

# CACC MEETING MINUTES

## COURT AUTOMATION COORDINATING COMMITTEE A Subcommittee of the Commission on Technology

Thursday, February 20, 2014  
10:00 AM - 11:30 AM

ARIZONA SUPREME COURT  
1501 W. Washington  
Phoenix, AZ 85007



AUDIO PHONE NUMBER: 1-602-425-3288

AUDIO ACCESS CODE: 2032#

### MEMBERS PRESENT

Julie Dybas  
Donald Jacobson\*  
Christopher Hale\*  
Phillip Knox  
Rona Newton  
Ron Overholt\*  
Michael Pollard, *Chair*  
Paul Thomas

### MEMBERS ABSENT

Kip Anderson  
Cathy Clarich  
Janie Randall  
Chad Roche

### GUESTS

Charles Drake, *PCCJC*  
Doug Kooi, *PCCJC*  
Lauren Lupica\*, *City of Mesa*

### AOC STAFF

Stewart Bruner, *ITD*  
Eric Ciminski, *ITD*  
Mary Kennedy\*, *ITD*  
Tina Knezovich, *ITD*  
Adele May\*, *ITD*  
Lou Ponesse, *ITD*  
Jim Price, *ITD*  
Jim Scorza, *ITD*  
Jason Shumberger, *ITD*  
Amy Wood, *CSD*

\* indicates appeared by telephone

## **WELCOME AND OPENING REMARKS**

Judge Michael Pollard, Chair, called the Court Automation Coordinating Committee (CACC) meeting to order just after 10:00 a.m. After confirming a quorum existed, the chair called attention to the minutes of the January 16, 2014 CACC meeting in members' packets

**MOTION:** A motion was made and seconded to accept the minutes of the January 16, 2014 CACC meeting with the indication that Ron Overholt was physically present at the meeting. The motion passed unanimously.

Judge Pollard recapped topics of interest from the recent meeting of the Commission on Technology (COT) including the technology implications of the Electronic Records Retention and Destruction (ERR&D) committee's final report, the passage of a "bring your own device" (BYOD) policy for access to resources on AJIN under the control of the AOC in the wake of the retirement of BlackBerry devices, and the update of the enterprise architecture standards (technology building code) as recommended by the Technical Advisory Council (TAC).

## **STATEWIDE TECHNOLOGY REFRESH PROJECT UPDATE**

Tina Knezovich, Technology Refresh Project Manager, updated members on the progress of infrastructure changes underway to support the rollout and maintenance of the new equipment. The AOC will be the first entity to receive the new PCs, beginning in early May. Courts are being contacted to verify their ACAP device counts for replacement so that appropriate hardware can be ordered by the end of the fiscal year. Field trainers are now being prepared to serve as local experts in Windows 8.1 and Office 365 to support the statewide implementation. Members questioned the timing of Tina's rollout with other statewide projects that will introduce local disruptions during the same time period.

## **QUARTERLY PACC UPDATE**

Rona Newton, PACC chair, stated that Committee on Probation juvenile court representatives are sharing concerns with her about the change of direction on JOLTSaz/AJACS integration to pursue standalone financials without their input. She also advised that members had concerns about the impact of delivery of the new PC hardware on upcoming JOLTSaz implementations. Rona has informed Bob Macon.

## **REVIEW OF CHANGES TO MINDMAP THIS MONTH**

Staff member Stewart Bruner informed members of the changes to the MindMap since last month, focusing on the addition of dates for the DewPoint AZYAS software rewrite discussed last month and certain AZTurboCourt tasks that had been "TBD." Delivery dates for Mesa case management system (CMS) replacement items were changed even though AOC release dates were not changed. He also mentioned the recent pilot court implementations of AJACS 3.9 and completion of AGAVE implementation by Pima Consolidated Justice Court (PCCJC) earlier this month. Members were provided the updated priority projects table for reference.

## **AZTURBOCOURT E-FILING UPDATE**

Amy Wood, the AZTurboCourt eFiling Program Manager, summarized the success of disaster recovery testing with the failover site residing at the AOC. She discussed progress with a new release to enable e-filing into cases previously granted a fee waiver or deferral. Her anticipated

completion of that enhancement is March 7. She also briefly previewed some features associated with future releases and anticipated timelines.

## **MESA CMS REPLACEMENT UPDATE**

Paul Thomas, Mesa's court administrator, discussed some recent personnel changes at AmCad and facilitated updates by Mary Kennedy and Lauren Lupica. Mary stated that the January 28 code delivery contained all the major elements necessary and now testing to expose defects becomes AOC's focus. The volume of remaining testing and number of defects identified lead Mary to believe an additional service release will be required beyond the scheduled February 28 final release. Mesa, in response, has revisited their detailed project plan and moved their implementation target date from July 1 to July 28. Mesa continues to determine which functions are absolutely vital to the function of the court Day One versus which items could be implemented following the initial implementation.

Mesa's webservice developers have confirmed complete delivery of integration components necessary to take that vital local project off of hold. Paul detailed Mesa's inventorying of specific functions for AmCad training to cover. He briefly shared some data conversion challenges but summarized his feeling that no serious issues will be introduced. Paul is convinced that AmCad's resource commitment and attentiveness are now at a level necessary to meet the deadlines of the Mesa project.

## **POST-IMPLEMENTATION REPORTS**

Renny Rapiet, GJ AJACS project manager, shared the results from pilot court implementations in Mohave and Pinal completed over the weekend of February 15 through 17. The issues raised have been largely resolved already. He mentioned specific issues with missing dll files, some screen appearance changes, and the disappearance of merge codes. The next round of upgrades will be performed February 28 (6 courts) and the final round March 28 (5 courts).

Doug Kooi, court administrator for PCCJC, discussed the adoption of the new software at his court following the February 3 go-live date. AGAVE is working well. Most issues involve data not migrating correctly or is missing altogether, especially affecting the automated payment/IVR system depended upon by the public and legal practitioners. Loss of that system resulted in a huge increase in phone calls and foot traffic. The system is now back online. The loss pointed out that courts are no longer staffed to accommodate a return to their pre-automation processes, even for a short time.

Charles Drake, AGAVE CMS project manager for PCCJC, shared the rationale for what case data was converted and what was left behind as well as the "hot migration" workarounds being used to quickly address issues. Charles added details about the interfaces to other systems and dates on which those began to function or will begin to function. He anticipates critical issues will be sufficiently resolved for work on "Day Two" items to begin by the end of March.

Chris Hale, Court Administrator for Tucson City Court, expressed concern about his court remaining in limbo while continued slippage of delivery dates for LJ AJACS postpones AZTEC replacements and his intention to review the AGAVE implementation in PCCJC as an alternative.

## **ITEMS OF OLD OR NEW BUSINESS**

Jim Price indicated that a contract for the next generation of e-filing has just been signed and a project plan is currently being developed to share with CACC. Jim clarified what electronic services are being overseen by himself, Amy Wood, and Eric Ciminski.

The next meeting will take place in **Room 230** of the **State Courts Building** on **March 27, 2014** at **10 AM**.

The meeting adjourned at 11:22 a.m.