireframe meeting held for the User maintenance section of the application.