

IN THE SUPREME COURT OF THE STATE OF ARIZONA
ADMINISTRATIVE OFFICE OF THE COURTS

In the Matter of:)
)
ADOPTION OF THE INMATE RELEASE)
COURT (IRC) PROGRAM)
PARTICIPATION AGREEMENT FORM)
)
)
_____)

Administrative Directive
No. 2024 - 03

On December 20, 2023, the Supreme Court issued Administrative Order No. 2023-223, establishing the Inmate Release Court (IRC) Program, which allows inmates to participate in the Arizona Department of Corrections, Rehabilitation and Reentry’s Second Chance Program to resolve their outstanding misdemeanor and civil traffic matters prior to release. Inmates who wish to participate in the IRC Program must complete the participation form adopted by the Administrative Director. Therefore,

IT IS DIRECTED that the IRC Participant Agreement Form as shown in the Appendix is adopted for use.

IT IS FURTHER DIRECTED that the adopted IRC Participant Agreement Form shall be used by inmates who wish to participate in the IRC program, to obtain court approval to participate.

Dated this 20th day of March, 2024.

David K. Byers
Administrative Director

APPENDIX



Participant Agreement Form

Manzanita Piestewa Phoenix West

Municipal Court or Justice Court			
Defendant Name		DOB	
		Scheduled Release Date	

SECTION 1: DEFENDANT'S REQUEST TO PARTICIPATE IN THE INMATE RELEASE COURT (IRC) PROGRAM

I understand the requirements of and agree to complete the Second Chance Center (SCC) Program and all required classes. I understand that if I do not complete the program or any required classes, outstanding financial obligations will remain outstanding and any warrant that was quashed or driver license suspension that was lifted will be reinstated. I understand there may be additional cases that will remain open and are not listed on this form. I further understand that restitution and any financial obligation not mitigated or satisfied by way of community restitution must be paid to conclude my case(s) below.

Defendant Signature		Date	
Mailing Address			
City, State, Zip Code			
Email Address		Telephone	

SECTION 2: COURT ORDER

- A. The defendant's request to participate in the IRC program is DENIED.
 B. The defendant's request to participate in the IRC program is GRANTED.

Note: If the defendant requires an interpreter, please contact the court ___ days before the appearance date.

1. APPEARANCE: The defendant must appear on: _____ (date/time)
 a. by video by telephone in-person (Link, number, address in box)

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2. WARRANTS: Any outstanding warrant is quashed for cases listed in: Section 3(A) Section 3(B).
 3. DRIVER LICENSE SUSPENSION: The Motor Vehicle Division (MVD) shall be notified to lift the driver license suspension for cases listed in: Section 3(A) Section 3(C).
 4. COMMUNITY RESTITUTION: The defendant is authorized to complete community restitution in lieu of monetary payment for cases listed in Section 3(D).
 5. MANDATORY COUNSELING/SCREENING EDUCATION: The defendant must complete the outstanding mandatory counseling/screening education (box).
 The defendant must provide proof of completion for credit for completion.

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SECTION 3(A): LIST OF OUTSTANDING COURT CASES

Case Number	Outstanding Balance	DL Suspension	Warrant	Case Number	Outstanding Balance	DL Suspension	Warrant

SECTION 3(B): QUASHING OUTSTANDING WARRANTS

Case Numbers					
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SECTION 3(C): LIFTING DRIVER LICENSE SUSPENSION

Case Numbers					
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SECTION 3(D): COMMUNITY RESTITUTION

Case Number	Hours Authorized	\$ Credit on Completion	Case Number	Hours Authorized	\$ Credit on Completion

Judicial Signature		Date	
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Please return the form to: InmateReleaseCourt@courts.az.gov