

CACC MEETING MINUTES

COURT AUTOMATION COORDINATING COMMITTEE A Subcommittee of the Commission on Technology

Thursday, March 27, 2014
10:00 AM - 11:00 AM

ARIZONA SUPREME COURT
1501 W. Washington
Phoenix, AZ 85007



AUDIO PHONE NUMBER: 1-602-425-3288

AUDIO ACCESS CODE: 1114#

MEMBERS PRESENT

Cathy Clarich
Julie Dybas
Donald Jacobson
Christopher Hale
Phillip Knox
Ron Overholt*
Michael Pollard, *Chair*
Janie Randall*
Chad Roche*

MEMBERS ABSENT

Kip Anderson
Rona Newton
Paul Thomas

GUESTS

Tom Carroll*, *Phoenix Muni Court*
Charles Drake*, *PCCJC*
Lauren Lupica*, *City of Mesa*

AOC STAFF

Stewart Bruner, *ITD*
Summer Dalton, *CSD*
Mary Kennedy, *ITD*
Tina Knezovich, *ITD*
Lou Ponesse, *ITD*
Jason Shumberger, *ITD*

* indicates appeared by telephone

WELCOME AND OPENING REMARKS

Judge Michael Pollard, Chair, called the Court Automation Coordinating Committee (CACC) meeting to order shortly after 10:00 a.m. He informed members that PCCJC has agreed to host the May 22 CACC meeting in Tucson and provide a demonstration of AGAVE's capabilities in the justice court. Details will be provided as the date approaches.

After confirming a quorum existed, the chair called attention to the minutes of the February 20, 2014 CACC meeting in members' packets.

MOTION: A motion was made and seconded to accept the minutes of the February 20, 2014 CACC meeting. The motion passed unanimously.

STATEWIDE TECHNOLOGY REFRESH PROJECT UPDATE

Tina Knezovich, Technology Refresh Project Manager, updated members on the schedule for rollout of the new PCs at the AOC this summer. No dates have yet been defined for the rollout to courts following the AOC. Microsoft System Center implementation will be completed by the end of April. AOC Support Center Manager Lou Ponesse described the functions of System Center and its vital importance to asset management, security, and remote updating of all software on the PCs following deployment.

REVIEW OF CHANGES TO MINDMAP THIS MONTH

Staff member Stewart Bruner informed members of the few changes to the MindMap since last month, all in the AZTurboCourt area. He also described a couple of cosmetic changes made and the addition of a placeholder for the eUniversa eFiling effort with no dates until Jim Price's scope is approved. The chair requested eUniversa details in the next meeting. Members were provided the updated priority projects table for reference.

AZTURBOCOURT E-FILING UPDATE AND POST-IMPLEMENTATION REPORT

Summer Dalton, filling in for AZTurboCourt eFiling Program Manager Amy Wood, summarized the success of the March 7 Release (2014.1) to allow e-filing into cases by those previously granted fee waivers or deferrals. She also highlighted a policy change for attorneys that promotes use of eService. Summer also announced the success of recent disaster recovery testing using the new failover site residing at the AOC and clarified the fate of any filings that are in process when the Intresys data center becomes unavailable. In response to a member's question, Summer reviewed various provisions of the contract extension with Intresys. Stewart added that the goal for eUniversa is to enable eCourt's original principle of a standards-based, multi-vendor model in a way that does not exclude TurboCourt.

AZTurboCourt next steps involve getting a participant matching feature into production to enable mandatory e-filing in Pima Superior Court. Summer hinted that the date shown on the MindMap for Release 3 is likely to slip due to an issue recently discovered.

PREPARATION FOR CHAIRMAN'S REPORT TO COT

Members used the remainder of the meeting time to draft the presentation to COT for June 6. Stewart recorded specific changes resulting from members' discussion and promised to update

the slides for distribution to members prior to the next meeting. The goal is to solidify the presentation content at the April CACC meeting, since May's meeting is focused on the AGAVE demo. The "pool of funds" recommendation used for the past two years of general jurisdiction (GJ) enhancements will remain. Members also felt strongly that sufficient funding be in place to cover all training and rollout activities for limited jurisdiction (LJ) AJACS. Adele May was not present to detail the cost of future training and rollout activities.

ITEMS OF OLD OR NEW BUSINESS

There were no items of old or new business brought before the committee.

The next meeting will take place in **Room 230** of the **State Courts Building** on **April 17, 2014 at 10 AM**.

The meeting adjourned at 11:15 a.m.