

# CACC MEETING MINUTES

## COURT AUTOMATION COORDINATING COMMITTEE A Subcommittee of the Commission on Technology

Thursday, November 14, 2013  
10:00 AM - 11:00 AM

ARIZONA SUPREME COURT  
1501 W. Washington  
Phoenix, AZ 85007



AUDIO PHONE NUMBER: 1-602-425-3288  
AUDIO ACCESS CODE: 8294#

### MEMBERS PRESENT

Cathy Clarich  
Julie Dybas\*  
Christopher Hale  
Donald Jacobson  
Phillip Knox  
Rona Newton  
Ron Overholt\*  
Michael Pollard, *Chair*  
Janie Randall\*  
Chad Roche  
Paul Thomas

### MEMBERS ABSENT

Kip Anderson

### GUESTS

Jennifer Gilbertson\*, *Phoenix Muni Court*  
Charles Drake\*, *PCCJC*  
Lauren Lupica\*, *City of Mesa*

### AOC STAFF

Mary Kennedy, *ITD*  
Adele May, *ITD*  
Jim Scorza, *ITD*  
Jason Shumberger, *ITD*  
Amy Wood, *CSD*

\* indicates appeared by telephone

## **WELCOME AND INTRODUCTORY REMARKS**

Judge Michael Pollard, Chair, called the Court Automation Coordinating Committee (CACC) meeting to order just after 10:00 a.m. After confirming a quorum existed, the chair called attention to the minutes of the October 17, 2013 CACC meeting in members' packets.

**MOTION:** A motion was made and seconded to accept the minutes of the October 17, 2013 CACC meeting as they appear in members' packets. The motion passed unanimously.

## **PACC UPDATE**

Rona Newton mentioned that a Probation Automation Coordinating Committee (PACC) meeting had taken place on October 3 and provided some details about her recent interactions with Committee on Probation members.

## **REVIEW OF CHANGES TO MINDMAP THIS MONTH**

In the absence of staff member Stewart Bruner, Judge Pollard informed members of the changes to the MindMap since last month, including the successful implementation of AZTurboCourt Release 2 and the Pima Consolidated Justice Court (PCCJC) AGAVE integration item for debt setoff processing. He called attention to the continued presence of TBDs for all AmCad-related tasks on the map, affecting Mesa's project and the AZTEC replacement project. The chair asked Charles Drake for a brief update about the progress of the AGAVE replacement project at PCCJC. Members were provided the updated priority projects chart for reference.

## **AMCAD APPLICATION RELEASES UPDATE**

Mary Kennedy, AOC's Software Release Manager, recapped recent AmCad/AOC discussions attempting to obtain confirmed dates for upcoming AJACS case management system (CMS) development activities. AmCad continues focusing their resources on accomplishing the key deliverables promised to their various customers. Mary's best guess for the final LJ Phase 1 delivery date for use with a pilot court is mid-March. Pressure is being applied by the AOC to speed delivery in light of the Mesa mainframe shutoff date of July 1, 2014.

Members questioned the impact of continued slips on conversion/data validation activities. Adele May elaborated on the interfaces being put in place and the AZTEC pilot court conversion plan, including what data would or would not be converted for and the complications brought by the use of automated case processing workflows in AJACS. Discussion turned to the relationships and timelines among the various constituencies awaiting various AJACS releases.

In place of Renny Rapier, Project Manager for the general jurisdiction (GJ) courts CMS, Mary shared that three patches to Release 3.7 are being distributed to courts in early December. AOC is currently testing the final code of AJACS 3.9 and developing training materials in preparation for implementation in the superior courts. Mary briefly reviewed the small issues uncovered by testing so far. Her best estimate for the timing of the rollout of Release 3.9 was sometime in early 2014.

Judge Pollard requested a demonstration of the bench automation features contained in the AJACS 3.10 release at the next CACC meeting. Rona pointed out that a separate product,

aiSmartBench, is also being implemented for bench automation at Pima Superior Court. Members expressed confusion regarding the role and usage of the different bench automation products.

## **MESA LJ CMS ACTIVITIES UPDATE**

Lauren Lupica confirmed that efforts to configure, test, and prepare to support Release 3.10 and the Mesa-specific items have basically ended until AmCad delivers additional code.. She described the progress of Mesa's data conversion efforts which are pursuing a separate path from the AZTEC conversion.

## **POST-IMPLEMENTATION REPORTS**

Amy Wood, the AZTurboCourt eFiling Program Manager, informed members that Release 2013.2 (Release 2) was implemented on schedule October 24th. Amy reminded members of the product features that took effect with the new release, including multiple lead documents and changes to small claims limit amounts. Consideration is now being given to expanding the Pima pilot to include additional law firms. Release 3 has completed the business requirements phase, but its delivery may be affected by the ongoing lawsuit regarding ownership of the XML code discussed in previous meetings.

## **ITEMS OF OLD OR NEW BUSINESS**

No items of old or new business were raised.

The next meeting will take place in **Room 230** of the **State Courts Building** on **December 19, 2013 at 10 AM**.

The meeting adjourned at 10:40 a.m.