

# CACC MEETING MINUTES

## COURT AUTOMATION COORDINATING COMMITTEE A Subcommittee of the Commission on Technology

Thursday, February 19, 2015  
10:00 AM - 11:30 AM

ARIZONA SUPREME COURT  
1501 W. Washington  
Phoenix, AZ 85007



AUDIO PHONE NUMBER: 1-602-425-3288

AUDIO ACCESS CODE: 4074#

### MEMBERS PRESENT

Cathy Clarich  
Donald Jacobson (*Jessica Cortes\**, proxy)  
Christopher Hale  
Jeff Mangis  
Rona Newton  
Michael Pollard, *Chair*  
Paul Thomas\*

### MEMBERS ABSENT

Kip Anderson  
Julie Dybas  
Phillip Knox  
Ron Overholt  
Janie Randall

### GUESTS

Jennifer Gilbertson\*, *Phoenix Muni Court*  
Kyle Rimel\*, *Mohave Superior Court*

### AOC STAFF

Stewart Bruner, *ITD*  
Eric Ciminski, *CSD*  
Mary Kennedy, *ITD*  
Tina Knezovich-Hladik\*, *ITD*  
Bob Macon, *ITD*  
Adele May, *ITD*  
Jim Price, *ITD*  
Renny Rapier, *ITD*  
Jason Shumberger, *ITD*  
Amy Wood, *CSD*

\* indicates appeared by telephone

## **WELCOME AND OPENING REMARKS**

Judge Michael Pollard, Chair, called the Court Automation Coordinating Committee (CACC) meeting to order at 10:00 a.m. He called members' attention to the minutes of the January meeting and suggested that wording be added to indicate the direction of the committee to staff that COT be informed of the resource and priority issues that were discussed in the meeting.

**MOTION: A motion was made and seconded to amend the minutes of the January 22, 2015 CACC meeting to indicate that members requested the issue of project resources be added to the agenda for the February Commission on Technology meeting.**

No vote was taken because a quorum did not exist.

## **POST-IMPLEMENTATION REPORT: AZTURBOCOURT**

Amy Wood, project manager for AZTurboCourt, reported on the success of the February 9 AZTurboCourt release for party matching and the timeline for mandatory e-filing being ordered for law firms filing into Pima Superior Court. She reported that 210 submissions have been received thus far and that feedback has been positive about the increased functionality. A list of issues is being compiled, but none so far have been showstoppers since workarounds exist.

After confirming that a quorum now existed, the chair informed late-arriving members of the motion to amend the minutes made earlier and confirmed the acceptability of the wording with the motion maker and seconder.

**MOTION: A motion was made and seconded to accept the minutes of the January 22, 2015 CACC meeting as amended. The motion passed unanimously.**

## **STATEWIDE TECHNOLOGY REFRESH PROJECT UPDATE**

Tina Knezovich-Hladik, Technology Refresh Project Manager, updated members on the activities underway in Mohave County, the twelfth county to be rolled out. The project remains on track to complete by April 30 and no new issues have been revealed recently. Tina spent the balance of her update reviewing the FTR audio recording situation. Kyle Rimel from Mohave Superior Court updated members on the vendor's progress with releasing a beta version of a Windows-8-compliant release, the test plan for FTR and Antex mixers in Mohave, and the likely timeline leading to replacement in courts using FTR. Kyle also indicated that FTR's maintenance model may be changing to an annual cost with the new release. Tina shared the eventual plan to circle back to the courts where Vista PCs had been left behind once the FTR issue proves to be resolved.

## **PACC UPDATE**

Rona Newton briefly recapped discussions at the uneventful PACC meeting held January 30. Staff member Stewart Bruner agreed to forward the PACC meeting minutes to CACC members once he receives them.

## **REVIEW OF CHANGES TO MINDMAP THIS MONTH**

Stewart informed members of the changes to the MindMap made since last month, focusing on a couple of implemented tasks, several date changes in the eUnivera project, and two Mesa

integration milestones. Stewart expressed his concern that Mesa may not be planning to comply with the COT motion language that requires completing statewide interfaces as part of the original development because the milestones begin later than Mesa's CMS implementation date. Members were provided with an updated strategic projects timeline.

## **PROJECT UPDATE: MESA CASE MANAGEMENT SYSTEM INTERFACES**

In the absence of Mesa's project manager, Lauren Lupica, Paul Thomas addressed Stewart's earlier concern. Paul emphasized that contributing to the order of protection repository is a priority for Mesa and ought to complete at implementation. For FARE, Paul explained that no separate project exists for Day Two items but more of a continuum of development that occurs on both sides of implementation. He will be meeting with Lester Godsey from City IT next week and will obtain clarification about the timing of the FARE collections interface and the order of protection interface. Paul requested that members not jump to the conclusion that those interfaces have been placed on the backburner. All other tasks remain on schedule for a July 6 implementation in Mesa.

## **PROJECT UPDATE: eACCESS AND eBENCH**

In the wake of Jim Price's presentation about future plans for eFiling last month, Eric Ciminski, eCourt Program Manager for the AOC, updated members on activities for eBench and eAccess. eAccess does not yet have a firm date following the Granicus acquisition. eBench remains in pilot status with testing for Yavapai Superior Court now getting underway. The project has dependencies on population of the Central Case Index (CCI) with AJACS data for each county as it implements. Rona shared plans to roll out eBench to additional benches in Pima. Eric reminded members that Pima's eBench implementation uses local CMS data rather than CCI data like the rural counties will require.

## **PROJECT UPDATE: eUNIVERSA**

As promised last month, Jim Price returned with updated project tasks and target dates. Several tasks experienced date changes as a result of a meeting about various dependencies held last month. He elaborated on the business process re-engineering task that was recently added to the MindMap. The topic was discussed with clerks on February 6. Jim also described the interaction of eUniversa with various releases of AJACS as the rural counties line up to adopt e-filing. Jeff Mangis pointed out that Jim's statewide deployment readiness task shows an associated target date while the AJACS future release on which it depends does not. Stewart will address that discrepancy.

Jim answered several questions from members mostly about plans for criminal case e-filing in various jurisdictions. Members from Pima and Maricopa counties described their current approaches to electronic filing of criminal case documents.

## **PROJECT UPDATE: CASE MANAGEMENT SYSTEMS**

Mary Kennedy, release manager for AJACS, described the various reasons that the Apache Junction Municipal Court pilot is now scheduled to begin March 27. Jeff Mangis expressed concern that defects Mary characterized as minor are really showstoppers unless future enhancement work gets completed. Mary explained the steps being taken to ensure that defects are getting resolved efficiently. Chris Hale, court administrator at Tucson City Court brought

members up to date with AJACS preparation activities and remaining challenges in Tucson now that the hardware environment has been stood up. The largest concern involves training staff while simultaneously handling the high workload of the court. Adele May, Implementation Project Manager for the LJ AJACS CMS, updated members on progress being made with testing of Release 3.11, now known as 6.0, with Shelly Fulcher from the Apache Junction Municipal Court. Elvia Cariño from Green Valley Justice Court has also been involved in some testing.

## **POST-IMPLEMENTATION REPORT: JOLTSaz STATEWIDE CODE IN PIMA**

Rona Newton reported on Pima Juvenile's January 31 adoption of the statewide version of JOLTSaz. Bob Macon added the number of issues reported and resolved since the Pima implementation date. Bob also provided reasons for predicting a start date slip with the Yuma implementation of JOLTSaz, but felt that the completion date for the state as a whole will not be affected by the slip.

## **ITEMS OF OLD OR NEW BUSINESS**

No items of old or new business were raised.

The next meeting will take place in Room 230 of the **State Courts Building** on **March 19, 2015 at 10 AM.**

The meeting adjourned at 11:15 a.m.