

**PARKER JUSTICE COURT
1105 ARIZONA AVE
PARKER, AZ 85344**

REQUEST FOR TTEAP WAIVER REVIEW

General Information:

A Ticket Enforcement Assistance Program (TTEAP) Registration Waiver review will not be conducted more than 30 days prior to the vehicle registration renewal date.

You must provide certain detailed information and documentation to the Parker Justice Court when requesting a TTEAP Waiver.

When requesting a waiver, you must have with you:

1. A valid Arizona driver license
2. A copy of the TTEAP Notice mailed by the State of Arizona, Motor Vehicle Division
3. Complete documentation which supports your request

Instructions for completing the Request for Waiver Review form:

The **Request for TTEAP Waiver Review** form must be completed and returned to the court with the documentation that supports your request.

On the **Request for the TTEAP Waiver Review** form, please write:

1. Defendant's name
2. Defendant's address, city state and zip code
3. Case/Charge number(s)
4. Requestor's name (if not defendant)
5. Requestor's relationship to the defendant
6. Circle "yes" or "no" to indicate whether you have a valid Arizona driver license
7. Circle "yes" or "no" to indicate whether the registration renewal date is within the next 30 days
8. Circle "yes" or "no" to indicate whether your name appears on the registration
9. Check (✓) a box to indicate which of the following reasons (incarceration, military, deployment, hospitalized, serious medical condition, death in immediate family, or legal separation/divorce) demonstrates why failure to pay fines/fees due was not an intentional refusal to obey a court order
10. Sign and date the form

When you have completed this form and obtained the appropriate documentation, you must come to the Parker Justice Court, and report to the Financial Enforcement Unit. A Financial Enforcement Officer will review your request form and the documentation you have provided.

If the information you provide meets the Parker Justice Court TTEAP Registration Waiver criteria, you will be asked to complete a Financial Statement and an Application for TTEAP Waiver form. On the Application for TTEAP Waiver form you will be required to explain:

- Why the non-renewal of the vehicle registration is an economic hardship
- Why the failure to pay the amount due is not an intentional refusal to obey a court order, and
- What good faith efforts have been made in the last 3 months to obtain the monies to pay the balance due.

Defendant Name _____ Address _____ City _____ State _____ Zip _____	Defendant Case(s)/Charges _____ _____ _____	Request for TTEAP Waiver Review				
<table style="width: 100%;"> <tr> <td style="width: 50%;">Requestor (If not Defendant)</td> <td style="width: 50%;">Relationship to Defendant</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> </table>			Requestor (If not Defendant)	Relationship to Defendant	_____	_____
Requestor (If not Defendant)	Relationship to Defendant					
_____	_____					

Pursuant to A.R.S. §28-1633, your vehicle registration is on hold until all fines, fees and sanctions are satisfied. Documentation is required for each of the items that you mark below. Once you have obtained the documentation, please bring it to Financial Screening and a determination will be made, at the time, if you meet the Parker Justice Court TTEAP Registration Waiver criteria. **A waiver may be granted if you demonstrate why the non-renewal of the vehicle registration is an economic hardship, why the failure to pay the amount due is not an intentional refusal to obey a court order and what good faith efforts have been made in the last three (3) months to obtain the monies to pay the balance due.**

COMPLETE THE FOLLOWING	REQUIRED DOCUMENTATION
YES/NO Do you have a valid Arizona driver license?	Driver license # and expiration date
YES/NO Is the registration renewal date within the next 30 days?	Copy of registration
YES/NO Does your name appear on the vehicle registration?	

If any one of the following circumstances occurred within the past three (3) months, you must provide the required documentation with your request for a TTEAP waiver review.

CIRCUMSTANCE	REQUIRED DOCUMENTATION
☐ Incarceration (In Jail)	Time computation form
☐ Military Deployment	Orders for Deployment
☐ Hospitalized	Original letter from attending Physician on Physician's letterhead specifying diagnosis, hospital and date (s) of hospitalization.
☐ Serious medical condition	Original letter from attending Physician on Physician's letterhead specifying diagnosis, prognosis and date(s) incapacitated.
☐ Death in immediate family	Certified copy of Death Certificate
☐ Legal separation or divorce	Separation or divorce petition or decree

_____ Defendant/Requestor	_____ Date
If the request for the waiver is denied, the defendant/requestor has the opportunity for a judicial review	
For _____ Court use only Does information provided qualify For an application for a TTEAP waiver? Y/N Reason:	

Defendant Name Address City State Zip	Defendant Case(s)/Charges	Request for TTEAP Waiver Review
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Requestor (If not Defendant) 	Relationship to Defendant
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I hereby affirm that my AZ Driver License # _____, expiration ____ / ____ / ____ is not suspended or revoked and I authorize the _____ court staff to verify the information I have provided.	
Signature	Date

Explain why the non-renewal of the vehicle registration poses an economic hardship to the registered owner or the immediate family. Describe the extent of the hardship and who would be affected:

Explain why the failure to pay the amount due is not an intentional refusal to obey the order of the court:

Explain the good faith efforts that have been made in the past (3) three months to obtain the monies to pay the balance due:

If the request for the waiver is denied, the defendant/requestor has the opportunity for a judicial review

Decision: ☐ Granted Date: _____ ☐ Denied (explanation): _____ 	For Parker Justice Court Use Only By: _____
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