

iCIS Financials - RFR replacement		General Program Status	Yellow		Target	Target	Target	Estimate	Comment
Stakeholders - Superior Court & Clerk of Court				Budget	\$912,000	\$912,000	\$912,000	\$912,000	This funding divided between Clerk of Court and Superior Court. Superior Court expended \$512,000 of this funding.
Program Manager - Art Sonico				End Date	Dec-06	Dec-06	Dec-06	Sep-10	New end date will be determined after gap analysis phase completed in July '08
Deliverables	Current Status	% Complete	COT Original Delivery Date	CACC Target Delivery Date	Target Delivery Date	[May-09] Revised Delivery Date	[Nov-09] Revised Delivery Date	Actual Delivery Date	Comment
Project Schedule	Green	100%							Completed 10/30/2008
Project Budget	Green	100%							
Phase 1 Deliverables									
Setup and Maintain Receivable Type Codes	Green	100%	Apr-05	Apr-05	Mar-05	Mar-05	Mar-05	Mar-05	
Case and Party Setup	Green	100%	Apr-05	Apr-05	Apr-05	Apr-05	Apr-05	Apr-05	
Setup Obligations	Green	100%	Apr-05	Apr-05	Jun-05	Jun-05	Jun-05	Jun-05	
Setup Payees	Green	100%	Apr-05	Apr-05	Jun-05	Jun-05	Jun-05	Jun-05	
Receipt Payments to Debtors	Green	100%	Apr-05	Apr-05	Jun-05	Jun-05	Jun-05	Jun-05	
Phase 2 Deliverables									
Setup Hardware/Software Environments	Green	100%	Oct-05	Oct-05	Jan-05	Jan-05	Jan-05	Jan-05	
Obligation Allocation & Distribution to Payables	Green	100%	Oct-05	Oct-05	Jul-05	Jul-05	Jul-05	Jul-05	
Adjustment to Payable Allocations	Green	100%	Oct-05	Oct-05	Jul-05	Jul-05	Jul-05	Jul-05	
Void & Reissue Payable Disbursements	Green	100%	Apr-06	Apr-06	Jul-05	Jul-05	Jul-05	Jul-05	
Phase 3 Deliverables									
Setup and Maintain JSL Restitution	Green	100%	Oct-05	Oct-05	Oct-06	Oct-06	Oct-06	Oct-06	
JOLTS Data Conversion	Green	100%	Apr-06	Apr-06	Oct-06	Oct-06	Oct-06	Oct-06	
Phase 4 Deliverables									
Project Plan	Green	100%							Completed 10/30/2008
Switchover of existing JOLTS financials to a Juvenile Financial module in iCIS and the conversion of the JOLTS case management system to a new iCIS module. This will also include an automated Clerk of the Superior Court Juvenile MEEDS application.	Green	100%	Apr-06	Apr-06	Apr-07	Apr-07	Apr-07	Jul-07	The completion of this phase marked the completion of the financial modules for Justice Courts and Juvenile Court. This includes the capability to process financial obligations in iCIS, including restitution. However, the official restitution accounts remain in the Clerk's RFR system for both adult and juvenile cases until they are all migrated to the iCIS financials system together, as detailed below. The remaining and final development will build upon the financial modules already developed for Justice Court and Juvenile Court which will include functionality needed to replace and support Clerks financials for adult and juvenile general jurisdiction.
Implementation of a RFR financials replacement module in iCIS to handle both Adult and Juvenile Probation Accounts application for a .net application	Green	30%	Apr-06	Apr-06	Sep-10				With the completion of the Business Analysis and Requirements phase, the project completion date was determined to be the end of September 2010. The new date was approved by COT on 11/7/2008.
GAP Analysis	Green	100%		Aug-08	May-08			May-08	Refine requirements gap between current financials module in Juvenile iCIS and needs for RFR in Adult Clerk of Court
Detail Business Analysis and Detail Requirements									Analyze business processes and define business requirements; <u>Baseline Scope, Baseline Cost, and projected project delivery date will be established at the end of this phase</u>
Business Process Analysis Narratives	Green	100%		Jun-08	Jul-08	Jul-08	Jul-08	Jul-08	Completed and reviewed by Clerk of the Court
Baseline Scope (List of Processes to Decompose)	Green	100%		Aug-08	Aug-08	Aug-08	Aug-08	Aug-08	
Process Decomposition Flowcharts	Green	100%		Oct-08	Oct-08	Oct-08	Oct-08	Oct-08	
Business Requirements	Green	100%		Oct-08	Oct-08	Oct-08	Oct-08	Oct-08	
Formal Business Process and Requirements (BPR) Doc.	Green	100%		Oct-08	Oct-08	Oct-08	Oct-08	Oct-08	Complete and reviewed/approved by the Clerk of the Court
Baseline Cost, Projected Project Delivery Date	Green	100%		Oct-08	Oct-08	Oct-08	Oct-08	Oct-08	

Development Schedule	Green								See Detailed Project Plan
.Net Development framework	Green			Apr-09	Apr-09	Apr-09	Apr-09	Apr-09	
Setup development environment	Green	100%		Jan-09	Jan-09	Jan-09	Jan-09	Jan-09	Final environment will be adjusted as we progress through the technical design
Establish development standards	Green	100%		Feb-09	Feb-09	Feb-09	Feb-09	Feb-09	
Design and Develop the Database foundation	Green	100%		Feb-09	Feb-09	Feb-09	Feb-09	Feb-09	
Design and Develop a generic Data Access layer	Green	100%		Feb-09	Feb-09	Feb-09	Feb-09	Feb-09	
Designing and developing a business object	Green	100%		Apr-09	Apr-09	Apr-09	Apr-09	Apr-09	
Design and develop the UI that will contain the future iCIS applications	Green	100%		Apr-09	Apr-09	Apr-09	Apr-09	Apr-09	
Design and develop Developer utilities	Green	100%		Apr-09	Apr-09	Apr-09	Apr-09	Apr-09	
Detailed System Design, Specifications	Green								Estimated 7 month duration, based on 3 dedicated technical resources
Conceptual Design	Green	100%		May-09	May-09	Sep-09	Sep-09	2-Oct	The Conceptual Design document has been delivered for Review. Customer is reviewing and providing additional feedback.
Database Design	Green	95%		May-09	May-09	Sep-09	Sep-09	2-Oct	The database design is as solid as it can be for conceptual design phase, but is not at 100% complete yet because as we move through technical design it is expected that some minor modification will be necessary, making this an ongoing task.
Develop System design/programming Specifications	Yellow	35%		Jul-09	Jul-09	Nov-09	Mar-10		This task is now in a yellow status. Creation of the Technical Design WBS identified that the number of topics needing to be covered in detail could not be completed in the time given due to heavier than anticipated holiday and vacation schedule; as well as the necessity for the resources involved needing to maintain their daily workloads. The meetings necessary to accomplish this will need to continue to the end of February 2010 to be completed. However, it is expected that an accurate revised project plan can still be produced by the end of December, with approximately 80% of the business information gathered.
Proposed Business Process Documentation	Yellow	35%		Aug-09	Aug-09	Nov-09	Dec-09		This task runs parallel with Task 49 (Programming specifications), two additional business analysts joined the project team to replace Diana Lewis who is on medical leave. The document will be delivered with the first part of the technical design and the refined project estimates and schedule.
Review/revise system design/Programming Specifications	Yellow	40%		Oct-09	Oct-09	Dec-09	Mar-10		Dependent on Tasks 49 (Programming Specs) and 50 (Business Process Document) being completed. Current 40% based on feedback received from the Conceptual Design phase. The remainder of this task will be completed upon the review of the technical design by the customer.

Refined Project Plan	Green	65%			May-09	May-09	Dec-09	Dec-09	The goal is still to refine the project plan by the end of December to confirm or recast the original project implementation date. These revisions will be based on the design information produced, allowing a significantly more accurate time estimate per task to complete.
Design Complete	Yellow				Oct-09	Oct-09	Dec-09	Mar-10	Milestone Task , dependent on Tasks 47, 48, 49,50, and 51 (Conceptual, DB, Technical, and Business Process documents, Review/Approval of the Design).
Construction	Green								Construction is still expected to start on time for the areas of the design that are completed, even if the entire design is not completed. This is especially true for application areas considered to be part of the application foundation.
1.0 Account Creation	Green				Dec-09	Dec-09	Dec-09	Dec-09	
2.0 Account Maintenance	Green				Dec-09	Dec-09	Dec-09	Dec-09	
3.0 Payment Processing and Allocation	Green				Jan-10	Jan-10	Jan-10	Jan-10	
4.0 Check Processing	Green				Jan-10	Jan-10	Jan-10	Jan-10	
5.0 Reports	Green				Mar-10	Mar-10	Mar-10	Mar-10	
6.0 Interfaces	Green				Jan-10	Jan-10	Jan-10	Jan-10	
Juvenile Financials Migration	Green				Apr-10	Apr-10	Apr-10	Apr-10	Adjustments and process re-engineering needed to consolidate all Juvenile financials with Adult financials
Code Complete	Green				Apr-10	Apr-10	Apr-10	Apr-10	
System Integration	Green				May-10	May-10	May-10	May-10	
QA Testing	Green								See detailed project plan
Prepare Scripts	Green				Nov-09	Nov-09	Aug-10	Aug-10	Updated the revised date on 10-13-09 because it did not reflect the actual revised date and did not fall into line with previous revisions made to earlier phases.
Conduct Testing (Iterative)	Green				Aug-10	Aug-10	Aug-10	Aug-10	
Execute each test script	Green				Aug-10	Aug-10	Aug-10	Aug-10	
Prepare defects report	Green				Aug-10	Aug-10	Aug-10	Aug-10	
Resolve defects	Green				Aug-10	Aug-10	Aug-10	Aug-10	
Data Conversion	Green								See detailed project plan
Provide Data Extract Requirements to COC	Green				Jun-09	Jun-09	Feb-10	Feb-10	Updated the revised date on 10-13-09 because it did not reflect the actual revised date and did not fall into line with previous revisions made to earlier phases.
Extract Data	Green				Oct-09	Oct-09	Mar-10	Mar-10	Updated the revised date on 10-13-09 because it did not reflect the actual revised date and did not fall into line with previous revisions made to earlier phases.
Translate/Cleanse data	Green				Mar-10	Mar-10	Mar-10	Mar-10	Clerk of the Court's Responsibility with assistance from CTS
Load	Green				Jul-10	Jul-10	Jul-10	Jul-10	CTS' Responsibility
Repetitive QA/Load cycle	Green				Jul-10	Jul-10	Jul-10	Jul-10	CTS and COSC joint effort
Training	Green								
Prepare training materials	Green				Nov-09	Nov-09	Aug-10	Aug-10	Updated the revised date on 10-13-09 because it did not reflect the actual revised date and did not fall into line with previous revisions made to earlier phases.
Conduct Training	Green				Sep-10	Sep-10	Sep-10	Sep-10	
Train COSC staff	Green				Sep-10	Sep-10	Sep-10	Sep-10	
Train Juvenile Finance staff	Green				Sep-10	Sep-10	Sep-10	Sep-10	
User Acceptance - Requires COSC signature	Green				Sep-10	Sep-10	Sep-10	Sep-10	
Implementation	Green				Sep-10	Sep-10	Sep-10	Sep-10	
Changes	Major/Minor	Reason/Impact							
Minor changes to percentages and status	Minor	Updated percentages to accurately reflect progress. Changed status from yellow to green as currently progress is as anticipated.							
COT Approved new delivery date on 11/7/08	Major	Set to deliver on 9/2010							
8-10-09: Status changes to the conceptual design and database design tasks.	Minor	Updated percentages complete to reflect progress made in the last month.							

Status Overview:

- The status of the technical design phase increased from 26% to 35% since the last report. The customer has completed feedback for the conceptual design and we are moving forward into the technical design which consists of refining the screens and database tables identified in the conceptual design, collecting detailed business rule information and producing technical documentation that programmers can work from during the construction phase.
- The month of November will be focused on diving into the technical design and working through refining it with the customer and other subject matter experts. Additionally, a team of software developers will be breaking down the design into objects that will be coded in order to create the application and documenting them.
- The documentation of the business procedures that are consistent with the Conceptual Design is in full swing, and CTS Business Analysts are now working directly with customer end-users to make sure it is completed along with the other System Design deliverables. Two additional analysts, Nancy Rutter and Debra Parker, joined the project to replace Diana Lewis who is on medical leave.
- The System Design Phase is now in a yellow state. Due to the number of application topics to be discussed in detail with various subject matter experts, in addition to the holiday season and amount of vacations being taken, the meetings necessary to accomplish this will need to continue to the end of February 2010. However, it is expected that an accurate work breakdown structure can be produced by Dec-09, with more than 80% of the business information covered.

Project Journal (reverse chronological sequence):

11-10

- Third official RFR Tech Design meeting with the entire team, including CTS and Customer SMEs. This meeting is discussing Case Initiation and the basic Case Maintenance Screens.

11-9

- Met internally with tech design team to get them started on the next deliverables: Tech Docs and WBS.

11-9

- Met internally with development team to clearly define the roles each member will play in the next step of technical design.

11-6

- Met internally with CTS business analysts to discuss and prepare for the following weeks RFR tech design meetings.

11-5

- Second official RFR Tech Design meeting with the entire team, including CTS and Customer SMEs. This meeting was to walk through a list of job tasks the customer does today and explain how they would be done in the new system by demonstrating with the mock ups.

11-3

- First official RFR Tech Design meeting with the entire team, including CTS and Customer SMEs. This meeting was to walk through a list of job tasks the customer does today and explain how they would be done in the new system by demonstrating with the mock ups.

10-30

- Met internally with CTS business analysts to discuss and prepare for the following weeks RFR tech design meetings.

10-1 to Present

- Several executive level meetings discussing project status and resource availability. Also discussing the deliverables produced, and the expectations of both vendor and customer.

10/28

- Met with ITG representative to make sure they understood the process and the commitment level needed.

10/26

- Went over the process defined for technical design with the customer, to get feedback and tweak the process as needed.

10/20

- Design team meeting to go over and process feedback for the Check Summary Screen. (Screen allows the invoking of several key processes related to check processing)

10/13 thru Present

- Daily meetings with development staff to keep track of progress on internal screen and process review documents.

10/13 thru Present

- Met daily with business analysis to go over new business process documentation being created.

10/9

- Met with Chris Stimson to review the Code maintenance section of the application to make sure a solid understanding was reached before he presents it to his staff.

10/7

- Met internally with all development staff to go over the process for the first step of the technical design. Delegated section of the app for documenting to each individual team member.

10/6

- Met internally with development leaders to walk through the proposed technical design process for a simple screen to note validity of the plan.

10/5

- Met internally with all development team members to go over the conceptual design and supporting documents so everyone can become familiar with the project and proposed design.

10/2

- Met internally to brainstorm the process in which to follow to complete the technical design of the RFR system.

10/2

- Met with Chris Stimson and Gordon Mulleneaux to go over and officially deliver the Conceptual Design document and the supporting material.