

BOARD OF LEGAL DOCUMENT PREPARERS

Meeting Agenda – Monday, September 23, 2013

Arizona Supreme Court -1501 West Washington Street

Phoenix, Arizona 85007 – 10:00 a.m. – Conference Room 109

General Inquiries Call: (602) 452-3378 (Certification and Licensing Division Line)

Members of the Public May Attend Meeting in Person

AGENDA

For any item listed on the agenda, the Board may vote to go into Executive Session for advice of counsel and/or to discuss records and information exempt by law or rule from public inspection, pursuant to the Arizona Code of Judicial Administration § 1-202(C).

CALL TO ORDER*Mary Carlton, Chair*

1) REVIEW AND APPROVAL OF MEETING MINUTES.....*Mary Carlton, Chair*

1-A: Review, discussion, and possible action regarding approval of the regular session minutes of the meeting of July 22, 2013.

2) REVIEW OF PENDING COMPLAINTS.....*Linda Grau*

2-A: Review, discussion and possible action regarding the following certificate holder complaints:

Complaint Number 09-L058 – Dar-Liens, LLC dba Ashley Renee Enterprises

Complaint Number 12-L021 – Titan Lien Services, Inc.

Complaint Number 09-L054 – Lillian Stephens-Murray

Complaint Number 09-L057 – Mark Applegate

Complaint Number 12-L047 – Out of Court Solutions

Complaint Number 12-L015 – Aldo Castenada

Complaint Number 13-L014 – Calah Thomas and Farnsworth & Thomas, LLC

Complaint Number 09-L090 – Preliminary Notice Company, LLC

Complaint Number 09-L091 – Continental Recovery Services

Complaint Number 11-L033 – Scottsdale Condominium Management, Inc.

Complaint Number 09-L065 – Asset Research Services, Inc.

Complaint Number 12-L011 – George Preston Parker

2-B: Review, discussion and possible action regarding Hearing Office William O'Neil's Recommendation Report regarding Susan Fuquay and complaint number 12-L045.

3) ADMINISTRATIVE ISSUESDivision Staff

3-A: Update regarding complaints processed by diversion pursuant to Administrative Order 2012-83.

4) INITIAL CERTIFICATION APPLICATIONSKimberly Siddall

4-A: Review, discussion and possible action regarding the following pending applications for the 2013-2015 standard certification period:

1. Douglas Nebel
2. Susana Salas
3. Simental Documents
4. Thanhtram Phan
5. Amelia Mora
6. Jessica Ray
7. AALL Immigration Services (Jessica Ray)
8. Prescott Tax & Paralegal LLC (Arlene Rheinfelder)
9. Kortsen Legal Document Preparation LLC (Mary Kortsen)
10. Deborah Yoder
11. Tanya Giordan
12. Tamara Hirsch
13. Michael Logan

4-B: Review of Business Entity Exemption Requests for the 2013-2015 certification period:

1. Assisted Document Solutions, PLLC (Kari Kirk)

CALL TO THE PUBLIC..... Mary Carlton, Chair

ADJOURN..... Mary Carlton, Chair