

BOARD OF LEGAL DOCUMENT PREPARERS

Meeting Agenda • Monday, April 18, 2005

Arizona Supreme Court • 1501 West Washington Street

Phoenix, Arizona 85007 • 10:00 a.m. - 2:00 p.m. • Conference Room 230

General Inquiries Call: (602) 364-2378 (Certification and Licensing Division Line)

Members of the Public May Attend Meeting in Person

For any item listed on the agenda, the Board may vote to go into Executive Session for advice of counsel and/or to discuss records and information exempt by law or rule from public inspection, pursuant to the Arizona Code of Judicial Administration, Code Section §1-202(C)(5)(b) and (c).

CALL TO ORDERJudge Steinle, Chair

REVIEW AND APPROVAL OF MEETING MINUTES.....Judge Steinle, Chair

< *Regular and Executive Session Minutes from February 28, 2005.*

< *Regular and Executive Session Minutes from March 21, 2005.*

< *Regular and Executive Session Minutes from March 30, 2005.*

ADMINISTRATIVE ISSUESLinda Grau

< *Review and discussion of Arizona Code of Judicial Administration § 7-208 (H)(1)(g).*

< *Update regarding electronic 2005 renewal application process.*

< *Subcommittee report regarding Board roles and responsibilities.*

< *Update on the public comment regarding the pending State Bar of Arizona Petition to amend Arizona Supreme Court Rule 31.*

< *Discussion regarding Board of Legal Document Preparer vacancies and recruitment.*

STATUS REPORT REGARDING 2005 EXAMINATION.....Linda Grau

- < *Update regarding adopted amendments to Arizona Code of Judicial Administration § 7-208 related to the 2005 examination and 2005-2006 renewal.*
- < *Review and discussion regarding LDP examination administration process, passing score, and study guide.*

CERTIFICATION AND ELIGIBILITYLinda Grau

- < *Report and recommendations regarding Continuing Education course credit requests.*
- < *Review and discussion regarding the continuing education participation period and pending applications for renewal of certification.*
- < *Review and discussion regarding Arizona Code of Judicial Administration § 7-208, Appendix A, Code of Conduct Standard (5)(c).*

LEGAL REPRESENTATION Linda Grau

- < *Executive Session for advice of counsel regarding pending cases.*

REVIEW OF CERTIFICATION APPLICATIONS Linda Grau

CALL TO THE PUBLICJudge Steinle, Chair

ADJOURNJudge Steinle, Chair

PENDING APPLICATIONS FOR INITIAL CERTIFICATION: *The following applications for Individual and Business Entity Certification have been submitted and are requesting review for the 2004-2005 certification period:*

Eric Scott Schoeller
Miles Fisher
Michael Disney

Debra Pope
Construction Notice Services, Inc (Debra Pope)
Elaine Anghel
Richard Rochford
Wendy Sara-Krausz
Bonita Burgoyne
Dennis Barnhart
Donald Pruess
Angelina Cervantes
Professional Legal Documents, LLC (Wendall Wilson)
Magdelina Laws
Maria Ortiz

PENDING APPLICATIONS FOR RENEWAL OF INITIAL CERTIFICATION: *The following applications for Individual and Business Entity Certification have been submitted and are requesting review for the 2005-2006 certification period:*

Mary Carlton
Valley Docs, LLC (Mary Carlton)
Carol Wells
Blackwood, LLC (Carol Wells)
Karen Cooley
Michael Fisher
Western Estate Planning (Michael Fisher)
Bruce Davidson
Ryan Gibson
Kelli Peacock
Elizabeth Lloyd
Lloyd Paralegal Service, LLC
Tammy Dusharm
James Jennings
Edna Gomez