

ATTACHMENT

RULES OF CIVIL PROCEDURE 4(d)

Rule 4(d). Process; By Whom Served

Service of process shall be by a sheriff, a sheriff's deputy, a private process server registered with the clerk of the court pursuant to subpart (e) of this Rule, or any other person specially appointed by the court, except that a subpoena may be served as provided in Rule 45. Service of process may also be made by a party or that party's attorney where expressly authorized by these Rules. A private process server or specially appointed person shall be not less than twenty-one (21) years of age and shall not be a party, an attorney, or the employee of an attorney in the action whose process is being served. Special appointments to serve process shall be requested by motion to the presiding Superior Court judge and ~~the court's ruling shall be recorded by minute entry~~ motion shall be accompanied by a proposed form of order. THE PARTY SUBMITTING THE PROPOSED FORM OF ORDER SHALL COMPLY WITH NEW RULE 5(J)(2) WHEREIN THE FILING PARTY INCLUDE THE APPROPRIATE NUMBER OF COPIES TO BE ADDRESSED TO EACH PARTY WHO HAS ENTERED AN APPEARANCE IN THE CASE AND STAMPED, ADDRESSED ENVELOPES FOR DISTRIBUTION OF THE RESULTING ORDER, UNLESS OTHERWISE PROVIDED FOR BY THE PRESIDING JUDGE. If the proposed form of order is signed, no minute entry shall issue. Special appointments shall be granted freely, are valid only for the cause specified in the motion, and do not constitute an appointment as a registered private process server.

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RULES OF PROCEDURE FOR THE JUVENILE COURT 1.0

General Provisions, Part I, Applicability; Definitions; STIPULATIONS, MOTIONS AND PROPOSED ORDERS

Rule 1(C)

(1) *REQUIRED FORMAT.* ALL WRITTEN MOTIONS OR STIPULATIONS SHALL BE ACCOMPANIED BY A PROPOSED FORM OF ORDER. ANY PROPOSED ORDER SHALL BE PREPARED AS A SEPARATE DOCUMENT AND SHALL NOT BE INCLUDED AS AN INTEGRAL PART OF THE MOTION, STIPULATION, OR OTHER DOCUMENT. THE PROPOSED ORDER SHALL BE PREPARED IN ACCORDANCE WITH THE RULES OF CIVIL PROCEDURE, AND SHALL CONTAIN THE FOLLOWING INFORMATION AS SINGLE-SPACED TEXT ON THE FIRST PAGE OF THE DOCUMENT:

(A) TO THE LEFT OF THE CENTER OF THE PAGE STARTING AT LINE ONE, THE PARTY'S TYPED OR PRINTED NAME, ADDRESS, TELEPHONE NUMBER, STATE BAR OF ARIZONA ATTORNEY IDENTIFICATION NUMBER, AND ANY STATE BAR OF ARIZONA LAW FIRM IDENTIFICATION NUMBER, ALONG WITH AN IDENTIFICATION OF THE PARTY BEING REPRESENTED BY THE ATTORNEY, E.G. THE STATE OR DEFENDANT. (NOTE: IF THE DOCUMENT IS BEING PRESENTED BY A LITIGANT REPRESENTING HIMSELF OR HERSELF, ALL OF THIS INFORMATION SHALL BE INCLUDED EXCEPT THE STATE BAR OF ARIZONA IDENTIFICATION NUMBERS);

(B) CENTERED ON OR BELOW LINE SIX (6) OF THE PAGE, THE TYPED OR PRINTED TITLE OF THE COURT;

(C) BELOW THE TITLE OF THE COURT AND TO THE LEFT OF THE CENTER OF THE PAPER, THE TYPED OR PRINTED TITLE OF THE ACTION OF PROCEEDING;

(D) OPPOSITE THE TITLE, IN THE SPACE TO THE RIGHT OF THE CENTER OF THE PAGE, THE TYPED OR PRINTED CASE NUMBER OF THE ACTION OF PROCEEDING; AND

(E) IMMEDIATELY BELOW THE CASE NUMBER, A BRIEF TYPED OR PRINTED DESCRIPTION OF THE NATURE OF THE DOCUMENT.

THERE SHALL BE AT LEAST TWO LINES OF TEXT ON THE SIGNATURE PAGE. PROPOSED ORDERS SHALL NOT BE FILED OR DOCKETED BY THE CLERK OF THE COURT UNTIL AFTER JUDICIAL REVIEW AND DECISION TO SIGN AND FILE; MODIFY, SIGN OR FILE; OR REJECT. IF THE PROPOSED FORM OF ORDER IS SIGNED, NO MINUTE ENTRY SHALL ISSUE. UPON THE FILING OF THE ORDER WITH THE CLERK, PROCESSING SHALL BE IN ACCORDANCE WITH THE RULES OF CIVIL PROCEDURE. THE PARTY SUBMITTING THE PROPOSED ORDER SHALL INCLUDE WITH IT COPIES TO BE CONFORMED, TOGETHER WITH ADDRESSED ENVELOPES FOR EACH PARTY/AGENCY IN THE CASE. EACH ADDRESSED ENVELOPE REQUIRING

DELIVERY VIA U.S. MAIL SHALL INCLUDE SUFFICIENT POSTAGE.
CONFORMED COPIES OF THE SIGNED ORDER SHALL BE DISTRIBUTED BY
THE CLERK.

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RULES OF PROCEDURE FOR THE JUVENILE COURT

Rule 74(d). Form of Order.

~~WHERE APPROPRIATE, MOTIONS SHALL BE ACCOMPANIED BY A PROPOSAL FORM OF ORDER AND INCLUDE WITH IT COPIES TO BE CONFORMED, TOGETHER WITH ENVELOPES STAMPED AND ADDRESSED TO EACH PARTY.~~

ATTACHMENT

RULES OF CRIMINAL PROCEDURE 7.6

Rule 7.6. Transfer and Disposition of Bond

c. Forfeiture Procedure.

(1) Notice and Hearing. If at any time it appears to the court that the released person has violated a condition of an appearance bond, it shall issue a bench warrant for the person's arrest ~~AND SEND A COPY OF THE~~ entry evidencing the issuance of such ~~BENCH WARRANT TO THE SURETY WITHIN TEN DAYS AFTER THE~~ ~~ISSUANCE OF THE WARRANT.~~ The court shall also set a hearing within a reasonable time not to exceed 120 days requiring the parties and any surety to show cause why the bond should not be forfeited. The court shall provide notice of the ~~ISSUANCE OF THE~~ ~~BENCH WARRANT~~ hearing to the parties and any surety, ~~WHICH COULD BE ACCOMPLISHED BY MAILING COPIES OF THE MINUTE ENTRY TO THE ADDRESSES PREVIOUSLY PROVIDED BY THE PARTIES TO THE COURT, by mailing copies of the minute entry to the address previously provided by the parties to the court.~~

[COMMITTEE'S PROPOSED STRIKEOUT OF LAST SENTENCE REINSTATED TO ALLOW MAILING AND ELECTRONIC DISTRIBUTION.]