

ARIZONA SUPREME COURT



## Adult Probation Services Division

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# Monthly Statistics Changes

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*Version #01*

*Arizona Supreme Court*

# Monthly Statistics Changes

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# Monthly Statistics Changes

## Introduction

### Overview

This document provides a comprehensive outline of all changes in the monthly statistic query and display in March 2011.

### Suggested Distribution

It is suggested that this document be distributed to all county monthly statistical coordinators, APETS coordinators and back-up coordinators and county administration

### Supplemental Materials

- A monthly statistics “Cheat Sheet” contains a list of which screens are used for data entry with respect to monthly statistics in APETS and is intended for general use among APETS users throughout the counties.
- The Population and Performance Measure document is a comprehensive definition and rules document which details how the APETS Monthly Statistics Query will derive values for each respective unit of measurement.
- A monthly statistics user manual contains screenshots and key points of all of the screens in APETS with regard to monthly statistics.

All of these items are available on the statistics website:

<http://www.azcourts.gov/apsd/MonthlyStatistics.aspx>

# Monthly Statistics Changes

## March 2011 Changes

### Scroll Bars

Scroll bars and dates have been corrected in the following screens.

#### a. MS Base Caseload Review

The screenshot shows the 'Monthly Stats Base Caseload Review' window. The left sidebar lists various menu items, with 'MS Base Caseload Review' highlighted. The main window has a 'Menu' tab and a 'Monthly Stats Base Caseload Review' title. It features a table with columns for County, Chief Probation Officer, Caseload, and State. The table is filtered for 'March' 2011. Below the table, there are fields for 'County text', 'Unit text', and 'Caseload text'. The 'Primary text' field is set to 'Month / Year'. The 'Client' field is set to 'Prob Catg Dir/Ind Direct Indirect IPS SPS UNS RPO Prob\_New Prob\_EOA'. The date '03/15/2011 12:19' is displayed at the bottom left, and 'Page 1 of 1' is at the bottom right.

| County  | Chief Probation Officer | Caseload       | State              |
|---------|-------------------------|----------------|--------------------|
| Apache  | Moter, Charles          | 2011           | Include            |
| Cochise | Sutro, Livingston       | 2012           | Include            |
| Apache  | Apache County Probation | Administration | Admin Unit         |
| Apache  | Apache County Probation | Administration | Deported           |
| Apache  | Apache County Probation | Administration | DOC-Jail Flat Time |

#### b. MS Caseload Review

The screenshot shows the 'Monthly Stats Caseload Review' window. The left sidebar lists various menu items, with 'MS Caseload Review' highlighted. The main window has a 'Menu' tab and a 'Monthly Stats Caseload Review' title. It features a table with columns for Caseload, Primary, Start date, End Date, Modified, and Modified By. The table is filtered for 'January' 2011. Below the table, there are fields for 'Recalculate Caseload Statistics' and 'none'. The 'Client' field is set to '2011'. The date '03/15/2011 12:19' is displayed at the bottom left, and 'Page 1 of 1' is at the bottom right.

| Caseload | Primary | Start date | End Date | Modified | Modified By |
|----------|---------|------------|----------|----------|-------------|
| January  |         |            |          |          |             |
| 2009     |         |            |          |          |             |
| 2010     |         |            |          |          |             |
| 2011     |         |            |          |          |             |
| 2012     |         |            |          |          |             |
| 2013     |         |            |          |          |             |

# Monthly Statistics Changes

## c. MS County Collections

APETS  
Geoffrey Kudel

Menu

Monthly Stats County Collections

| County   | Category | Report Month | Report Year | Run Date   |
|----------|----------|--------------|-------------|------------|
| Maricopa | SPS      | 1            | 2011        | 00/00/0000 |
| Maricopa | IPS      | 1            | 2011        | 00/00/0000 |
| Maricopa | SPS      | 12           | 2010        | 00/00/0000 |
| Maricopa | IPS      | 12           | 2010        | 00/00/0000 |
| Maricopa | SPS      | 11           | 2010        | 00/00/0000 |

Maricopa

Monthly Stats County Level Collections

Print

Month: January Year: 2011

Category: Standard Probation

Restitution: \$509,329.26

Reimbursement: \$6,539.87

Fines and Surcharges: \$595,478.27

Probation Fees - \$40 and Under (ZPBA): \$596,967.95

Probation Fees - Over \$40 (ZEXAP): \$0.00

Interstate Compact Fees (30%) (ZVAPB): \$8,436.69

## d. MS Other Exits

APETS  
Geoffrey Kudel

Menu

Monthly Stats Other Exits

Month: Year: Retrieve Print

Other Ex: 2010 2011 2012 2013

Report Date: County Direct Level

Level by Reporting Period

Client Name Client RSN

# Monthly Statistics Changes

e. MS Unit Caseload List

The screenshot shows the APETS software interface. On the left is a navigation tree with the following items:

- Admin
- Browse/Review
- Client Transfer
- Dynamically Alter Your County
- Monthly Statistics
  - Arizona Adult Population
  - County Caseload Review
  - ISC Incoming
  - Limited Jurisdiction
  - MS Base Caseload Review
  - MS Caseload Recon View
  - MS Caseload Review
  - MS County Collections
  - MS Hand Count Report
  - MS Other Exits
  - MS Recon Category Rpt
  - MS Recon Report
  - MS Rejects
  - MS Unit Caseload List**
  - MS View Tab
  - MS View Tab 2010
  - State Admin Summary
- Notifications
- PIMS Conversion Modules
- Pretial Services
- Reports
- Searches
- Treenview Utilities
- UA Datafeed Cleanup

The main window is titled 'Monthly Stats Unit Caseload List'. It contains a table with the following data:

| County   | Deputy Chief    | Division            | Director | Unit        |
|----------|-----------------|---------------------|----------|-------------|
| Maricopa | DaPra, Zachary  | Admin Svs Bureau    |          | Admin Svcs  |
| Maricopa | DaPra, Zachary  | Admin Svs Bureau    |          | Budget & Pr |
| Maricopa | DaPra, Zachary  | Admin Svs Bureau    |          | Staff Devel |
| Maricopa | Wagner, Therese | Assess & Dev Bureau |          | Assess & C  |
| Maricopa | Wagner, Therese | Assess & Dev Bureau |          | Assess/Dr   |
| Maricopa | Wagner, Therese | Assess & Dev Bureau |          | Programs D  |

Below the table is a section for 'Period Requested' with a dropdown menu set to '03 March' and a year dropdown menu set to '2011'. The year dropdown menu is open, showing the following options:

- 2010
- 2011**
- 2012
- 2013

At the bottom right, there is a 'Caseload Details' button.

# Monthly Statistics Changes

## Treeviews

The following items have been removed from Treeviews, as they have been replaced with newer versions.

- a. MS View Tab
  - i. MS View Tab 2010 has replaced this selection
- b. ISC Incoming
  - ii. A county level report is in the APETS Report Application to query interstate related data.
- c. Limited Jurisdiction

## Reports

The following reports will be available in the MS Recon Category Report Screen. These reports correspond to categories either on the view tab, the state administration summary or the AZ Adult Population Report. These reports are generated each time monthly statistics are calculated; therefore, they are only available during the month immediately following the target month. (VT) means the report corresponds to the value on the MS View Tab 2010. (SAS) means the report corresponds to the State Administration Summary. (AAP) means the report corresponds to the Arizona Adult Population Report and (\*\*) indicates the report corresponds to a value no longer tracked at the AOC.

- |                                    |                                     |
|------------------------------------|-------------------------------------|
| a. Absolute Exits (VT)             | o. IPS Treatment (VT)               |
| b. Admin Deported (SAS)            | p. Lower Jurisdiction not DV (**)   |
| c. Admin Federal Custody (SAS)     | q. New Crime (VT)                   |
| d. Admin Jail (SAS)                | r. Other Exits (VT)                 |
| e. Admin Pending Deportation (SAS) | s. Petition Violations (VT)         |
| f. Admin Prison (SAS)              | t. Petition Dispositions (VT)       |
| g. Admin Report Only (SAS)         | u. Petition Reports (VT)            |
| h. Admin Summons (SAS)             | v. Petition Warrants Exits (VT)     |
| i. Admin Unsupervised (SAS)        | w. Petition Warrants Issued (VT)    |
| j. Admin Warrants (SAS)            | x. Probationers EOM (AAP)           |
| k. DCAC w/ GPS Tracking (AAP)      | y. Probationers New this Month (**) |
| l. Domestic Violence(**)           | z. Sex Offender (**)                |
| m. Intercounty Transfer (**)       | aa. SPS Community Restitution (VT)  |
| n. IPS Community Restitution (VT)  |                                     |

# Monthly Statistics Changes

## Administrative Calculation

The State Administration Summary figures will match the Administrative Figures on the AZ Adult Population report.

All Jail, unless Pending PTR, Work Furlough or Work Release is Administrative. The original query did not account for all. This was corrected in October, when the error was presented.

## Warrant Calculation

Warrants will be counted in the monthly statistical calculation. The rules for warrant calculation are located in the MS2010 Population and Performance Measure Rules V\_2 document on the APSD Website.

- a. SPS Warrant rules are on page 23
- b. IPS Warrant rules are on page 35
- c. UNS Warrant rules are on page 38
- d. Other Admin Warrant rules are on page 39

## Total Calculation

Total Calculations from the MS Recon Category Reports will now display in the MS View Tab 2010.

## New Crimes and DCAC Calculation

The DCAC Grand total will not be duplicated on the DCAC New Crime Figure in the MS View Tab 2010. The MS View Tab 2010 will only display the total number of clients who are DCAC and who were convicted of a new crime.

## Out of State Indirect Calculation

If a client has an out of state address, the client becomes “Indirect” at the time of the address change.