

IN THE SUPREME COURT OF THE STATE OF ARIZONA

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In the Matter of:	)	
	)	
AMENDING ARIZONA CODE OF	)	Administrative Order
JUDICIAL ADMINISTRATION	)	No. 2023 - <u>15</u>
§ 1-108: COMMITTEE ON JUDICIAL	)	(Affecting Administrative Order
EDUCATION AND TRAINING	)	No. 2019-148)
	)	

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Proposed amendments to section 1-108 of the Arizona Code of Judicial Administration (ACJA) came before the Arizona Judicial Council on December 15, 2022 and were approved and recommended for adoption.

Therefore, pursuant to Article VI, Section 3, of the Arizona Constitution,

IT IS ORDERED that the amendments to ACJA § 1-108 as indicated on the attached document are adopted. All other provisions of § 1-108 remain unchanged and in effect.

Dated this 11th day of January, 2023.

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ROBERT BRUTINEL  
Chief Justice

**ARIZONA CODE OF JUDICIAL ADMINISTRATION**  
**Part 1: Judicial Branch Administration**  
**Chapter 1: Leadership**  
**Section 1-108: Committee on Judicial Education and Training**

**A. – I. [No change]**

**J. Standing Committees.** Standing advisory committees shall include:

1. Judicial College of Arizona.

a. [No change]

b. Membership. The JCA shall include the following members:

- (1) One supreme court justice;
- (2) One court of appeals judge;
- (3) Four superior court judges;
- (4) Two justices of the peace;
- (5) Two municipal court judges;
- (6) One law professor from ~~Arizona State University, University of Arizona, or Phoenix School of Law~~ a law school in Arizona;
- (7) One attorney;
- (8) One member of the public; and
- (9) Other members appointed at the discretion of the chief justice.

c. [No change]

2. [No change]

~~3. Judicial Staff Education Committee.~~

~~a. Purpose. The Judicial Staff Education Committee (JSEC) works with training coordinators statewide to assist in coordinating, directing and providing education and training for all judicial staff. JSEC shall:~~

- ~~(1) Develop and implement a comprehensive curriculum for judicial staff education;~~
- ~~(2) Uphold the educational standards established by the supreme court;~~
- ~~(3) Foster participation of judicial staff in education programs at all levels of the state court system;~~
- ~~(4) Ensure that JSEC programming is responsive to the needs of all judicial staff;~~
- ~~(5) Evaluate potential educational programs for inclusion in JSEC curriculum;~~
- ~~(6) Establish methods of delivery of education programs that are most effective, economical and appropriate;~~
- ~~(7) Ensure that program faculty are trained to utilize effective and appropriate education methods;~~

- ~~(8) Develop a systematic plan for judicial staff education expansion and refinement; and~~
- ~~(9) Provide information and make recommendations to the supreme court, COJET, and AJC regarding judicial staff education.~~

~~b. Membership.—JSEC shall include members from each of the categories listed below. Individual members shall represent at least one, but not more than two, of the categories listed below:~~

- ~~(1) Support staff;~~
- ~~(2) Bailiff;~~
- ~~(3) Court interpreter;~~
- ~~(4) Court reporter;~~
- ~~(5) AOC Information Technology Division;~~
- ~~(6) AOC Court Services Division;~~
- ~~(7) Court manager;~~
- ~~(8) Security officer or court security personnel;~~
- ~~(9) Appellate jurisdiction;~~
- ~~(10) General jurisdiction judicial assistant;~~
- ~~(11) General jurisdiction court clerk;~~
- ~~(12) General jurisdiction court administrator;~~
- ~~(13) Limited jurisdiction court clerk;~~
- ~~(14) Limited jurisdiction chief court clerk or court administrator;~~
- ~~(15) Training coordinator representing general jurisdiction courts;~~
- ~~(16) Training coordinator representing limited jurisdiction courts;~~
- ~~(17) Regional training committees;~~
- ~~(18) Members of the public; and~~
- ~~(19) Others at the discretion of the chief justice.~~

~~c. Organization.~~

- ~~(1) The chief justice shall appoint the chair and vice chair for two-year terms.~~
- ~~(2) The chair shall preside over all meetings. In the absence of the chair, the vice chair shall preside.~~
- ~~(3) JSEC shall adopt by laws and rules of procedures to assist in carrying out its responsibilities.~~
- ~~(4) The JSEC chair may create subcommittees and workgroups as needed.~~

#### ~~4. Court Leadership Institute of Arizona.~~

~~a. Purpose.—The Court Leadership Institute of Arizona (CLIA) coordinates, directs and provides oversight for court management and leadership education in Arizona. CLIA shall:~~

- ~~(1) Provide meaningful, comprehensive management and leadership programs for current and future court leaders;~~

- ~~(2) Design programs specifically for supervisors, project managers, program managers, court administrators, clerks of court, judges with administrative duties, probation managers and other executive level court administrators;~~
- ~~(3) Ensure that leadership education programs are accessible to all of the Arizona Judiciary and address the court community's educational needs;~~
- ~~(4) Develop and monitor a program of study promoting sound management and leadership principles;~~
- ~~(5) Recommend policies and procedures related to education standards for court leadership, including curriculum development, program content, faculty selection and training and ensure programs align with supreme court standards and strategic agenda;~~
- ~~(6) Provide policy direction regarding partnerships with educational agencies, inclusion of educational programs into the CLIA curriculum and program delivery methods; and~~
- ~~(7) Provide information and make recommendations to the supreme court, COJET, and AJC regarding leadership and management education.~~

~~b. Membership. CLIA shall include members from each of the categories listed below. Individual members shall represent at least one, but not more than two, of the categories listed below:~~

- ~~(1) AOC staff;~~
- ~~(2) Appellate judge;~~
- ~~(3) Superior court administrator;~~
- ~~(4) Limited jurisdiction court administrator;~~
- ~~(5) General jurisdiction court manager;~~
- ~~(6) Limited jurisdiction court manager;~~
- ~~(7) Limited jurisdiction judge representing urban courts;~~
- ~~(8) Limited jurisdiction judge representing rural courts;~~
- ~~(9) General jurisdiction judge representing urban courts;~~
- ~~(10) General jurisdiction judge representing rural courts;~~
- ~~(11) Clerk of the court;~~
- ~~(12) Adult probation administrator representing urban courts;~~
- ~~(13) Adult probation administrator representing rural courts;~~
- ~~(14) Juvenile probation administrator representing urban courts;~~
- ~~(15) Juvenile probation administrator representing rural courts;~~
- ~~(16) Juvenile detention administrator;~~
- ~~(17) Academic/education agency;~~
- ~~(18) The general public; and~~
- ~~(19) Others at the discretion of the chief justice.~~

~~c. Organization.~~

- ~~(1) The chief justice shall appoint the chair and vice chair for two-year terms. The chair shall preside over all meetings. In the absence of the chair, the vice chair shall preside.~~

- ~~(2) CLIA shall adopt by laws and rules of procedures to assist in carrying out its responsibilities.~~
- ~~(3) The CLIA chair may create subcommittees and workgroups as needed.~~

3. Committee on Leadership and Workforce Excellence (COLAWE).

a. Purpose. The Committee on Leadership and Workforce Excellence (COLAWE) works with judicial branch leadership to coordinate, direct, and provide oversight of judicial branch leadership development programming and training initiatives which maintain the excellence of Arizona's judicial branch workforce. COLAWE shall:

- (1) Uphold the educational standards established by the supreme court;
- (2) Provide meaningful, comprehensive management and leadership development programs for current and future court leaders;
- (3) Ensure that leadership education programs are accessible to all of the Arizona Judiciary and address the court community's educational needs;
- (4) Develop and implement specialized judicial branch programs that recognize excellence in court professionals through certification and professional credentialing;
- (5) Develop and implement training programs aimed at enhancing the excellence of Arizona's judicial branch workforce;
- (6) Develop and implement novel educational programs in response to emerging training needs;
- (7) Establish methods of delivery of education programs that are most effective, economical and appropriate;
- (8) Provide and coordinate resources for local court training coordinators;
- (9) Ensure that judicial branch faculty statewide utilize training best practices, a variety of training modalities, and educational technologies; and
- (10) Provide information and make recommendations to the Arizona Supreme Court, COJET, and AJC regarding leadership development, workforce training initiatives and education standards.

b. Membership. COLAWE shall reflect a diverse membership by including at least one member from each of the following categories and taking into consideration the geographic and jurisdictional perspectives that each member represents:

- (1) General jurisdiction administration;
- (2) Limited jurisdiction administration;
- (3) General jurisdiction judge;
- (4) Limited jurisdiction judge;
- (5) Clerk of the Superior Court;
- (6) Court security;
- (7) Adult probation;
- (8) Juvenile probation;
- (9) Training coordinator;
- (10) Judicial branch Human Resources;

- (11) Judicial branch Information Technology;
- (12) A member of the public; and
- (13) Others at the discretion of the Chief Justice.

c. Organization.

- (1) The Chief Justice shall appoint the chair and vice chair to two-year terms.
- (2) The chair shall preside over all meetings. In the absence of the chair, the vice chair shall preside.
- (3) COLAWE shall adopt by-laws and rules and procedures to assist in carrying out its responsibilities.
- (4) The chair may create subcommittees and workgroups as needed.