

CACC MEETING MINUTES

COURT AUTOMATION COORDINATING COMMITTEE A Subcommittee of the Commission on Technology

Thursday, December 18, 2014
10:00 AM - 11:30 AM

ARIZONA SUPREME COURT
1501 W. Washington
Phoenix, AZ 85007



AUDIO PHONE NUMBER: 1-602-425-3288

AUDIO ACCESS CODE: 5740#

MEMBERS PRESENT

Kip Anderson
Cathy Clarich
Julie Dybas*
Donald Jacobson
Phillip Knox
Michael Pollard, *Chair*

MEMBERS ABSENT

Christopher Hale
Rona Newton
Ron Overholt
Janie Randall
Chad Roche
Paul Thomas

GUESTS

Jennifer Gilbertson*, *Phoenix Muni Court*

AOC STAFF

Stewart Bruner, *ITD*
Eric Ciminski, *CSD*
Mary Kennedy, *ITD*
Brandy Killion, *CSD*
Tina Knezovich-Hladik, *ITD*
Teri Martin, *ITD*
Lou Ponesse, *ITD*
Jim Price, *ITD*
Renny Rapier, *ITD*
Jason Shumberger, *ITD*
Amy Wood, *CSD*

* indicates appeared by telephone

WELCOME AND OPENING REMARKS

Judge Michael Pollard, Chair, called the Court Automation Coordinating Committee (CACC) meeting to order at 10:05 a.m. He called members' attention to the meeting dates for 2015 and noted that no quorum existed so the minutes from the November meeting could not be considered.

STATEWIDE TECHNOLOGY REFRESH PROJECT UPDATE

Tina Knezovich-Hladik, Technology Refresh Project Manager, updated members on the recent completion of activities in La Paz County and stated that over 52 percent of the state is complete. Work is now getting underway in ACAP courts in Maricopa County. Tina reminded members of issues related to courtroom recording that require Vista computers to be left behind until resolved. In response to a question from the chair, Lou Ponesse, Customer Support Center Manager at AOC, relayed the recent commitment by an FTR company official to deliver Windows 8.1 compatibility with a release by the end of first quarter 2015. Lou also described what becomes of the old machines after they are removed from service.

PACC UPDATE

The PACC update was deferred to the January meeting since Rona Newton was not present.

MESA CMS REPLACEMENT PROJECT MONITORING DIRECTION

The chair informed members that Mesa representatives were not available to discuss the monitoring items today and requested to take up the topic in January. He asked Mesa to instead submit a written list of items to be monitored. Conversation then focused on the specific wording and implications of the Commission on Technology (COT) motion and subsequent letter sent to Mesa court leadership by the chief justice.

Discussion about proposed monitoring tasks focused on items missing from Mesa's submitted list in comparison to those monitored for PCCJC's adoption of the Agave system. Stewart will clarify whether by "Collections Agency" Mesa means a local collection agency or FARE, the State collections program. Members were in agreement with the chair's recommendation to take Mesa's list, add the missing items from the previously monitored PCCJC statewide interfaces, then return it for updates to begin tracking progress in January. Added items would include OOP/IAH/Project Passport, MVD Reporting, Statistical Reporting, and potentially FARE. The chair agreed with a member's assertion that data conversion and implementation dates would be prudent to monitor in addition.

REVIEW OF CHANGES TO MINDMAP THIS MONTH

Staff member Stewart Bruner described changes made to reflect the granting of the exception to Mesa by COT. He also called attention to both of the e-filing-related areas of the MindMap and the AZYAS/JOLTSaz area. The priority project summary sheet was provided for members' reference. Members questioned whether the rural rollout date for JOLTSaz was for Yuma County or Pima County. Stewart will obtain an answer from Bob Macon. Discussion about the January 1 NICS reporting implementation took place after Cathy Clarich raised a question about AZTEC code changes.

PROJECT UPDATE: CASE MANAGEMENT SYSTEMS

The chair announced that those limited jurisdiction (LJ) courts in Pima County that had been pursuing Agave have announced their intention to instead become early adopters of the AJACS case management system (CMS). In the absence of Chris Hale, Adele May, Implementation Project Manager for the LJ AJACS CMS, updated members on progress being made in both Tucson and Apache Junction Municipal Courts, and stated that Green Valley Justice Court could become the initial justice court adopter of AJACS. They would be a pilot Justice Court if time allows between the other two pilot courts. Adele's very preliminary plan is to then complete the remainder of Pima County followed by the totality of Pinal County and to continue implementation on a county-by-county basis.

Adele is being assisted by Teri Martin in onsite mentoring and training at AJ Muni using the development environment. Work is underway on data conversion activities, as well. Tucson now has a detailed task list for efforts to prepare for AJACS implementation. Adele emphasized that all training documentation will be turned over to Tucson for their continued use following implementation. AOC has performed a detailed gap assessment and is working with Tucson City IT on the interfaces. Court employees are presently assisting AOC with testing day to day and Adele remains in close contact with Chris Hale. Adele clarified the relationship between her staff, Renny's staff, Mary's staff, and AOC-East resources. All are reporting to Mary Kennedy now in an effort to prepare the LJ code for its production release. Renny clarified that GJ bug fixes are still being addressed while enhancement list items are not. Both levels of court will use the 3.11 version of AJACS eventually.

PROJECT UPDATE: AZTURBOCOURT E-FILING

Amy Wood, AZTurboCourt eFiling Program Manager, explained a further date slip for party matching as a result of continued slowness in populating the central case index with Agave case information. She recounted her logic in setting a February 6, 2015 target date for implementing the changes in production. Amy added that the implementation date for small claims party matching at Maricopa Consolidated Justice Courts (MCJC) will also be slipping.

Members asked about the future of eUniversa following the sale to Granicus. Stewart reminded members of Karl's assessment that the product more closely fits the vendor's business model than does the CMS, so work continues on the same pace as prior to the sale. He also explained that Jim Price's date on the MindMap is for implementation readiness – the point at which the dependencies on other automation products will come into play.

POST-IMPLEMENTATION REPORTS

Stewart reported that the vendor recently completed e-mail notification, the one outstanding function from AZYAS 2.0. AZYAS 2.0 had previously been released for statewide use without the feature.

ITEMS OF OLD OR NEW BUSINESS

No items of old or new business were raised.

DEMONSTRATION OF LJ AJACS CMS

Adele introduced Teri Martin, the LJ AJACS trainer, who demonstrated some general functions of the application, walking through start-of-day operations and entering a new case, screen by

screen and field by field. Members peppered Teri with questions about the input allowed in specific data fields, the way financial reconciliation is accomplished, why certain fields contain default entries and others do not, how to correct a charge code, tying auto-scheduling events to charge types, the way calendars/session types work, how courts can pre-populate or limit sessions on the calendar, time payment functionality and fee loading, what output a defendant receives from the system, and how comments work with and without the “publish” box being checked. The demonstration drew to a close once all the questions were answered.

The chair wished members happy holidays and thanked them for their service throughout the year. Stewart promised to send notice of the meeting room change in advance of the January meeting, since AOC continues to use Room 106 as the AJACS War Room.

The next meeting will take place in Room 331 of the **State Courts Building** on **January 22, 2014 at 10 AM**.

The meeting adjourned at 11:55 a.m.