

TAC MEETING MINUTES

TECHNICAL ADVISORY COUNCIL A Subcommittee of the Commission on Technology

Friday, August 6, 2010
10:00 AM - 12:30 PM

ARIZONA SUPREME COURT
Administrative Office of the Courts
1501 W. Washington
Phoenix, AZ 85007

Conference Room 230

MEMBERS PRESENT

Isaac Abbs*
Steve Ballance
Ron Bitterli
Karl Heckart, Chair
Jennifer Gilbertson
Randy Kennedy
Christy Koehler
Cary Meister
Eloise Price
Rick Rager
Kyle Rimel
David Stevens

GUESTS

Nick Felber*, *Yuma Superior Court*
Jim Putz-Artrup, *La Paz Superior Court*
Alan Turner*, *Pinal Superior Court*

MEMBERS ABSENT

Mohyeddin Abdulaziz
Jeremiah Matthews
Jared Nishimoto

AOC STAFF

Stewart Bruner, *ITD*
William Earl, *ITD*
Alicia Moffatt, *ITD*
Renny Rapier, *ITD*

* indicates appeared via telephone

TAC MEETING MINUTES

WELCOME AND OPENING REMARKS

Karl Heckart

Karl Heckart, chair of the Technical Advisory Council (TAC), called the meeting to order at 10:00 a.m. and took a roll call of those on the phone and those present in the room. Staff confirmed that a quorum existed. Before updating members on key projects from the AOC's perspective, Karl asked for items of interest for his comment. Various members raised concerns about the way requirements for Defensive Driving Phase II were developed and the broken process for removing holds at MVD causing customer service issues.

UPDATE

KEY PROJECT UPDATES

Karl Heckart

Karl briefed members on the progress of certain state-level initiatives, including:

- Monitoring process changes underway by the Court Automation Coordinating Committee (CACC),
- e-Filing through AZTURBOCOURT.GOV,
- The central document repository (CDR) powered by OnBase in support of e-filing,
- Progress on the centralized OnBase system for limited jurisdiction courts in support of e-filing,
- AJACS 3.4.1 upgrade activities as well as preliminary plans for 3.5 and 3.6 releases, and
- Progress on construction of a central case index (CCI) using a product called ROAM to perform case lookup and data validation. Work is underway on a strategy for loading the data and documents needed by CCI and CDR.

DISCUSS

RAPID ONLINE ACCESS METHOD (ROAM) DEMONSTRATION

Dan Corsetti
Robert Roll

Karl introduced Dan Corsetti and Robert Roll from the AOC Integration Group. Dan described ROAM as a database access tool that crosses multiple platforms and works with the Enterprise Service Bus (ESB) to sift through massive amounts of data in near-real-time using minimal programming. He illustrated the point by sharing numbers from tests performed over the network during business hours using one-half million and one million case management system records. Initial applications of the product will be SSRS statistical reports, public access redesign, and e-filing support for courts.

Robert Roll then demonstrated the ease of crafting a query and also formatting the results returned, including use of a Google location mapping utility. Karl pointed out that the power of the ROAM tool will prompt a huge policy discussion about the appropriate use of data generated by courts. Members asked Dan and Robert questions about what security controls are being put in place, whether widespread propagation of non-validated data would occur, and how non-standard CMSs could participate.

REVIEW / APPROVE

SPECIFICATION CHANGES FOR DEFENSIVE DRIVING PHASE 2

Cynthia Thomas

Cynthia Thomas, project manager for the defensive driving application rewrite, explained her rationale for requesting that the "P" record type be removed from the specification and related

TAC MEETING MINUTES

tags be changed, based on discoveries during the development process. Changes would instead be made to the payment ID field.

Conversation switched to the manner in which requirements were determined for Phase II of the project. Cynthia reminded members that the original goal of the project was to stabilize the application and provide an auto-receipting function, not to enhance any existing business functionality. Because of that goal, requirements meetings were only held early in the project.

Various members then shared issues they have with the existing functionality of the application and requested that the business requirements be revisited when AJACS development takes over from AZTEC. Cynthia acknowledged that tension exists between the requests of courts, AOC's Certification and Licensing Division, and the defensive driving schools themselves.

MOTION	A motion was made and seconded to approve the changes to the defensive driving specification package with the removal of the document type "P" and corresponding update of the notation for "DDS school" to "School." The motion failed to pass with two aye votes, two nay votes, and remaining members abstaining.	
---------------	---	--

In further discussion, Cynthia and Karl agreed that the defensive driving requirements and desired functionality will be reviewed prior to the pilot of the statewide LJ CMS.

MOTION	A motion was made and seconded to approve the changes to the defensive driving specification package with the removal of the document type "P" and corresponding update of the XML and to require that defensive driving functionality be reviewed prior to the pilot of the statewide LJ CMS. The motion passed unanimously.	
---------------	--	--

REVIEW/ APPROVAL	ONBASE KEYWORD STANDARDIZATION PROPOSAL	Kyle Rimel
-----------------------------	--	------------

Kyle Rimel, chair of the OnBase Keyword Standardization Subteam, summarized the subteam's work thus far, as documented in a one-page handout included in the meeting materials. The committee has recommended that each court be required to standardize four specific keywords (Case Number, Document Storage ID, Restricted, and Sealed) in order for the integration to take place between AJACS and OnBase. The subteam also recommended a format for five additional OnBase keywords (Category, Event Code, Filing Date, Receiving Date and Sequence) that may or may not be used by courts, but with the understanding that when they are used, they must conform to the standard format and values. Further keywords were discussed by the subteam but its members could not reach agreement and opted to return a starting set of keywords to TAC for approval, then continue discussions and possibly recommend additional keywords.

Issues raised by TAC members included the "no masking characters" requirement and the fact that AZTEC does not store a Doc Storage ID today. Nat Mara explained how to display masking

TAC MEETING MINUTES

characters but not save them in the database. He also shared that AOC is already working on adding Doc Storage ID in an upcoming AZTEC release.

MOTION	A motion was made and seconded to approve the set of standard keywords for OnBase, as proposed, with the understanding that the subteam will evolve further recommendations over time. The motion passed unanimously.
---------------	--

REVIEW	ONBASE SUPPORT CONTRACT UPDATE	Stewart Bruner
---------------	---------------------------------------	----------------

Staff member Stewart Bruner summarized his communication being sent to courts regarding the new statewide OnBase EDMS support contract. The new contract with OSAM takes into account the more federated EDMS model that now exists throughout the state necessitating increased coordination among OSAM, AOC, and individual courts. Previously negotiated client license and system software discounts remain in effect but the list of services and corresponding prices now contains more detail and not-to-exceed package prices have been included. The statewide contract remains available to all courts to purchase from or for use by entities purchasing for the benefit of a court.

Rick Rager added an observation that software support rates continue escalating and national vendors have increased their dependence on local affiliates to perform the work. He cautioned that courts may be paying excessive amounts up-front for maintenance that never gets used.

UPDATE	TARGETED LOCAL COURT TECHNOLOGY TOPICS	Various
---------------	---	---------

Kyle Rimel, pinch hitting for Jared Nishimoto from Coconino Superior Court, requested an update on the court technology forum discussed at the previous TAC meeting. William Earl shared the lessons learned from testing with a small set of users and his decision to move the forum from Google to Yahoo! groups to obtain more of the desired functionality. He felt comfortable with opening the forum to wider membership as long as TAC members functioned as moderators. The chair appointed Randy Kennedy and Jared Nishimoto to act as moderators and instructed staff to communicate the existence of the forum to court technologists. The forum is located at <http://groups.yahoo.com/group/AZCourtsTech/>. Randy reviewed the alert options available to members of the forum. Ground rules will be created for moderators to mail to new members.

CALL TO THE PUBLIC	Karl Heckart
---------------------------	--------------

After hearing no further discussion from members or the public, Karl adjourned the meeting at 12:40 p.m.

Upcoming Meetings:	October 8, 2010	AOC – Conference Room 230
	December 3, 2010	AOC – Conference Room 230

TAC MEETING MINUTES

MEETING ADJOURNED

12:40 PM