

# CACC MEETING MINUTES

## COURT AUTOMATION COORDINATING COMMITTEE A Subcommittee of the Commission on Technology

Thursday, June 16, 2011  
10:00 AM - 11:30 AM

ARIZONA SUPREME COURT  
1501 W. Washington  
Phoenix, AZ 85007



AUDIO PHONE NUMBER: 1-602-425-3192

AUDIO ACCESS CODE: 1112#

### MEMBERS PRESENT

Kip Anderson  
Julie Dybas  
Mary Hawkins\*  
Donald Jacobson  
Phillip Knox  
Patrick McGrath  
Richard McHattie  
Rona Newton  
Patricia Noland\*  
Michael Pollard, *Chair*  
Rick Rager  
Lisa Royal\*  
Paul Thomas

### GUESTS

David Adams\*, *Pima Superior Court*  
Lester Godsey, *City of Mesa*  
Jennifer Gilbertson, *Phoenix Municipal Court*  
Carol Merfeld\*, *Pima Superior Court*

### MEMBERS ABSENT

Cathy Clarich  
Timothy Dickerson

### AOC STAFF

Stewart Bruner, *ITD*  
Bob Macon, *ITD*  
Alicia Moffatt, *ITD*  
Jim Price, *ITD*  
Jim Scorza, *ITD*  
Renny Rapier, *ITD*  
Cynthia Thomas, *ITD*

\* indicates appeared by telephone

## **WELCOME AND INTRODUCTORY REMARKS**

Judge Michael Pollard, Chair, called the Court Automation Coordinating Committee (CACC) meeting to order just after 10:00 a.m. Staff confirmed that a quorum existed following a roll call of members. The chair read changes to the minutes requested by Jennifer Gilbertson from the Phoenix Municipal Court following distribution of the draft last month. He then requested members' input regarding the minutes from the May CACC meeting.

**MOTION: A motion was made and seconded to accept the revised minutes of the May 19, 2011, CACC meeting. The motion passed unanimously.**

## **PACC UPDATE**

There was no PACC meeting on which to report in the past month. (Updates are now only provided following PACC meetings.)

## **REVIEW OF CHANGES TO MINDMAP THIS MONTH**

Staff member Stewart Bruner briefly reported on the many schedule changes made by managers of both statewide and local projects since last meeting. The individual project managers will cover the details in their presentations later in the agenda. Stewart also mentioned that ITD managers requested that he provide them with the specific functionality being delivered by the e-Filing Foundation project being undertaken by the Maricopa Superior Court Clerk's Office. He requested assistance from Rich McHattie in fulfilling that request.

## **JOLTSaz PROJECT UPDATE**

Bob Macon, Probation Automation Projects Manager at the Administrative Office of the Courts (AOC), shared the specific factors he used in reaching the conclusion that the JOLTSaz/AGAVE implementation will be delayed. Factors include integration testing taking longer than anticipated, additional business requirements, changes in desired functionality, vendor inactivity on AZYAS development, resource conflict with the Pima AZTurboCourt implementation, and a dependency on the entry of standard probation-related codes into AJACS. Rona Newton described steps being taken to break the cycle of gravitating to the next three-day weekend as a target implementation date. She added that training of probation officers turns out to be a long-lead item and that obtaining the necessary AZYAS certification for the minimum number of officers could take 60 days. The team anticipates having a firm date to share at the next CACC meeting.

## **AJACS GJ CMS PROJECT UPDATE**

Renny Rapiet, General Jurisdiction (GJ) Case Management System (CMS) Project Manager at the AOC, described the need for a 30 to 45 day slip in the end date for the AVT Master project related to changes brought about by SB 1398. He confirmed that the necessary work for superior courts to be able to comply will be completed by the July effective date of the legislation.

## **DEFENSIVE DRIVING AND AZTEC 1.6 PROJECT UPDATE**

Cynthia Thomas, Manager of Tactical Applications at the AOC, provided the details behind recent date changes associated with defensive driving automation and AZTEC Version 1.6. She reminded members of AZTEC's dependency on vendor code to be able to provide its clerk review function. She also stated that the business case associated with small claims filings alone

was not sufficient to justify development, release, and training on a new version of AZTEC. She is waiting for release of the AZTurboCourt version that includes limited jurisdiction civil functionality. The Defensive Driving slip is due to the complexity in conversion of data from the legacy AS/400 system to the SQL database backend required for the new application. Cyndi stated that challenges are being overcome but that doing so extends the timeline, nonetheless.

## **MESA LV ENHANCEMENTS PROJECT UPDATE**

Paul Thomas, Mesa Municipal Court Administrator, introduced Lester Godsey from Mesa City IT as the court's interim project manager. Les described the general strategy of working backwards from an April 2013 project completion date and aligning milestones with the vendor's schedule for upcoming enhancement releases. The current focus of the project is on determining what functionality needs to make its way into the first release in 2012 and construction of a local environment to use for testing to reduce data migration risk. Paul emphasized that creation of a realistic schedule is paramount. He also stated a goal of working on multiple modules in parallel. Since the development project has a formal start date of July 11, Stewart will add an agenda item for another update at the next CACC meeting.

## **E-FILING AND RELATED PROJECTS UPDATE**

Jim Price, AZTurboCourt Project Manager at the AOC, updated members on progress being made with three concurrent e-filing applications. The free filing application in the Clerk's Office at Maricopa has now been shut off, but e-filing volume is still not at the level indicative of compliance with the mandatory order for attorneys. Jim clarified that the Intresys August 12 release shown on the MindMap is accurate but local business leaders are choosing later dates for implementation of the features provided by the technical release. Integration issues with the various case management systems continue to be addressed. Due to various complications Jim described, domestic relations forms and limited jurisdiction civil development are now taking precedence over criminal e-filing development. He has therefore moved the implementation date for criminal e-filing back by almost a full year.

In relation to his explanation of the change in the target date for criminal e-filing, Jim mentioned that the approach intrinsically involves the Arizona Disposition Reporting System (ADRS). Limited jurisdiction court representatives expressed grave concern that the approach would exclude at least 75 percent of cases filed in the state as a whole and suggested that addressing civil traffic ought to be the higher priority. They pointed out that a number of municipalities already utilize e citation filings and questioned how this approach would be blended into AZTurboCourt.

Members also discussed their various local relationships with prosecutors and defenders reflected in their approach to court automation involving those functions. Other members decried a perceived change in strategy for TurboCourt from a *pro-per*-centric system to a lawyer-based system. They felt under-represented in the decision-making process. Jim assured members that the change in priority for criminal filing provides time for increased dialog with courts and that no jurisdiction is being elevated over another in requirements setting. In response to another question, Jim outlined the implications of the AZTurboCourt infrastructure move scheduled for completion by November 30, 2011.

## **POST-IMPLEMENTATION REPORTS**

Renny Rapiere brought members up to date with the recent pilot implementation of AJACS 3.6 at Mohave Superior Court and Yuma Superior Court. He characterized the resulting issues as manageable and not unexpected. They will be addressed by a service release in July in advance of the rollout to the remaining courts in August. AOC staff will be onsite during the rollout, due to the business changes brought about by adoption of the new calendar/scheduling approach.

## **ITEMS OF OLD OR NEW BUSINESS**

None were mentioned.

The next meeting will take place in **Room 106** of the **State Courts Building** on **July 21, 2011**.

The meeting adjourned at 11:30 a.m.