

BOARD OF LEGAL DOCUMENT PREPARERS

Meeting Agenda § Monday June 28, 2004

Arizona Supreme Court § 1501 West Washington Street

Phoenix, Arizona 85007 § 10:00 a.m. - 2:00 p.m. § Conference Room 230

General Inquiries Call: (602) 364-2378 (Division Line)

Members of the Public May Attend Meeting in Person

AMENDED

For any item listed on the agenda, the Board may vote to go into Executive Session for advice of counsel and/or to discuss records and information exempt by law or rule from public inspection, pursuant to the Arizona Code of Judicial Administration, Code Section '1-202(C)(5)(b)and (c).

CALL TO ORDER*Judge Steinle, Chair*

REVIEW AND APPROVAL OF MEETING MINUTES.....*Judge Steinle, Chair*

< *Regular and Executive Session Minutes from June 15, 2004.*

ADMINISTRATIVE ISSUES*Linda Grau*

< *Determination of deadline for application for 2005 Standard Certification.*

CERTIFICATION AND ELIGIBILITY*Linda Grau*

< *Report and recommendations regarding Continuing Education course credit approval.*

< *Review of inquiry from AZCLDP #80592 (SafeSplit, LLC) regarding the Board's advisory letter.*

< *Report regarding status of pending Consent Agreement with Leah Keller (AZCLDP #80128).*

< *Review and discussion of Hearing Officer report and recommendation regarding the denial of certification to DIY Legal Forms, LLC.*

REPORT REGARDING PENDING COMPLAINTS..... *Linda Grau*

< *Review of AZCLDP complaint numbers 03-L003, 04-L009, and 04-L024.*

< *Review of AZCLDP complaint number 03-L009.*

< *Review of AZCLDP complaint numbers 04-L001 and 04-L002.*

< *Review of AZCLDP complaint number 04-L017.*

< *Review of AZCLDP complaint number 03-L032.*

REVIEW OF INITIAL APPLICATIONS *Linda Grau*

REVIEW OF APPLICATIONS FOR 2004 RENEWAL.....*Linda Grau*

CALL TO THE PUBLIC*Judge Steinle, Chair*

ADJOURN*Judge Steinle, Chair*

PENDING APPLICATIONS FOR INITIAL CERTIFICATION: *The following applications for Individual Initial Certification have been submitted and are requesting review for certification effective July 1, 2004.*

Affiliated Document Preparers, Inc (Carol Gray)
Affordable Document Preparation, LLC (Emil Estopare)
Bayer, Heidi
Beard, Marley
Brian W. Yee, Inc. (Brian Yee)
Central Arizona Paralegal Services, Inc. (Robert Pilkington)
DeLong, Lisa
DiGerolami, Jennifer
Desert Hills Paralegal Services, Inc. (Jennifer DiGerolami)
Cynthia Felton
Ferrell, Joseph
French, Richard
Garcia, Ramon
Ayuda Legal Help, LLC (Ramon Garcia)
Grant, Marty
Harris, Mary
Heimer, Rae
Herman and Associates, LLC (Lucy Herman)
James L. Bruce Enterprises, Inc. (James Bruce)
Jones, Essie
Building Industry Credit Association (Essie Jones)
King, Penny

Korsten, Mary
Leyva, Juan
Lopano, Vincent
Markel Enterprises, Inc.
McDow, Pamela
Munoz, Deborah
Northcott, Bellow and Associates, Inc. (Deborah Munoz)
Newton, Chris
Peacock, Kelli
Regan-Dominguez, JoAnn
Financial Security Group of Arizona, Inc. (JoAnn Regan-Domingez)
Reyes, Salina
RLH Group (Robert Hall)
Rossi, Jane
Rust, Jan
Rust & Associates, Inc. (Jan Rust)
Schwingel, Wendy
Sollars, Dorothy
Paralegal Alternatives, LLC (Dorothy Sollars)
Strother, Velma
Sweet, Donna
Wilson, Keller and Associates, LLC (Leah Keller)

PENDING APPLICATIONS FOR RENEWAL OF CERTIFICATION: *The following applications for Individual and Business Entity Initial Certification have been submitted and are requesting review for renewal of certification effective July 1, 2004.*

ACCURATE LIEN AND CONTRACTOR ASSISTANCE, INC. (Mark Applegate)
ALBERS,RANDOLF
ALBERS FINANCIAL GROUP, INC. (Randolph Albers)
ANDERSON,PATRICIA
ASSOCIATED ASSET MANAGEMENT, INC. (Kristina Cervone)
BISHOP,KEVIN
BROWN,PAMELA
DAKOTA DOCUMENT SERVICE, LLC (Pamela Brown)
BROWN,PAUL
BROWN,JODI
BROWN,ROBERT
CAST'ON,JACQUETTA
CAST'ON CORPORATION (Jacquetta Cast'On)

CITY PROPERTY MANAGEMENT COMPANY (Jodi Phelps)
CLEMENT, MARY
COFFMAN, SANDRA
CURTIS, DANA
BANKRUPTCY & DIVORCE (Dana Curtis)
DAVIS, DAN
EHLINGER, RUSSELL
MTN. HOLIDAY, INC. (Russell Ehlinger)
FLORES, JAVIER
GALINDO, PAMELA
GALLACHER, MICHAEL
MICHAEL R GALLACHER, CPA, PC (Michael Gallacher)
GASTON, JACE
GOULET, DAVID
DOC-U-PREP (David Goulet)
GRAY, DANIEL
GRAY, CAROL
HADLEY, GLEN
HALL, MAURIE
HALL, ROBERT
HALTOM, PENNY
HAUGEN, TERRILL
HERNANDEZ, LYDIA
HERT, VELIA
JOHNSON, JOAN-MARIE
KACHINA MANAGEMENT, INC. (Christina Collura)
KELLER, LEAH
KELLOGG, LINDA
KELLY, WILLIAM
KELLY, MINZELL
KOCH, CHERIE
LAWRENCE, DENNIS
LEWIS, RICHARD
LINCKS, BRIAN
LLOYD, TIFFANY
MAGUIRE, WILLIAM
A DIFFERENT ASSOCIATION MANAGEMENT, LLC (William Maguire)
MARTIN, TAMERA
MCCLLENATHAN, LINDA
MCEWEN, ALFRED
MERRILL, ALLEN
CERTIFIED LEGAL DOCUMENT PREPARERS, LLC (Allen Merrill)
MESSERER, ANN
MEZA, NADIA

C.E. CLAIMS & SERVICES, LLC (Nadia Meza)
MEZA,EDGAR
MILLER,SHAARON
MOORE,ELIZABETH
MOORE,JUANITA
MORENO, MARGARET
MORRELL,LEONORA
NAGEL,AMY
NATIONAL BANKRUPTCY CLINIC (Ava Hardiek)
NGUYEN,TAO
T & J LEGAL SERVICE CENTER (Nguyen, Tao)
O'CONNOR,ELIZABETH
OSINSKI,EDWARD
EDWARD M. OSINSKI, CPA, PC (Edward Osinski)
PILKINGTON,ROBERT
PLANNED DEVELOPMENT SVCS, INC. (Lori Rutledge)
POMPA, AIDA
QUINTERO, ROSE
REID,JAMES
CURTIS MANAGEMENT & CONSULTING, LLC (James Reid)
SEDILLO,TABITHA
SEGER,LINDA
DIVORCE PACKET PROCESSING LLC (Linda Seger)
SIDES,JACK
SOBOL,ALLAN
QUICK AND LEGAL PARALEGAL SERVICES (Allen Sobol)
SOUTH WEST LIEN SERVICES (Mark Durnal)
STEVENSON,DACOMA
TANORI,SILVIANO
TAYLOR,PATRICIA
TAYLOR,DANIEL
THE HOUSEHOLDER GROUP, LLC (Brian Moltz)
TOON,LORY
TORRES,LORINA
ULIBARRI,BETTY
VILLAGRANA,MARIA
AAA LEGAL SERVICES INC. (Maria Villagrana)
WE THE PEOPLE FORMS AND SERVICE CENTERS USA, INC.(Kathryn Demorest)
WENTZLOFF,DI ANNE
WICKLAND,TINA
WILSON,S. NANCY
WYNER,STEVEN

BUSINESS ENTITY EXEMPTION EXTENSION REQUESTS: *The following business*

entities were previously exempted from 2003 business entity certification and have made application to extend their exemption status into the 2004 certification period:

A DIFFERENT ASSOCIATION MANAGEMENT, LLC (William Maguire)
A SELF-HELP LEGAL SERVICE, LLC (Stephanie Villalobos)
ALBUS FINANCIAL GROUP, INC. (Randolph Albers)
AWARENESS LEGAL SERVICES, INC. (Darren Ortiz)
COMPLETE OFFICE SUPPORT, LLC (James Weathersby)
DIVORCE PACKET PROCESSING LLC (Linda Seger)
GRIFFIN PARALEGAL SERVICES, LLC (Debra Griffin)
JAMES L. BRUCE ENTERPRISES, INC. (James Bruce)
MICNIC'S (John Folse)
MSB RIYARD LEGAL CONSULTANTS, LLC (Mohammed Riyad)

BUSINESS ENTITY EXEMPTION REQUESTS: *The following business entities have requested Business Entity Exemption for the 2004 certification period:*

ARIZONA PARALEGAL SERVICES, INC. (Deborah Moldovan)
BRIAN W. YEE, INC. (Brian Yee)
DAKOTA DOCUMENT SERVICE, LLC (Pamela Brown)
DESERT HILLS PARALEGAL SERVICES LLC (Jennifer DiGerlomi)
GUARDIAN FINANCIAL PLANNING SERVICES, INC. (Patrick Ertz)
MICHAEL R. GALLACHER, CPA, PC (Michael Gallacher)
PARALEGAL ALTERNATIVES, LLC (Dorothy Sollars)
RELIABLE SOLUTIONS, INC. (Billye Wilda)