

IN THE SUPREME COURT OF THE STATE OF ARIZONA

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In the Matter of:	)	
	)	
MODIFYING AND REDEFINING THE	)	Administrative Order
ORGANIZATION OF THE STEERING	)	No. 2023 - <u>85</u>
COMMITTEE ON DATA-BASED	)	(Affecting Administrative
COURT PERFORMANCE AND DATA	)	Order Nos. 2020-53 and
STANDARDS	)	2020-200)
	)	

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The Steering Committee on Data-Based Court Performance and Data Standards (“Steering Committee”) was established on March 25, 2020, by Administrative Order No. 2020-53. The charge of the Steering Committee was expanded in December 2020 by Administrative Order No. 2020-200 to include the responsibility of standardizing data elements and codes through a consistent and uniform process, including establishing a governance structure.

It is now necessary to modify and redefine the Steering Committee’s organization to assist the Steering Committee with carrying out this responsibility.

Therefore, pursuant to Article VI, Section 3, of the Arizona Constitution,

IT IS ORDERED that the Data Standardization Advisory Committee (“Advisory Committee”) is established as a standing advisory committee to the Steering Committee as follows:

- A. Purpose. The Advisory Committee will oversee the implementation of the Arizona Required Data Elements as adopted by Arizona Code of Judicial Administration (ACJA) § 1-508. The Advisory Committee shall also review requests to approve data elements, codes, and tables and may grant or deny the requests.
- B. Membership. Advisory Committee members shall be appointed by the Steering Committee chair. The Advisory Committee shall include representatives for each court case management system used in the Arizona trial courts.
- C. Organization. The Court Services Division Director of the Administrative Office of the Courts shall serve as the chair of the Advisory Committee. The Advisory Committee chair may create advisory subcommittees and workgroups as needed to help carry out the Advisory Committee’s responsibilities.
- D. Responsibilities of Members. Advisory Committee members shall attend and actively participate in Advisory Committee meetings, including discussing and voting on agenda items and discussing other topics related to agenda items.

- E. Meetings. All Advisory Committee meetings shall comply with the public meeting policy of the Arizona Judicial Branch, ACJA § 1-202. Advisory Committee meetings shall be scheduled at the discretion of the Advisory Committee chair.
- F. Procedure. A voting item shall be approved if the item receives a majority (50%+1) of votes of the Advisory Committee members present at the meeting. Agenda items that do not receive a majority of votes shall be added to the next Steering Committee agenda for consideration and final decision by the Steering Committee. The Steering Committee may override and modify or reject the Advisory Committee's decisions and make separate decisions related to the Advisory Committee's decisions.

Dated this 17th day of May, 2023.

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ROBERT BRUTINEL  
Chief Justice