

# CACC MEETING MINUTES

## COURT AUTOMATION COORDINATING COMMITTEE A Subcommittee of the Commission on Technology

Thursday, June 19, 2014  
10:00 AM - 11:00 AM

ARIZONA SUPREME COURT  
1501 W. Washington  
Phoenix, AZ 85007



AUDIO PHONE NUMBER: 1-602-425-3288  
AUDIO ACCESS CODE: 7420#

### MEMBERS PRESENT

Kip Anderson \*  
Cathy Clarich\*  
Julie Dybas  
Donald Jacobson  
Christopher Hale  
Phillip Knox  
Ron Overholt\*  
Michael Pollard, *Chair*  
Janie Randall\*  
Paul Thomas

### GUESTS

Charles Drake\*, *PCCJC*

### MEMBERS ABSENT

Rona Newton  
Chad Roche

### AOC STAFF

Stewart Bruner, *ITD*  
Karl Heckart, *ITD*  
Mary Kennedy, *ITD*  
Tina Knezovich-Hladik, *ITD*  
Renny Rapier, *ITD*  
Jim Scorza, *ITD*  
Jason Shumberger, *ITD*  
Amy Wood, *CSD*

\* indicates appeared by telephone

## **WELCOME AND OPENING REMARKS**

Judge Michael Pollard, Chair, called the Court Automation Coordinating Committee (CACC) meeting to order shortly after 10:00 a.m. After confirming that a quorum existed, the chair called attention to the minutes of the May 22, 2014 CACC meeting at PCCJC in members' packets.

**MOTION: A motion was made and seconded to accept the minutes of the May 22, 2014 CACC meeting. The motion passed unanimously.**

Judge Pollard then reviewed the project priorities and JCEF budget presentation from the Commission on Technology (COT) annual meeting held June 6. Approval of both will be in the Arizona Judicial Council's purview on Monday, June 23.

## **PROJECT UPDATE: LJ CMS REPLACEMENT EFFORT**

Karl Heckart recapped recent events in Oklahoma both leading to and following cancellation of the state's contract with AmCad. His general sense is that Oklahoma's departure leaves Arizona as the number one priority for AmCad. Mary Kennedy reviewed the upcoming code delivery and testing cycles with an emphasis on numbers of business requirements and number of defects being addressed. Karl reminded members of the time-consuming tasks that lie between final code delivery and the go-live date for Mesa. Paul Thomas filled in more details about Mesa-specific activities which, depending on the timing, may free AOC resources to implement a smaller AZTEC court in the interim. Mesa continues working on minimizing their timeline of activities once the final code gets delivered to them.

Judge Pollard requested that Tucson be elevated in the AOC's priority list now that the court has decided not to pursue Agave. Karl estimated that a 9- to 12-month project needs to get underway with the infrastructure team to even construct an environment to run AJACS in Tucson. Though Mesa offered their general checklist of items reviewed, no detailed timeline related to conversion and application adoption can be formulated until Tucson creates a list of gaps between their current AZTEC system with bolt-ons and the LV version of AJACS headed for Mesa.

## **STATEWIDE TECHNOLOGY REFRESH PROJECT UPDATE**

Tina Knezovich-Hladik, Technology Refresh Project Manager, informed members that the AOC pilot rollout is nearly complete. The statewide schedule for replacing PCs starts at Pinal County on July 14 and ends in Pima County the second week in January. Work is underway to firm up dates for the various individual counties between Pinal and Pima.

## **REVIEW OF CHANGES TO MINDMAP THIS MONTH**

Staff member Stewart Bruner informed members of the few changes to the MindMap since last month in the eUniversa, AZTurboCourt, and general jurisdiction (GJ) AJACS areas. Members were provided the updated priority projects table for reference.

## **PROJECT UPDATE: AZTURBOCOURT E-FILING**

AZTurboCourt eFiling Program Manager Amy Wood described the placement of new tax case processing functionality into the party matching release (Release 3) rather than making it a release unto itself. She also discussed the progress of testing on the Pima party matching

functionality and supplied reasons for a projecting a two-week delay in implementation of Release 3.

Amy also detailed two other functional items that are not yet mapped to a specific upcoming release: returns of service for process servers and the default packet process for the Creditors' Bar. She explained the ways in which both are turning out to be far more complex from a policy perspective than from a technical perspective.

## **PROJECT UPDATE: GJ AJACS INTERFACES**

Renny Rapiet, Project Manager for the GJ CMS effort, recapped the latest understanding about completion of various interfaces between AJACS and other automated systems in the state. Mary Kennedy elaborated on the method of integration that has been enabled between AJACS and any prosecutor systems. Renny also brought members up to date with the slow-moving AJACS forms server relocation project that has appeared on the MindMap for some time.

## **POST-IMPLEMENTATION REPORTS**

Mary informed members that the initial round of caseload processing reports for AJACS went live last weekend. In response to a question, Mary offered to convey to Amy Wood that court administrators around the state require more clarification about the approval of the reports.

Stewart briefly described the reasons for returning AJACS electronic document viewing to the ActiveX version from the plain vanilla browser version for GJ courts. He mentioned some secondary issues discovered once the change was made in production but stated that Jethro Sheridan is helping courts change local settings to ensure documents are viewable.

## **ITEMS OF OLD OR NEW BUSINESS**

Phil Knox passed along a warning from Maricopa about heightened "ransomware" threats against government entities. Stewart added that employees form the front line in defense against cybercrime so COJET requirements are being updated to include a security awareness training component each year.

The next meeting will take place in **Room 230** of the **State Courts Building** on **July 24, 2014 at 10 AM**.

The meeting adjourned at 11:00 a.m.