



CONFIDENTIAL INTERMEDIARY BOARD

Arizona State Courts Building
1501 West Washington Street, Phoenix, Arizona 85007
Conference Room 106

APRIL 16, 2024
10:00 AM

Regular Meeting Minutes

Present:

Telephonically Present:

Margaret E. Dewey, *Chair*
Margaret Stephens-Reed
Nance Daley
Vernon Harris

Absent:

Dana Young
Hon. Maurice Portley
Hon. Peter Hochuli

AOC Staff:

Aaron Nash
Kristina Tuba
Chris Acree
Tara Fong
Jeff Hunt

Guests:

CALL TO ORDER

Called to Order By:
Time:

Margaret E. Dewey, *Chair*
10:02 AM

1) **REVIEW AND APPROVAL OF MINUTES:**

1-A: Review, discussion, and possible action regarding the regular session minutes of the meeting held on September 21, 2023.

Individual Addressing the Board:

Margaret E. Dewey, *Chair*

Discussion: None.

Motion: Approve the minutes for the meeting of September 21, 2023.

Motion Proposals: First Nance Daley
Second Vernon Harris

Motion Results: Pass

2) PENDING COMPLAINTS:

2-A: *Update regarding pending complaints.*

Individual Addressing the Board: Kristina Tuba

Discussion: As of April 3, 2024, there are 0* open complaints.

Notes: *Complaints are open until probable cause is determined. The total known open complaints represent complaints under investigation.

3) LICENSURE AND ELIGIBILITY:

3-A: *Review, discussion and possible action regarding initial applications for Confidential Intermediary certification:*

- 1. CeeCharlene Nolasco*
- 2. Laurie-Ann Desmarais*

Individual Addressing the Board: Kristina Tuba

Discussion: The Division recommends granting Confidential Intermediary initial certification to CeeCharlene Nolasco.

Motion: Accept staff's recommendation.

Motion Proposals: First Margaret Stephens-Reed
Second Vernon Harris

Motion Results: Pass

Discussion: The Division recommends granting Confidential Intermediary initial certification to Laurie-Ann Desmarais.

Motion: Accept staff's recommendation.

Motion Proposals: First Vernon Harris
Second Margaret Stephens-Reed

Motion Results: Pass

4) ADMINISTRATIVE ITEMS:

4-A: *Division updates.*

Individual Addressing the Board:

Aaron Nash

Discussion: A warm welcome was extended to new Division staff: Chris Acree, the designated Specialist III for the Confidential Intermediary Board, and Tara Fong, a new Administrative Assistant II in the Division.

The Arizona Supreme Court has approved funding for the upgrade and renovation of conference rooms 106 and 109. Completion is anticipated by June.

The Division currently has 1 pending initial application and may need to schedule an interim meeting.

Note: Margaret Dewey welcomed new member, Vernon Harris, Chief Justice Designee Member.

CALL TO THE PUBLIC

Called to The Public By:

Margaret E. Dewey

No public members were present, and no public remarks were made.

LIMITED BOARD RESPONSE TO CALL TO THE PUBLIC

*Individual members of the Board may take one or more of the following actions: (a) respond to criticism made in Public Comment; (b) ask staff to review a matter raised in public comment; or (c) ask that a matter raised in public comment be put on a future agenda. **NOTE: Neither the Board as a whole nor Staff are permitted to discuss a matter raised in public comment and the Board is not permitted to vote on a matter raised during an open call to the public unless the matter was otherwise properly noticed on the meeting agenda for discussion and legal action.***

ADJOURNMENT

Adjourned By:

Margaret E. Dewey

Time:

10:10 AM

Initials:

TF