

IN THE SUPREME COURT OF THE STATE OF ARIZONA
ADMINISTRATIVE OFFICE OF THE COURTS

In the Matter of:)	
)	
VACATING ELIGIBLE UNPAID)	Administrative Directive
MONETARY OBLIGATIONS IN)	No. 2024 - 02
JUVENILE MATTERS)	
)	
)	

On December 20, 2023, the Supreme Court issued Administrative Order No. 2023-221 ordering the Administrative Office of the Courts (AOC) to provide courts with a model administrative order template to use when issuing an administrative order to vacate eligible unpaid monetary obligations in juvenile matters.

Therefore, pursuant to Administrative Order No. 2023-221 and in the interest of the efficient administration of justice and good public service,

IT IS DIRECTED that Form A (General Jurisdiction) as attached is adopted for use by general jurisdiction courts for issuing administrative orders to vacate eligible unpaid monetary obligations in juvenile matters in which the issuing court uses AJACS as its case management system and intends to automate implementation primarily through that system, with manual processing as needed. Form A is designed to allow the issuing court to insert corresponding criteria for JOLTSaz if implementation through that system is also desired.

IT IS FURTHER DIRECTED that Form B (Limited Jurisdiction) as attached is adopted for use by limited jurisdiction courts for issuing administrative orders to vacate eligible unpaid monetary obligations in juvenile matters in which the issuing court uses AJACS as its case management system and intends to automate implementation primarily through that system, with manual processing as needed.

IT IS FURTHER DIRECTED that Form C as attached is adopted for use by courts for issuing administrative orders to vacate eligible unpaid monetary obligations in juvenile matters either manually through its court staff or through a case management system other than AJACS.

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...
...

IT IS FURTHER DIRECTED that issuing courts using the AJACS case management system that intend to implement an administrative order through AOC automation must provide the administrative order to the AOC by creating a Remedy.

Dated this _____ day of January, 2024.

DAVID K. BYERS
Administrative Director of the Courts

Form A

Form A (General Jurisdiction)
(for use by general jurisdiction courts intending to automate implementation
primarily through AJACS, with manual processing as needed)

IN THE [NAME OF COURT]
IN THE COUNTY OF [NAME OF COUNTY], IN AND FOR THE STATE OF ARIZONA

In the Matter of:)	
)	
VACATING ELIGIBLE MONETARY)	Administrative Order
OBLIGATIONS IN JUVENILE)	No. [Year] - XX
MATTERS)	
)	
)	
)	

Section 30(A) of SB 1197, Juvenile Offenders; Monetary Sanctions; Repeal (Laws 2023, Ch. 162) (“the Act”) provides that for financial obligations imposed before October 30, 2023, the outstanding balance of any fee, cost, surcharge, or monetary assessment that was imposed against a juvenile or the juvenile’s parent or guardian pursuant to Arizona Revised Statutes (A.R.S.) §§ 8-221, -234, -243, -245, -263, -321, -323, -341, -343, -344, 11-584, or 12-116 or -116.07, as amended by the Act, or A.R.S. §§ 8-241 or -418 as repealed by the Act, are eligible to be vacated. Section 30(B) of the Act additionally provides that all unsatisfied civil judgments, or portions of judgments, that were entered before October 30, 2023, for an unpaid fee, cost, surcharge, or monetary assessment imposed against a juvenile or a juvenile’s parent or guardian pursuant to the same statutes, are eligible to be deemed null and void and, for all legal purposes, vacated.

On December 20, 2023, the Supreme Court issued Administrative Order No. 2023-221 providing that courts may, by local administrative order, provide for all eligible unpaid monetary obligations, unsatisfied civil judgments, and applicable portions of unsatisfied civil judgments, as provided by Section 30(A) and (B) of the Act, to be vacated.

Therefore, the court having considered options for better achieving swift, fair justice in vacating eligible unpaid balance and unsatisfied civil judgments in juvenile matters, and pursuant to Supreme Court Administrative No. 2023-221 and Section 30 of the Act,

- IT IS ORDERED that this order applies to cases in this court that meet all the following criteria:
1. The defendant was a juvenile on the disposition date;
 2. Financial obligations were imposed before October 30, 2023; and
 3. There remains an outstanding balance of any fee, cost, surcharge, or monetary assessment that was imposed against a juvenile or the juvenile’s parent or guardian and for AJACS, the party type role is minor, defendant, parent, or guardian.

IT IS FURTHER ORDERED that monetary obligations imposed before October 30, 2023, in cases to which this order applies, and in any associated civil judgment entered before October 30, 2023, are hereby vacated as follows:

1. **Court-appointed attorney costs** imposed under **A.R.S. § 8-221:**

a. In the following case category designations in AJACS when the Court Type = Juvenile:

JUVENILE D
MISDEMEANOR - NON-TRAFFIC
JUVENILE DEPENDENCY
JUVENILE DELINQUENCY
CRIMINAL TRAFFIC

and that have any of the following cost type descriptions in the case:

PUB DEFENDER FEES
ATTORNEY FEES
PUBLIC DEFENDER FUND
ATTORNEY REIMBURSMNT
ATTY FEE - OUT OF COUNTY

b. That meet the following criteria in JOLTSaz:

[Insert corresponding criteria for JOLTSaz.]

2. **Costs** against a parent or guardian for **counseling, treatment, or education** required as part of a diversion program imposed under **A.R.S. § 8-234:**

a. In the following case category designations in AJACS when the Court Type = Juvenile:

DIVERSION CONSEQUENCES

and the party type role is

Parent or Guardian

and that have any of the following cost type descriptions in the case:

TREATMENT SERVICE REIMB
ALCHL ABUSE TRTMNT

b. That meet the following criteria in JOLTSaz:

[Insert corresponding criteria for JOLTSaz.]

3. **Probation supervision fees** imposed under **A.R.S. § 8-241:**

a. In AJACS when the Court Type = Juvenile and the cost type description is any of the following:

JIPS MON PROB UNDR
JUVENILE PROBATION
EXTRA JUVENILE PROB
JIPS MON PROB UNDR 40
JIPS MON PROB UNDER
PROB SERV FEE – JUV

b. That meet the following criteria in JOLTSaz:

[Insert corresponding criteria for JOLTSaz.]

4. **Foster care expenses** imposed under **A.R.S. § 8-243(A):**

a. In AJACS when the Court Type = Juvenile and the cost type description is any of the following:

PROVIDER REIMB SP CT
PROVIDR REIMB SUPRM CRT
SUPERIOR COURT – PROVIDER REIMB

b. That meet the following criteria in JOLTSaz:

[Insert corresponding criteria for JOLTSaz.]

5. **Department of juvenile corrections or other state department institution expenses** imposed under **A.R.S. § 8-243(B):**

a. In AJACS when the Court Type = Juvenile and the cost type description is any of the following:

JAIL/PRISON
JAIL FEES-JUVENILE
JAIL RECOVERY FEE
JAIL/PRISON
JAIL COST FEE PD
JAIL/PRISON-DISPO

b. That meet the following criteria in JOLTSaz:

[Insert corresponding criteria for JOLTSaz.]

6. **Juvenile detention expenses** imposed under **A.R.S. § 8-243(C)**:

a. In AJACS when the Court Type = Juvenile and the cost type description is any of the following:

REIMB CO JUV DET FEE

b. That meet the following criteria in JOLTSaz:

[Insert corresponding criteria for JOLTSaz.]

7. **Family counseling program costs** imposed under **A.R.S. § 8-263**:

a. In the following case category designations in AJACS when the Court Type = Juvenile:

JUV DEL
MISDEMEANOR - NON-TRAFFIC
JUVENILE DELINQUENCY
CRIMINAL TRAFFIC
JUV
FELONY

and that have any of the following cost type descriptions in the case:

JUV FMLY COUNS STND
FAM COUNS REIMB JIPS
JUV FMLY COUNS STND

b. That meet the following criteria in JOLTSaz:

[Insert corresponding criteria for JOLTSaz.]

8. **Community-based alternative program fees or costs** imposed under **A.R.S. § 8-321**:

a. In AJACS when the Court Type = Juvenile and the cost type description is any of the following:

STANDARD PROB UNDER \$40
DIVERSN 1X50 OVER
JUVENILE PROBATION
JUVENILE DIVERSION PROB OVER \$40
JUVENILE DIVERSION PROB UNDER \$40
DIVERSN 1X50 UNDER

DIVERS PROB OVR 40
DIVERS PROB UND 40
DIVERSION FEE OVER

b. That meet the following criteria in JOLTSaz:

[Insert corresponding criteria for JOLTSaz.]

9. **Detention costs** imposed under **A.R.S. § 8-343(M)**:

a. In AJACS when the Court Type = Juvenile and the cost type description is any of the following:

REIMB CO JUV DET FEE
JAIL/PRISON
JAIL FEES-JUVENILE
JAIL RECOVERY FEE
JAIL/PRISON
JAIL COST FEE PD
JAIL/PRISON-DISPO

b. That meet the following criteria in JOLTSaz:

[Insert corresponding criteria for JOLTSaz.]

10. **Victims' Rights Fund Implementation Fees** imposed under **A.R.S. § 8-418**:

a. In AJACS when the Court Type = Juvenile and the cost type description is any of the following:

JUVENILE VICTIM FEE
VICTIM RIGHTS JIPS

b. That meet the following criteria in JOLTSaz:

[Insert corresponding criteria for JOLTSaz.]

11. **Public defender or court-appointed counsel administrative assessments** imposed under **A.R.S. § 11-584(C)**:

a. In the following case category designations in AJACS when the Court Type = Juvenile:

JUV DEL
MISDEMEANOR - NON-TRAFFIC
JUVENILE DELINQUENCY

JUV
JUV DELINQ

and that have any of the following cost type descriptions in the case:

PUB DEFENDER FEES
PUBLIC DEF ADMIN FEE
PUBLIC DEFENDER FUND
PUBLIC DEFNDR FEE/CR

b. That meet the following criteria in JOLTSaz:

[Insert corresponding criteria for JOLTSaz.]

12. **Time Payment Fees** imposed pursuant to **A.R.S. § 12-116:**

a. In the following case category designations in AJACS when the Court Type = Juvenile or the Court Type = Traffic:

JUV DEL
PARKING
CIVIL PENALTY
MISDEMEANOR - NON-TRAFFIC
JUVENILE DELINQUENCY
CRIMINAL TRAFFIC
JUV
FELONY
JUVENILE TRAFFIC

and that have any of the following cost type descriptions in the case:

TIME PYMT \$20 JCEF
TIME PMT \$12 - JCEF
JCEF TIME PYMT \$8/12
TIME PMT FEE 8

b. That meet the following criteria in JOLTSaz:

[Insert corresponding criteria for JOLTSaz.]

13. **\$500 Dangerous Crimes Against Children Assessments** imposed under **A.R.S. § 12-116.07:**

a. In the following case category designations in AJACS when the Court Type = Juvenile:

JUVENILE DELINQUENCY

and that have any of the following cost type descriptions in the case:

FORENSIC INVSTGTN COSTS
FORENSIC INTERVIEW

b. That meet the following criteria in JOLTSaz:

[Insert corresponding criteria for JOLTSaz.]

14. **A.R.S. §§ 12-116.01 and .02 Surcharges (i.e., no A.R.S. §§ 16-954(A) or 16-976(C) Clean Elections Surcharges)** on monetary assessments imposed under **A.R.S. § 8-323(F)(5)** for a **non-Title 28 offense (i.e., neither civil traffic nor a Title 28 misdemeanor offense):**

a. In the following case category designations in AJACS when the Court Type = Juvenile:

FELONY
MISDEMEANOR - NON-TRAFFIC

and that have the following cost type description in the case:
2018 SURCHARGE 73 PRCT

b. That meet the following criteria in JOLTSaz:

[Insert corresponding criteria for JOLTSaz.]

[IMPORTANT: It is NOT feasible to automate implementation of orders to vacate monetary obligations imposed under the statutes listed below in AJACS. This leaves the court with the option of either addressing these impositions on a case-by-case basis or, if the court has a plan to implement through its staff, include these in its administrative order with instructions to its staff as determined appropriate, which must include the specific criteria for identifying in the court's case management system the unpaid monetary obligations to which the administrative order applies.]

15. **Medical or surgical treatment expenses** imposed under **A.R.S. § 8-245** according to the following criteria:
16. **Rehabilitative, incorrigibility, or minor consumption monetary assessments** imposed under **A.R.S. § 8-341** according to the following criteria:

17. **Alcohol or drug screening, education, or treatment costs** imposed under **A.R.S. § 8-343(L)** according to the following criteria:

IT IS FURTHER ORDERED that if a payment is received on a case that may be subject to this order but the balance has not yet been adjusted in the court's case management system, the clerk must conduct a manual review of the monetary obligations in the case and apply the provisions of this order to the case before applying the payment to any remaining balance or returning the excess.

IT IS FURTHER ORDERED that if monetary obligations vacated pursuant to this order result in an associated civil judgment being vacated in its entirety, the clerk shall notify the county recorder that the judgment has been vacated.

IT IS FURTHER ORDERED that if the eligibility of a monetary obligation in a case is at issue, or the clerk or other staff is presented with any issue for which specific direction is not provided in this order, the case shall be referred to a judicial officer before any monetary obligations are adjusted in AJACS or JOLTSaz.

IT IS FURTHER ORDERED that this order shall be posted on the court's website and forwarded to the following prosecuting agencies: *[List all prosecuting agencies that may have appeared in eligible cases]*.

Dated this [day] day of [Month], [Year].

[Name of Presiding Judge of County]
Presiding Judge

Form B

Form B (Limited Jurisdiction)
(for use by limited jurisdiction courts intending to automate implementation
primarily through AJACS, with manual processing as needed)

IN THE [NAME OF COURT]
IN THE COUNTY OF [NAME OF COUNTY], IN AND FOR THE STATE OF ARIZONA

In the Matter of:)	
)	
VACATING ELIGIBLE MONETARY)	Administrative Order
OBLIGATIONS IN JUVENILE)	No. [Year] - <u>XX</u>
MATTERS)	
)	
)	
)	

Section 30(A) of SB 1197, Juvenile Offenders; Monetary Sanctions; Repeal (Laws 2023, Ch. 162) (“the Act”) provides that for financial obligations imposed before October 30, 2023, the outstanding balance of any fee, cost, surcharge, or monetary assessment that was imposed against a juvenile or the juvenile’s parent or guardian pursuant to Arizona Revised Statutes (A.R.S.) §§ 8-221, -234, -243, -245, -263, -321, -323, -341, -343, -344, 11-584, or 12-116 or -116.07, as amended by the Act, or A.R.S. §§ 8-241 or -418 as repealed by the Act, are eligible to be vacated. Section 30(B) of the Act additionally provides that all unsatisfied civil judgments, or portions of judgments, that were entered before October 30, 2023, for an unpaid fee, cost, surcharge, or monetary assessment imposed against a juvenile or a juvenile’s parent or guardian pursuant to the same statutes, are eligible to be deemed null and void and, for all legal purposes, vacated.

On December 20, 2023, the Supreme Court issued Administrative Order No. 2023-221 providing that courts may, by local administrative order, provide for all eligible unpaid monetary obligations, unsatisfied civil judgments, and applicable portions of unsatisfied civil judgments, as provided by Section 30(A) and (B) of the Act, to be vacated.

Therefore, the court having considered options for better achieving swift, fair justice in vacating eligible unpaid balance and unsatisfied civil judgments in juvenile matters, and pursuant to Supreme Court Administrative No. 2023-221 and Section 30 of the Act,

- IT IS ORDERED that this order applies to cases in this court that meet all the following criteria:
1. The defendant was a juvenile on the disposition date;
 2. Financial obligations were imposed before October 30, 2023; and
 3. There remains an outstanding balance of any fee, cost, surcharge, or monetary assessment that was imposed against a juvenile or the juvenile’s parent or guardian with the party type role minor, defendant, parent, or guardian.

IT IS FURTHER ORDERED that monetary obligations imposed before October 30, 2023 in cases to which this order applies, and in any associated civil judgment entered before October 30, 2023, are hereby vacated as follows:

1. **Court-appointed attorney costs** imposed under **A.R.S. § 8-221** in the following case category designations in the case management system:

CIVIL TRAFFIC
FELONY
MISDEMEANOR - NON-TRAFFIC
CRIMINAL TRAFFIC
JUVENILE DELINQUENCY

and that have any of the following cost type descriptions in the case:

ATTORNEY REIMBURSEMENT
PUBLIC DEFENDER FEE

2. **Department of juvenile corrections or other state department institution expenses** imposed under **A.R.S. § 8-243(B)** in the following case category designations in the case management system:

CIVIL TRAFFIC
FELONY
MISDEMEANOR - NON-TRAFFIC
CRIMINAL TRAFFIC
JUVENILE DELINQUENCY

and that have any of the following cost type descriptions in the case:

COUNTY INCARCERATION FEE
MOHAVE COUNTY JAIL COSTS RECOVERY

3. **Detention costs** imposed under **A.R.S. § 8-343(M)** in the following case category designations in the case management system:

CIVIL TRAFFIC
FELONY
MISDEMEANOR - NON-TRAFFIC
CRIMINAL TRAFFIC
JUVENILE DELINQUENCY

and that have any of the following cost type descriptions in the case:

COUNTY INCARCERATION FEE
MOHAVE COUNTY JAIL COSTS RECOVERY

4. **Public defender or court-appointed counsel administrative assessments** imposed under **A.R.S. § 11-584(C)** in the following case category designations in the case management system:

MISDEMEANOR - NON-TRAFFIC
JUVENILE DELINQUENCY

and that have the following cost type description in the case:

Public Defender Fee

5. **Time Payment Fees** imposed pursuant to **A.R.S. § 12-116** in the following case category designations in the case management system:

CIVIL TRAFFIC
FELONY
LOCAL ORDINANCE
MISDEMEANOR - NON-TRAFFIC
PARKING
CRIMINAL TRAFFIC
JUVENILE DELINQUENCY
CIVIL PENALTY

and that have any of the following cost type descriptions in the case:

JCEF TIME PAYMENT FEE
TIME PMT \$8 - JCEF
TIME PMT \$12 - JCEF
JCEF TIME PAYMENT FEE \$20

6. **A.R.S. §§ 12-116.01 and .02 Surcharges (i.e., no A.R.S. §§ 16-954(A) or 16-976(C) Clean Elections Surcharges)** on monetary assessments imposed under **A.R.S. § 8-323(F)(5)** for a **non-Title 28 offense (i.e., neither civil traffic nor a Title 28 misdemeanor offense)** that have the following case category designations in the case management system:

FELONY
MISDEMEANOR - NON-TRAFFIC

and that have any of the following cost type descriptions in the case:

59% SURCHARGE

CJEF SURCHARGE

- 73% Surcharge - Criminal Fine
- 73% Surcharge - Parking
- 73% Surcharge - Local Civil Traffic CV
- 73% Surcharge - Offenses
- 68% Surcharge - Drug/Gang
- 68% Surcharge - Criminal Fine
- 68% Surcharge (D/G MM)
- 68% Surcharge - Local Civil Traffic CV
- 68% Surcharge - Offenses
- 68% Surcharge - Petty Off
- 73% Surcharge - Local Civil Traffic CV
- 73% Surcharge - Offenses
- 68% Surcharge (D/G MM)
- 68% Surcharge - Local Civil Traffic CV
- 68% Surcharge - Offenses
- 68% Surcharge - Petty Off
- 68% Surcharge - Local Civil Traffic CV

[IMPORTANT: It is NOT feasible to automate implementation of orders to vacate monetary obligations imposed under the statutes listed below in AJACS. This leaves the court with the option of either addressing these impositions on a case-by-case basis or, if the court has a plan to implement through its staff, include these in its administrative order with instructions to its staff as determined appropriate, which must include the specific criteria for identifying in the court's case management system the unpaid monetary obligations to which the administrative order applies.]

7. **Costs** against a parent or guardian for **counseling, treatment, or education** required as part of a diversion program imposed under **A.R.S. § 8-234** according to the following criteria:
8. **Probation supervision fees** imposed under **A.R.S. § 8-241** according to the following criteria:
9. **Foster care expenses** imposed under **A.R.S. § 8-243(A)** according to the following criteria:
10. **Juvenile detention expenses** imposed under **A.R.S. § 8-243(C)** according to the following criteria:

11. **Medical or surgical treatment expenses** imposed under **A.R.S. § 8-245** according to the following criteria:
12. **Family counseling program costs** imposed under **A.R.S. § 8-263** according to the following criteria:
13. **Community-based alternative program fees or costs** imposed under **A.R.S. § 8-321** according to the following criteria:
14. **Rehabilitative, incorrigibility, or minor consumption monetary assessments** imposed under **A.R.S. § 8-341** according to the following criteria:
15. **Alcohol or drug screening, education, or treatment costs** imposed under **A.R.S. § 8-343(L)** according to the following criteria:
16. **Victims' Rights Fund Implementation Fees** imposed under **A.R.S. § 8-418** according to the following criteria:
17. **\$500 Dangerous Crimes Against Children Assessments** imposed under **A.R.S. § 12-116.07** according to the following criteria:

IT IS FURTHER ORDERED that if a payment is received on a case that may be subject to this order but the balance has not yet been adjusted in the court's case management system, the clerk must conduct a manual review of the monetary obligations in the case and apply the provisions of this order to the case before applying the payment to any remaining balance or returning the excess.

IT IS FURTHER ORDERED that if monetary obligations vacated pursuant to this order result in an associated civil judgment being vacated in its entirety, the clerk shall notify the county recorder that the judgment has been vacated.

IT IS FURTHER ORDERED that if the eligibility of a monetary obligation in a case is at issue, or the clerk or other staff is presented with any issue for which specific direction is not provided in this order, the case shall be referred to a judicial officer before any monetary obligations are adjusted in the court's case management system.

IT IS FURTHER ORDERED that this order shall be posted on the court's website and forwarded to the following prosecuting agencies: *[List all prosecuting agencies that may have appeared in eligible cases]*.

Dated this [day] day of [Month], [Year].

[Name of Presiding Judge of Court]
Presiding [*Justice of the Peace/Magistrate/Judge*]

Form C

Form C
(for use by courts intending to implement the order manually through its court staff or through a case management system other than AJACS)

IN THE [NAME OF COURT]
IN THE COUNTY OF [NAME OF COUNTY], IN AND FOR THE STATE OF ARIZONA

In the Matter of:)	
)	
VACATING ELIGIBLE MONETARY)	Administrative Order
OBLIGATIONS IN JUVENILE)	No. [Year] - XX
MATTERS)	
)	
)	

Section 30(A) of SB 1197, Juvenile Offenders; Monetary Sanctions; Repeal (Laws 2023, Ch. 162) (“the Act”) provides that for financial obligations imposed before October 30, 2023, the outstanding balance of any fee, cost, surcharge, or monetary assessment that was imposed against a juvenile or the juvenile’s parent or guardian pursuant to Arizona Revised Statutes (A.R.S.) §§ 8-221, -234, -243, -245, -263, -321, -323, -341, -343, -344, 11-584, or 12-116 or -116.07, as amended by the Act, or A.R.S. §§ 8-241 or -418 as repealed by the Act, are eligible to be vacated. Section 30(B) of the Act additionally provides that all unsatisfied civil judgments, or portions of judgments, that were entered before October 30, 2023, for an unpaid fee, cost, surcharge, or monetary assessment imposed against a juvenile or a juvenile’s parent or guardian pursuant to the same statutes, are eligible to be deemed null and void and, for all legal purposes, vacated.

On December 20, 2023, the Supreme Court issued Administrative Order No. 2023-221 providing that courts may, by local administrative order, provide for all eligible unpaid monetary obligations, unsatisfied civil judgments, and applicable portions of unsatisfied civil judgments, as provided by Section 30(A) and (B) of the Act, to be vacated.

Therefore, the court having considered options for better achieving swift, fair justice in vacating eligible unpaid balance and unsatisfied civil judgments in juvenile matters, and pursuant to Supreme Court Administrative No. 2023-221 and Section 30 of the Act,

IT IS ORDERED that this order applies to cases in this court that meet all the following criteria:

1. The defendant was a juvenile on the disposition date;
2. Financial obligations were imposed before October 30, 2023;
3. There remains an outstanding balance of any fee, cost, surcharge, or monetary assessment that was imposed against a juvenile or the juvenile’s parent or guardian; and
4. *[If you intend to automate implementation of this order through your court’s case management system, specify the criteria that IT will use to identify the eligible cases, e.g., JV prefix, case subtype, case category, etc. If you intend to have court staff manually*

implement this order, provide sufficient criteria for use by staff to identify which cases to review and cost types to vacate.]

IT IS FURTHER ORDERED that monetary obligations imposed before October 30, 2023 in cases to which this order applies, and in any associated civil judgment entered before October 30, 2023, are hereby vacated as follows:

1. **Court-appointed attorney costs** imposed under **A.R.S. § 8-221** that have the following receivable or cost type designation in the case management system:

2. **Costs** against a parent or guardian for **counseling, treatment, or education** required as part of a diversion program imposed under **A.R.S. § 8-234** that have the following receivable or cost type designation in the case management system:

3. **Probation supervision fees** imposed under **A.R.S. § 8-241** that have the following receivable or cost type designation in the case management system:

4. **Foster care expenses** imposed under **A.R.S. § 8-243(A)** that have the following receivable or cost type designation in the case management system:

5. **Department of juvenile corrections or other state department institution expenses** imposed under **A.R.S. § 8-243(B)** that have the following receivable or cost type designation in the case management system:

6. **Juvenile detention expenses** imposed under **A.R.S. § 8-243(C)** that have the following receivable or cost type designation in the case management system:

7. **Medical or surgical treatment expenses** imposed under **A.R.S. § 8-245** that have the following receivable or cost type designation in the case management system:

8. **Family counseling program costs** imposed under **A.R.S. § 8-263** that have the following receivable or cost type designation in the case management system:

9. **Community-based alternative program fees or costs** imposed under **A.R.S. § 8-321** that have the following receivable or cost type designation in the case management system:

10. **Rehabilitative, incorrigibility, or minor consumption monetary assessments** imposed under **A.R.S. § 8-341** that have the following receivable or cost type designation in the case management system:

11. **Alcohol or drug screening, education, or treatment costs** imposed under **A.R.S. § 8-343(L)** that have the following receivable or cost type designation in the case management system:

12. **Detention costs** imposed under **A.R.S. § 8-343(M)** that have the following receivable or cost type designation in the case management system:

-
-
13. **Victims' Rights Fund Implementation Fees** imposed under **A.R.S. § 8-418** that have the following receivable or cost type designation in the case management system:

-
-
14. **Public defender or court-appointed counsel administrative assessments** imposed under **A.R.S. § 11-584(C)** that have the following receivable or cost type designation in the case management system:

-
-
15. **Time Payment Fees** imposed pursuant to **A.R.S. § 12-116** that have the following receivable or cost type designation in the case management system:

-
-
16. **\$500 Dangerous Crimes Against Children Assessments** imposed under **A.R.S. § 12-116.07** that have the following receivable or cost type designation in the case management system:

-
-
17. **A.R.S. §§ 12-116.01 and .02 Surcharges (i.e., no A.R.S. §§ 16-954(A) or 16-976(C) Clean Elections Surcharges)** on monetary assessments imposed under **A.R.S. § 8-323(F)(5)** for a **non-Title 28 offense (i.e., neither civil traffic nor a Title 28 misdemeanor offense)** that have the following receivable or cost type designation in the case management system:

IT IS FURTHER ORDERED that if a payment is received on a case that may be subject to this order but the balance has not yet been adjusted in the court's case management system, the clerk must conduct a manual review of the monetary obligations in the case and apply the provisions of this order to the case before applying the payment to any remaining balance or returning the excess.

IT IS FURTHER ORDERED that if monetary obligations vacated pursuant to this order result in an associated civil judgment being vacated in its entirety, the clerk shall notify the county recorder that the judgment has been vacated.

IT IS FURTHER ORDERED that if the eligibility of a monetary obligation in a case is at issue, or the clerk or other staff is presented with any issue for which specific direction is not provided in this order, the case shall be referred to a judicial officer before any monetary obligations are adjusted in the court's case management system.

IT IS FURTHER ORDERED that this order shall be posted on the court's website and forwarded to the following prosecuting agencies: *[List all prosecuting agencies that may have appeared in eligible cases]*.

Dated this [day] day of [Month], [Year].

[Name of Presiding Judge of Court]
Presiding [*Judge/Justice of the Peace/Magistrate*]