

IN THE SUPREME COURT OF THE STATE OF ARIZONA

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In the Matter of: )  
 )  
AMENDING ARIZONA CODE OF ) Administrative Order  
JUDICIAL ADMINISTRATION § 7-206: ) No. 2022 - 80  
CERTIFIED REPORTER )  
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 )  
\_\_\_\_\_ )

Proposed amendments to the above-captioned section of the Arizona Code of Judicial Administration (ACJA) came before the Arizona Judicial Council on June 21, 2022, at which time the Council approved the proposed amendments and recommended their adoption.

Therefore, pursuant to Article VI, Section 3, of the Arizona Constitution,

IT IS ORDERED that the amendments to ACJA § 7-206 as indicated on the attached document are adopted. All other provisions of § 7-206 remain unchanged and in effect.

Dated this 13th day of July, 2022.

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ROBERT BRUTINEL  
Chief Justice

**ARIZONA CODE OF JUDICIAL ADMINISTRATION**  
**Part 7: Administrative Office of the Courts**  
**Chapter 2: Certification and Licensing Programs**  
**Section 7-206: Certified Reporter**

**A. Definitions.** In addition to the definitions in ACJA § 7-201(A), the following definitions apply:

“Affiliate” means an individual or entity that directly or indirectly, through one or more intermediaries, controls, is controlled by or is under common control with the individual or entity specified.

“Board” means “the board of certified reporters” as provided in A.R.S. § 32-4002(1).

“Certify” means “board authorization to engage in activities regulated by the board” as provided in A.R.S. § 32-4002(4).

“Certification” means certification that is issued by the board that authorizes the individual to perform reporting as a certified reporter within Arizona.

“Certified reporter” means “a person who is certified by the board and who records and transcribes a verbatim record in any sworn proceeding by means of written symbols or abbreviations in shorthand, machine writing or voice writing” as provided in A.R.S. § 32-4002(3).

“Chapter” means Title 32, Chapter 40, Board of Certified Reporters, Arizona Revised Statutes.

“Conditional initial certification” means certification granted by the board prior to receipt of state and federal record check results that authorizes the individual certified to perform reporting services only as an official reporter employed by a superior court located in Arizona.

“Registered reporting firm” means an individual or entity that is registered pursuant to this section and for compensation offers to provide or provides reporting services or related services but does not personally provide the service as a certified reporter.

“Report” means “to stenographically or by voice writing record and transcribe sworn proceedings” as provided in A.R.S. § 32-4002(5).

“Voice writing” means “the making of a verbatim record of the spoken word by means of repeating words of the speaker into a device that is capable of digital translation into text” as provided in A.R.S. § 32-4002(6).

“Word Index” means a list of terms and the designation of the place in the certified transcripts where those terms appear. A word index is not the “Index Page” described in subsection M.

**B. through I. [No change]**

**J. Code of Conduct.** The following code of conduct is adopted by the supreme court to apply to

all certified reporters pursuant to Title 32, Chapter 40, Arizona Revised Statutes. The purpose of this code of conduct is to establish minimum standards for performance by certified reporters and registered reporting firms.

1. through 2. [No change]

3. Fees and Services.

a. through f. [No change]

g. A word index may accompany the transcript, but it is not part of the certified transcript. The first page of the word index must begin with page one. The charge for a word index, if any, must be included in the itemized list of rates and charges provided before the commencement of the deposition, as required by subsection (J)(3)(b).

~~g~~-h. Notwithstanding any other provision of this section, the certified reporter or registered firm may establish such individual payment terms for each party as the certified reporter or registered firm deems commercially reasonable.

4. through 6. [No change]

**K. through End [No change]**