

**Status Overview:**

- The completion percentage of the technical (System) design phase increased from 60% to 70% since the last report. We are still moving through technical design meetings discussing in more detail each area of the application examining, exploring and confirming needed business rules. These meetings are anticipated to end in early March. The remainder of March will be focused on compiling the information that has been gathered into the system design document.
- The documentation of the business procedures consistent with the Conceptual Design and on-going System Design has progressed from 55% to 65%.
- Construction of the base architecture and foundational modules continues.
- On 02/19/2010, David Stevens, CTS CIO, presented the new project schedule to the COT and obtained unanimous approval for August 2011 project delivery date.

**Project Journal (reverse chronological sequence):**

**2-18**

- Official RFR Tech Design meeting with the entire team, including CTS and Customer SMEs. This meeting is for discussing the reporting system needs.

**2-18**

- Second Sprint technical design meeting held.

**2-17**

- Second Sprint planning meeting held for second construction sprint.

**2-17**

- First sprint retrospective meeting held for first construction sprint.

**2-17**

- First sprint closing meeting held for first construction sprint.

**2-16**

- Formal RFR Tech Design meeting with the entire team, including CTS and Customer SMEs. This meeting is for discussing the APD integration needs.

**2-15**

- Weekly project coordination and status meeting.

**2-11**

- Formal RFR Tech Design meeting with the entire team, including CTS and Customer SMEs. This meeting is for discussing the audit.

**2-10**

- Several interviews for RFR contract help

**2-9**

- Formal RFR Tech Design meeting with the entire team, including CTS and Customer SMEs. This meeting is for discussing the searching system as well as the UI.

**2-9**

- Sprint 2 backlog grooming meeting. Discussed stories to take into Sprint 2.

**2-8**

- Internal meeting with tester and BA Manager to go over expectations and commitment level of Testers and BA's to this project.

**2-8**

- Weekly project coordination and status meeting.

**2-5**

- Several interviews for RFR contract help.

**2-4**

- Formal RFR Tech Design meeting with the entire team, including CTS and Customer SMEs. This meeting is for discussing the system security.

**2-3**

- Meeting to discuss DNS names for the new RFR servers as well as other architectural discussions.

**2-2**

- Formal RFR Tech Design meeting with the entire team, including CTS and Customer SMEs. This meeting is for discussing the JSL process.

**2-1**

- Weekly project coordination and status meeting.

**1-30**

- Several interviews for RFR contract help

**1-30**

- First Daily SCRUM meeting for construction. This is only noted once but is held every day.

**1-29**

- Met with testers to go over their needs per sprint in terms of documentation.

**1-28**

- First Sprint Tech Design meeting held for first construction sprint.

**1-28**

- Formal RFR Tech Design meeting with the entire team, including CTS and Customer SMEs. This meeting is for discussing the Obligation Event screens for the second time.

**1-28**

- First Sprint planning meeting held for first construction sprint.

**1-27**

- Designers and BA's attended process demonstration for JV SAF process to understand issues with current process and how RFR re-write may be affected.

**1-26**

- Formal RFR Tech Design meeting with the entire team, including CTS and Customer SMEs. This meeting is for discussing the Civil Judgment screens

**1-26**

- Meeting with BA's and Development team to dive deeper into the SCRUM Process to make all understand how this process will work.

**1-25**

- Weekly project coordination and status meeting

**1-21**

- Formal RFR Tech Design meeting with the entire team, including CTS and Customer SMEs. This meeting is for discussing the Billing, Tax Intercept, and Collection process screens.

**1-21**

- Meeting with development team and Arch Director to go over the proposed SOA based architecture with the team.

**1-20**

- RFR Construction Kickoff meeting with entire team to present the project plan, go over roles of those involved, and to explain the development process.

**1-19**

- Formal RFR Tech Design meeting with the entire team, including CTS and Customer SMEs. This meeting is for discussing the User Maintenance screens.

**1-18**

- Weekly project coordination and status meeting.

**1-15**

- Meeting held with RFR Architect contractor to compile a Sprint Story list from the project plan.

**1-14**

- Formal RFR Tech Design meeting with the entire team, including CTS and Customer SMEs. This meeting is for discussing the Event Chronology screen as well as the Obligation Control screen.

**1-13**

- Meeting to present new project plan to project stakeholders for review and approval.

**1-13**

- Meeting to present new project plan and end date to CTS executive management for review and approval.

**1-12**

- Meeting discussing software architecture and design patterns gearing up for construction of RFR project foundation.

**1-12**

- Formal RFR Tech Design meeting with the entire team, including CTS and Customer SMEs. This meeting is discussing Direct iCIS Integration points and the manually link iCIS case screen.

**1-4**

- Weekly project coordination and status meeting

**1-7**

- Formal RFR Tech Design meeting with the entire team, including CTS and Customer SMEs. This meeting is discussing special JV considerations such as Service and Treatment, Probation Officer Access, and other things.

**1-7**

- Meeting with COSC and County Collections and discussed automation of CRO's and DRO's in new RFR project.

**1-4**

- Weekly project coordination and status meeting.