First Name	Last Name	Email Address	Position/AOC Division	General Training Topic	Training Title / Time/ Description
David	Svoboda	dsvoboda@courts.az.gov	Language Access Coordinator / Court Services	Language Access (Court Interpreters, Ethics, Credentialing, etc.); Grants (those funds administered by CSD)	**My Interpreter Should(n't) Do What?!** (Target audience is Court Interpreters); 90 minutes / Review the role and responsibilities of court interpreters, understand their code of conduct from the point of view of judges and other court staff.
Kay	Radwanski	kradwanski@courts.az.gov	Senior Court Policy Analyst - Domestic Violence Specialist / Court Services	Protective Orders (Order of Protection, Injunction Against Harassment); Arizona Rules of Protective Order Procedure; protective order forms	**Orders of Protection: Understanding Our Court Customers** (90 min); **Orders of Protection and Firearms** (60-90 min); **The Revised Arizona Rules of Protective Order Procedure** (60-90 min)
Jennifer	Albright	jalbright@courts.az.gov	Senior Court Policy Analyst/Court Services	Court Security Standards, Records Retention / Records Management & Jury Management/Lengthy Trial Fund (Co-presentation w/Candace Atkinson)	**Implementing Arizona's Court Security Standards -** This training covers Phase One implementation processes. **Open & Secure Courts: A Court Employee's Role in Court Security** (under development) - This training will provide an overview of the Court Security Standards that were adopted by AO 2017-15 effective July 1, 2017; discuss how the Standards will be implemented; explore the ways court employees facilitate an open and secure court system; and will share personal safety tips.
Mark	Meltzer	mmeltzer@courts.az.gov	Senior Court Policy Analyst	Court Rules, Complex Litigation/Commercial Court, Capital Cases	N/A - Can develop class upon request
Kathy	Sekardi	ksekardi@courts.az.gov	Senior Court Policy Analyst	Child Support Guidelines, Legal Information/Legal Advice, PowerPoint, Camtasia Video Editing	**Death by Bullet Points** (Note: COJET approved training; co-present with Kay Radwanski **Codes, Canons and Communication: Court Personnel's Guide to Shining Customer Service** (COJET approved training; has co-presented with Mary Foltz)
Teri	Munn	tmunn@courts.az.gov	Financial Specialist	Minimum Accounting Standards	**The Ins & Outs of the Minimum Accounting Standards** (Duration: 2.5 to 3 hours) This interactive program will offer participants the opportunity to learn the "ins and outs" of the Minimum Accounting Standards as well as sound financial management practices. Participants will leave the class with knowledge of the Minimum Accounting Standards and identify the statewide financial reporting requirements. Finally, as part of the program, participants will gain a solid understanding of the court operational review process as it relates to the financial area in limited jurisdiction courts.
Jennifer	Jones	jjones2@courts.az.gov	Sr. Lead Specialist		
Marretta	Mathes	mmathes@courts.az.gov	Business Analyst - Court Services	Time Standards Class	**Title - Time - Description:TBD** Generally this class will train court staff how to utilize time standards reports to conduct quality control on both the performance of the court as well as data quality.
Amy	Champeau	achampeau@courts.az.gov			Please contact for classes
Renu	Sapra	rsapra@courts.az.gov			Please contact for classes
Tony	Cornay	tcornay@courts.az.gov			Please contact for classes

NOTES
This was presented at the 2016 Judicial Conference and also included a review of the new interpreter credentialing program.
Other subject matter areas would be developed upon request
ALL TRAINING REQUESTS NEED TO GO THROUGH PAT MCGRATH - PMcgrath@courts.az.gov
These classes can be customized to meet the needs of the specific court so she should be contacted upon request to develop curriculum and information for the class.