

BOARD OF LEGAL DOCUMENT PREPARERS

Meeting Agenda § Monday, November 17, 2003

Arizona Supreme Court § 1501 West Washington Street

Phoenix, Arizona 85007 § 10:00 a.m. - 2:00 p.m. § Conference Room 230

General Inquiries Call: (602) 364-2378 (Division Line)

Members of the Public May Attend Meeting in Person

For any item listed on the agenda, the Board may vote to go into Executive Session for advice of counsel and/or to discuss records and information exempt by law or rule from public inspection, pursuant to the Arizona Code of Judicial Administration, Code Section '1-202(C)(5)(b) and (c).

CALL TO ORDER*Judge Steinle, Chair*

REVIEW AND APPROVAL OF MEETING MINUTES.....*Judge Steinle, Chair*

< *Regular and Executive Session Minutes from October 20, 2003.*

ADMINISTRATIVE ISSUES

< *Introduction of Arturo Rodriguez, Legal Document Preparer Program Administrative Assistant.*

< *Review and discussion regarding Arizona Code of Judicial Administration '7-208 Code of Conduct Standard 3(c)(1).*

< *Discussion regarding minimum eligibility requirements for mediators.*

< *Review and discussion of Arizona Code of Judicial Administration '7-208 Code of Conduct Standard 5(c).*

< *Information regarding the State Bar of Arizona Unauthorized Practice of Law Advisory Commission.*

< *Review of United States Bankruptcy Court, District of Arizona, Order No. 03-741-CGC.*

< *Discussion regarding Application Withdrawal Policy.*

CERTIFICATION AND ELIGIBILITY*Linda Grau*

< *Review of Hearing Officer recommendations regarding Victoria King, Expert Documents, Inc.,*

and Bankruptcy Pro, LLC.

< *Review of Hearing Officer recommendation regarding Paul Demos.*

< *Review and discussion of Consent Agreement regarding applicant Amy Nagel.*

< *Report and recommendations regarding Continuing Education course credit approval.*

REPORT REGARDING PENDING COMPLAINTS..... *Linda Grau*

< *Review of non-certificate holder complaint process and database.*

REVIEW OF APPLICATIONS *Linda Grau*

HEARINGS REGARDING DENIAL..... *Linda Grau*

CALL TO THE PUBLIC*Judge Steinle, Chair*

ADJOURN*Judge Steinle, Chair*

PENDING APPLICATIONS FOR CERTIFICATION: *The following applications for Individual and Business Entity Initial Certification are scheduled to be reviewed on November 17, 2003.*

A1 Legal Services, LLC (Anh Kim Doan Pickell)

Lillie Ackerman

At Your Fingertips Legal Services (Jace Gaston)

William Bowen

Roger Brown

Cadden Community Management, Inc. (F. Michael Cadden)

DIY Legal Forms (Rose Quintero)

Myron Dunn

Ronald Dunn

Lisa Elwess

Fast Bankruptcy (Roger Brown)

Teri Hale

Harrison CPA & Consulting, P.C. (Elizabeth Harrison)

Elizabeth Harrison

Gina-Maria Magel
Montgomery & Associates, Inc. (Carol Aragon-Montgomery)
Rosa Montoya
Maricella Nunez
The Patriot Group, Inc. (Ronald Dunn)
Aida Pompa
Rider, Hunt, Levett, & Bailey, Ltd. (Julian Anderson)
Jane Rossi
M. Rosario U-Fierro
Monika Ulrich
Glenn Wilson

APPLICATIONS PENDING FORMAL WITHDRAWAL:

Amish Ventures, Inc. (Marilyn Reedy-Creasy)
Marilyn Reedy-Creasy
Paralegal Services (Teri Hale)

BUSINESS ENTITY EXEMPTION REQUESTS:

A1 Legal Services, LLC dba A1 Law Services (Anh Kim Doan Pickell)
Cadden Community Management, Inc. (F. Michael Cadden)
MSB Riyadh Legal Consultants, LLC (Mohammed Riyadh)
Rider, Hunt, Levett, & Bailey, Ltd. (Julian Anderson)

HEARINGS REGARDING DENIAL:

1:15 p.m. - Judy Plumb
1:30 p.m. - Sandra Coffman