

Project Status
Project Name: COSC's Adult Financial System
Department: Maricopa County Judicial Branch - CTS

Date: April 16, 2010

Status Overview:

- The project team is making steady progress toward the overall implementation date (Aug. 2011). Changes to stories in the individual sprints reported herein do not affect the implementation date.
- Progress on System Design documentation and Architectural documentation has progressed from 70% to 85% and will be completed by the end of May.
- Construction of the base architecture and foundational modules continues with good progression as noted in the Dashboard Spreadsheet.
- Sprint 4 for Team 1 has gone much better than previous ones; extra stories were added. This helps make up some of the lost time from sprint 2 carrying over into sprint 3.
- Team 1 application stories listed in the Dashboard spreadsheet have been remapped into their respective sprints. This was due to some stories changing sprints during planning meetings because of technical dependencies and business priorities. Remapping these makes it much clearer to see the progress noted in the dashboard. This should not affect the end date of the project; it merely changes the scheduling of stories. Therefore, it did have an effect on individual story dates.
- Added 1 empty sprint (Sprint 7) for Team 1 that was previously at the end of the project to the middle of the project to account for refactoring needs and any handoff tasks needed when the contractors leave at the end of this sprint.
- Re-scheduled 1 sprint (Sprint 12) for Team 1 that was previously at the end of the project to the middle of the project to allow for refactoring and stabilization needs towards the business centric modules of the application.
- Items previously listed as Team 3 (Data Conversion) in the dashboard spreadsheet have been merged into Team 1 for easier management since the two teams shared resources.
- 2 sections have been added. "Ongoing Operational Stories" (line 352 in the project dashboard spread sheet) runs throughout the life of the project and is not specific to any given sprint. "Stories Identified for a Future Phase" (line 228 and 350 in the project dashboard spread sheet), contains stories that were designed as potential needs, but were identified by stakeholders optional and low priority requirements.

- Team 2 Sprints (Reports) were revised as a result of meetings with end users. Business analysts were able to replace many simple reports with enhanced application functionality or with modifications to other reports and deemed more useful to end user operations. The Team 2 (reports) stories in the Dashboard spreadsheet have been remapped to reflect the changes, including new sprints for refactoring and stabilization.
- An open fulltime position has been filled as of 4-12-2010; this is an additional resource for this project and other iCIS initiatives.
- All contractors positions been filled and the contractors have been working; however, one individual was released on 4-13-2010 due to poor performance, a replacement has been requested.
- A list of resource needs (Dates, Tasks and Skill Sets) was sent to the COSC so that its technology experts (ITG staff) can plan for the needed resources for integration points with their MEEDS, General Ledger and Cash Receipting System applications and for the Adult RFR data conversion. The need for ITG resources starts at mid-July of this year.
- CTS business analysts completed a new document, “Business Processes and Requirements” (BPR), for the Juvenile Financial stakeholders of the project. It will be issued shortly after CTS completes its internal review.
- CTS extended the invitation for the monthly project sponsors meeting to Phil Hanley and Ricardo Barcelo – this meeting will give them the opportunity to keep informed and provide input and feedback for the project.

Project Journal:

(Reverse chronological sequence, does not include daily SCRUM meeting, and daily documentation meetings)

4-15

- Bi-Weekly project checkup meeting.

4-14

- Meeting to reorganize story to sprint mapping for the sake of clarity based on some changes that were made in previous sprints to the order in which we tackled each story. Mainly due to technical dependencies and business priorities.

4-13

- Bi-Weekly project checkup meeting.

4-13

- Team 1 (Applications) Sprint 5 backlog meeting to reconfirm the stories to tackle in sprint 5.

4-12

- First formal reports specification meeting held for AOC Statistics, Payee History, and Payer Receipt History

4-12

- Weekly project coordination and status meeting.

4-9

- Final review meeting to establish TFS processes within the department for all projects.

4-8

- Bi-Weekly project checkup meeting.

4-8

- Second Sprint Technical Design meeting with programming team for Team 2 (reports).

4-7

- Sprint planning meeting held for Second construction sprint for Team 2 (Reports).

4-7

- First sprint retrospective meeting held for the first construction sprint for team 2 (reports).

4-7

- First sprint closing meeting held for first construction sprint for Team 2 (reports).

4-6

- Bi-Weekly project checkup meeting.

4-5

- Weekly project coordination and status meeting.

4-5

- Monthly RFR Project Sponsor Meeting.

4-1

- Fourth Sprint Technical Design meeting with programming team.

3-31

- Fourth Sprint planning meeting held for third construction sprint.

3-31

- Third sprint retrospective meeting held for second construction sprint.

3-31

- Third sprint closing meeting held for second construction sprint.

3-29

- Weekly project coordination and status meeting.

3-26

- More interviews held for full time candidates for programmer position.

3-25

- Meeting to review document produced from a team 2 story. Document reflects what is out of the box for SSRS and what needed features will need to be coded.

3-24

- Interviews held for full time candidates for programmer position.

3-22

- Weekly project coordination and status meeting.

3-18

- Team 2's first sprint technical design meeting held.

3-17

- Meeting to go over the process flow to be established in TFS work item tracking. Revisions noted. Future review meetings set.

3-17

- Team 2 begins their first sprint for the reports portion of the application. Planning meeting occurs identifying the stories and tasks for the first sprint.

3-16

- Meeting with Customer to clarify the role of the SME's in this process and what is expected of them. SME's will be used for documentation Review, Attend the Backlog, Planning and Closing meetings, and be available to answer questions as needed. They will additionally attend User Review Meetings where they provide feedback on the screens delivered per sprint. Juvenile stakeholders will now also be attending these meetings.

3-15

- Meeting to review some User Interface revisions and confirm them.

3-15

- Weekly project coordination and status meeting.

3-15

- Daily meetings have been set up to coordinate and track progression of the system design documents with the new resources thrown at this task.

3-12

- Meeting to coordinate efforts toward system documentation goals.

3-11

- Meeting to discuss the plan of attack for the documentation goals.

3-11

- Meeting to discuss ways to focus our limited resources to catch up on documentation and the current sprint.

3-10

- Third Sprint planning meeting held for third construction sprint.

3-10

- Second sprint retrospective meeting held for second construction sprint.

3-10

- Second sprint closing meeting held for second construction sprint.

3-9

- Sprint 3 backlog grooming meeting. Discussed stories to take into Sprint 3.

3-8

- Meeting to meet and interview replacement contractors from STG.

3-8

- Meeting to meet and interview replacement contractors from STG.

3-5

- Meeting to discuss delay in getting contractors and what to do about the issues with the contractors we are both getting and not getting.

3-2

- Lunch and Learns involving TFS and open Q and A.

3-2

- Meeting select contractors or the RFR project

3-2

- Meeting to score contractor resumes for the RFR project.

3-1

- Meeting to review the Architecture documentation

3-1

- Weekly project coordination and status meeting.