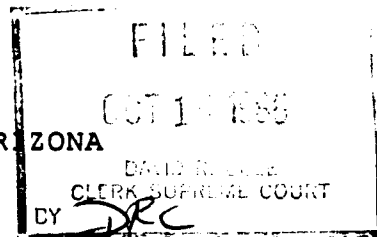


IN THE SUPREME COURT OF THE STATE OF ARIZONA



IN THE MATTER OF: ADMINISTRATIVE) ADMINISTRATIVE
REQUIREMENTS FOR ADULT PROBATION) ORDER NO. 86-8
SERVICES FEES FUND)
_____)

In accordance with the authority granted the Arizona Supreme Court by Article 6 of the Arizona Constitution and pursuant to Chapter 2 of Title 12, Article 7, A.R.S. § 12-267, it is Ordered that the following administrative requirements are issued to govern the procedures for the use of monies deposited in the Probation Services Fund. This order supercedes Administrative Order 85-8 and 84-10.

- A. Probation services fees collected pursuant to the provision of A.R.S. § 13-901 shall be deposited in a special revenue fund established pursuant to procedures provided in Sections III-B and IV-I of the Auditor General's Uniform Accounting Manual for Arizona Counties. Interest earned on these monies shall accrue to the fund. The Administrative Director of the Courts may adopt necessary accounting and reporting policies to administer the fund.

- B. The county treasurer shall maintain the Probation Services Fund and shall only issue warrants or allow disbursements upon the direction of the presiding judge of the superior court.

- C. Pursuant to ARS § 12-267 the County Treasurer of each county shall, on or before January 10 of each year, submit an annual report to the Supreme Court showing the total amount in the Adult Probation Services Fund.
- D. Monies in the Probation Services Fund shall be expended primarily to pay the salaries and employee related benefits of adult probation officers who provide presentence investigations and supervision services to the superior court, as required by A.R.S. § 12-251. During a fiscal year, not more than 30% of the fund may be expended to otherwise improve, maintain, or expand adult probation services provided within the county.
- E. The provisions of paragraph D notwithstanding, 30% of the funds in the Probation Services Fund may be expended to cover any cost or losses resulting from responsibilities required by the chief adult probation officer pursuant to A.R.S. § 12-295. When circumstances occur which require an expenditure greater than 30%, the presiding judge of the superior court may apply to this court for authority to exceed the 30% limitation.
- F. On or before August 31 of each year the presiding judge of the superior court shall provide the Administrative Director of the Courts with a statement on a form provided by the

Administrative Director which fully reflects all collections deposited into and expenditures from the Probation Services Fund for the preceding fiscal year.

APPROVED as revised this 11th day of October, 1986, by the Arizona Supreme Court.

WILLIAM A. HOLOHAN, Chief Justice