

# CACC MEETING MINUTES

## COURT AUTOMATION COORDINATING COMMITTEE A Subcommittee of the Commission on Technology

Thursday, August 20, 2015  
10:00 AM - 10:45 AM

ARIZONA SUPREME COURT  
1501 W. Washington  
Phoenix, AZ 85007

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AUDIO PHONE NUMBER: 1-602-425-3288  
AUDIO ACCESS CODE: 7459#

### MEMBERS PRESENT

Kip Anderson\*  
Cathy Clarich  
Julie Dybas\*  
Christopher Hale  
Donald Jacobson  
Phillip Knox  
Jeff Mangis\*  
Michael Pollard, *Chair*  
Janie Randall\*

### MEMBERS ABSENT

Ron Overholt  
Paul Thomas

### GUESTS

RJ Hurley\*, *Pinal Clerk of Court*  
Jennifer Gilbertson\*, *Phoenix Muni Court*  
Lauren Lupica\*, *Mesa Municipal Court\**

### AOC STAFF

Jason Shumberger, *ITD*  
Bob Macon, *ITD*  
Mary Kennedy, *ITD*  
Jim Price, *ITD*  
Renny Rapier, *ITD*  
Adele May, *ITD\**

\* indicates appeared by telephone

## **WELCOME AND OPENING REMARKS**

Judge Michael Pollard, Chair, called the Court Automation Coordinating Committee (CACC) meeting to order promptly at 10:00 a.m. After a roll call of members on the phone, staff confirmed that a quorum existed. The chair called members' attention to the minutes of the July 23 meeting.

**MOTION: A motion was made and seconded to approve the minutes of the July 23, 2015 CACC meeting as written. The motion passed unanimously.**

The chair reiterated the date of October 15 for the demonstration of the new case management system (CMS) onsite at Mesa Municipal Court in the presiding judge's conference room. More detail will be supplied at the September meeting.

## **REVIEW OF CHANGES TO MINDMAP THIS MONTH**

In the absence of Stewart Bruner, Staff Member Jason Shumberger informed members of the various changes to the MindMap made since the July meeting, but did not detail any areas since project managers would be providing details later in the meeting. Members were also provided an updated priority projects listing for reference.

## **PROJECT UPDATE: CASE MANAGEMENT SYSTEMS**

Chris Hale reported on issues involving the photo enforcement interface with AJACS and related coordination with a Tucson City ballot measure. To that end he noted that the implementation date for AJACS is being moved to January 8, 2016 in order to maintain continuous service should a new interface be needed. Chris noted a current issue affecting court calendar loading that would benefit from more time to resolve.

Adele May, the limited jurisdiction (LJ) CMS manager, spoke to the Tucson calendar issue as well as the data conversion and rollout of AJACS to Green Valley Justice Court. She noted that several issues have been found related to processing for civil cases not done in Apache Junction Municipal Court, none of which is considered critical. In terms of case conversion, Adele noted that out of the approximately 7,000 Green Valley cases, only 10 were missed in conversion and had to be manually entered. Members asked how local ordinance differences between courts were being handled, to which Adele noted that most local configurations are being addressed prior to implementation while the core processing remains similar. Adele also responded to questions about application of civil fees and service of process where documents are handled manually.

Kip Anderson raised a point of concern about the impact of recent legislation, H.B. 2311, that changes the manner in which transfer of judgments to Superior Court would be handled. Adele responded that she would investigate the degree of CMS changes necessary in light of the details of the legislation. Looking to the future, Adele informed members that Oro Valley will be the next court scheduled for rollout. Her goal remains to complete all of Pima County (except Tucson) by the end of November.

Lauren Lupica of Mesa Municipal Court next spoke on their efforts towards implementation of statewide interfaces from their CMS, specifically interfaces with FARE and TIP that require

AOC resources. Addressing the CPOR/Project Passport interface, Lauren indicated that resources are currently scheduled for work in the September/October timeframe. Lauren further explained that, due to tax intercept season timelines, the FARE interface will be delayed and the TIP interface will be used as a short-term solution. Lauren indicated to members that all other interfaces, including DDS and MVD are currently in place.

## **PROJECT UPDATE: eUniversa**

Jim Price, eUniversa Project manager provided the status of the eUniversa e-filing product. A decision on promoting the product to testing will occur on September 4, 2015. He explained that case initiation is currently able to be tested; however, subsequent submissions cannot be tested in light of issues with CCI interfaces at the moment. Jim further explained that the issue lies in the interface rather than CCI itself and continued issues could cause schedule slippage affecting Yavapai Superior Court's start date for e-filing. Jim attested that he should have significantly more information at the September meeting. In response to an inquiry by the chair, Jim stated that Eric Ciminski is in Graham County and therefore unavailable for the CACC meeting. No report was provided for the eBench and eAccess projects.

## **POST-IMPLEMENTATION REPORT: JOLTSaz Yuma Implementation**

Bob Macon, JOLTSaz project manager, reported the results of the late July Yuma implementation, which he described as going relatively smoothly with only a few small issues to be resolved by "fix" builds. Issues uncovered involved functionality that was not used in Pima County, the previous implementation location. Conversion activities went very well and Bob commended the efforts of his team. He further discussed local reports being created for Yuma Probation and how this would be a significant learning experience benefitting the full rollout. La Paz County is next in the rollout schedule.

## **ITEMS OF OLD OR NEW BUSINESS**

No items of old or new business were presented.

The next meeting will take place in Room 230 of the **State Courts Building** on **September 23, 2015 at 10:00 AM**.

The meeting adjourned at 10:40 a.m., placing it among the shortest CACC meetings on record.